

THE DIRECTOR  
THE EXECUTIVES' CONFERENCE

June 6, 1950

ALL INFORMATION CONTAINED

HEREIN IS UNCLASSIFIED

DATE 5/15/91 BY SP-5 C/DAT  
Comp # 323,013

The Conference's attention was directed to the case of John W. O'Reilly. He is the individual who became violent aboard an airliner on the West Coast on May 28 last and was given nation-wide publicity. He was removed from the plane after a hectic situation the facts of which were called to the attention of the Conference.

It is noted that O'Reilly telephonically communicated with the Los Angeles Office on May 27. This was prior to his plane trip of the 26th. He complained of activities which were causing inaccurate production at his place of employment, the reduction of production as a result of this activity, and he also claimed other things had been done which personally affected him, the substance of which indicated he appeared to be irrational. For instance, he claimed his coffee was doped or poisoned and that he had the coffee tested by a chemist and that the test was negative as to some unknown drug. He claimed chewing gum in his tool box was doped or poisoned. He said that an excellent worker reportedly died of a heart attack recently but might have been poisoned. He said that someone loosened the steering knuckles on his car recently and he was followed by unknown men from a gas station recently. He reported that these things occurred at the Air Research Manufacturing Company, his place of employment, and that the work at the plant was being done under Government contract.

On May 27, 1950 O'Reilly also said that he had found steel grindings in bearings of the front car wheel and that he had left chewing gum which he previously had referred to with the Los Angeles Police Department for analysis. In view of the obvious mental condition of the complainant, no further action was taken on the information furnished by O'Reilly nor was any request made for protection by him.

The Conference discussed in detail the position which the Los Angeles Office took in this matter to determine whether our position was tenable. It was pointed out that we, of course, couldn't take up every apparently innocent person's complaint but the very definite question raised was whether we are sound in completely disregarding them or should we take the precautionary step of notifying local authorities in such matters.

RECOMMENDATION

There is no requirement that cases of this nature be referred to the local authorities. It is the practice for field offices to refer complainants to the report matters not within our jurisdiction, to the local authorities where the offense is not one of a Federal nature. If it is of a Federal nature, such

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166-2517-7801  
JUN 8 1950

Tolson  
E. A. Tamm  
Clegg  
Glavin  
Ladd  
Nichols  
Rosen  
Tracy  
Egan  
Gurnea  
Harbo  
Mohr  
Pennington  
Quinn Tamm  
Nease  
Gandy

167  
JUN 13 1950

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Memorandum for the Director

as a narcotics violation or alcohol tax violation, etc., the local office of the FBI would refer the complaint to the Federal agency having jurisdiction. This is the general practice of the field. In instances where the complainant is obviously unbalanced as in the instant case, the Conference felt that an attempt to get the local authorities to detain the individual might result in a law suit against the Bureau in that we could be charged with respite. A majority of the Conference felt that the action taken in this instant case was proper, that if the individual was reported by our Los Angeles Office to the local police and the individual was subsequently held by the local police, the charge may be brought that the FBI was responsible for recommending the detention of an individual on the ground that the individual was irrational when, as a matter of fact, the person was not irrational. Those in attendance who were in favor of taking no further action in situations of this nature and who believe that no policy should be enunciated but that each case should be decided on its own merits are as follows: Ladd, McIntire for Clegg, Belmont, Mohr, Harbo, Tracy, Glavin and Nichols.

Rosen believes that a statement should be made to all our field offices pointing out the necessity for being alert to situations of this kind and that where the individual complaining cannot be referred to another Federal agency and where he obviously appears to be irrational, we require that it be turned over to the local police department. *I agree with Rosen.*

Respectfully  
For the Conference

*4*  
Glyde Tolson

*I agree with  
Tolson  
Rosen  
H*



The Director

May 15, 1950

The Executives Conference

ALL INFORMATION CONTAINED  
HEREIN IS UNCLASSIFIED  
DATE 5/15/91 BY SP-5/BJM

The Executives Conference of May 10, 1950, consisting of Messrs. Tolson, F. H. McIntire for Clegg, Rosen, Ladd, Belmont, Mohr, Harbo, Tracy and Glavin, considered Mr. McIntire's memorandum on monthly survey of automotive equipment, which is attached hereto and which pertains to the switching of automobile tires and the re-balancing of wheels on Bureau-owned automobiles.

Mr. McIntire pointed out that from a review of the inspection reports on automotive equipment received from the field, there appears to be a wide variance between field offices in their practice of switching tires periodically, usually every 5,000 miles, he pointing out that quite often when such tires are switched, it becomes necessary to have the wheels re-balanced. He points out that the switching of tires would cost in the vicinity of \$2.00 or \$3.00, whereas the balancing of wheels would cost in the neighborhood of \$10.00. He points out further that it is agreed that the switching of tires increases the mileage that we get from them to a slight degree. It is quite possible, however, that the cost of switching tires, plus the additional wheel balancing that has to be made, is causing the Bureau to pay more per mile for tire service than would be paid if the tires were not switched and did not last quite so long. Mr. McIntire recommended that five or six offices, wherein cars are driven a great deal, be selected to conduct an experiment and have certain of the offices switch the tires and the other offices not switch the tires to determine whether there would be any monetary savings for the Bureau in switching the tires or in not switching them.

In connection with this matter, a representative of the Administrative Division discussed with Dr. Bruce of the Bureau of Standards, an automotive expert, the desirability of crisscrossing or switching the tires on automobiles. Dr. Bruce stated most definitely that tires should be crisscrossed at 5,000 miles and that this increases the life of the tire and it also eliminates uneven wearing of the tires, which is not desirable. Uneven wearing on a tire reflects that wheels are out of line, which would be dangerous, particularly when driving at high speeds.

For the Director's information, insofar as the switching of tires are concerned, the price we have here in Washington is \$1.50 for switching the complete set of tires and \$1.50 a wheel for balancing the wheels.

cc: Mr. H. H. Clegg  
Mr. Mohr

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ORIGINAL FILED IN 73

*Memorandum for the Director*

Glavin pointed out to the Conference that it is highly desirable to switch tires; that in addition to increasing the life of the tire, this switching or crisscrossing of tires results in more even wear on the tires and any wheels, which are not in balance, are balanced. It is definitely dangerous to drive a car with the wheels out of balance.

The Conference recommends that the Bureau policy of crisscrossing or switching tires be continued and that the field be again advised concerning the desirability of such a procedure. Should the Director agree, the appropriate memorandum will go forward to the field.

Respectfully,  
For the Conference

Clyde Tolson

cc: Mr. [redacted]  
Mr. [redacted]  
Mr. Hargett  
Mr. Thompson  
Mr. Statter

THE DIRECTOR

April 21, 1950

A. Rosen

CRIMINAL INFORMANT PROGRAM

ALL INFORMATION CONTAINED  
HEREIN IS UNCLASSIFIED  
DATE 8/15/91 BY SP-5 CIB/AR

SUGGESTION: Other agencies have made arrangements with United States Attorneys to withhold prosecution or decline prosecution against individuals who are to be used as informants.

OFFICES CONSULTING: Baltimore, Philadelphia, Newark (represented at the Conference) and five others.

SACS' CONFERENCE: When this suggestion was considered by the Special Agents in Charge they were all of the opinion that care would have to be exercised in transmitting this proposal to the field. It was pointed out that the Bureau could not participate in any "deals" with defendants but that the United States Attorneys could and frequently would take the appropriate action if the matter was properly brought to their attention. In this connection it was pointed out that in one case a subject arrested in California asked Bureau Agents if he could get some consideration in exchange for worthwhile information. This was brought to the attention of the SAC in Los Angeles and he declined to take any action. The subject was later transported to New York for trial and he again inquired about the possibility of obtaining leniency in exchange for information. He was told that the Bureau would do nothing for him but that the United States Attorney might. The United States Attorney did talk to him and arrangements were worked out so that the subject furnished considerable worthwhile information.

OBSERVATION: It was concluded that more work could be done to educate the United States Attorneys and instructions should be issued in the proper phraseology on this out to all offices.

RECOMMENDATION: This suggestion was re-phrased as follows: When a subject, in custody, specifically requests to see the United States Attorney, we should refer the United States Attorney ourselves to find out whether he would be interested in talking to the subject and in order to make arrangements for the United States Attorney to fully consider all phases of the subject's potential as a criminal informant when prosecution is being considered.

ADDENDUM: AR:FE 4-21-50

This was unanimously disapproved by the Conference. Those in attendance: Messrs. Nease, Carlson, Belmont, Mohr, Harbo, Glavin, Tracy, Clegg, Ladd and Tolson.

Tolson \_\_\_\_\_  
Ladd \_\_\_\_\_  
Clegg \_\_\_\_\_  
Glavin \_\_\_\_\_  
Nichols \_\_\_\_\_  
Rosen \_\_\_\_\_  
Tracy \_\_\_\_\_  
Harbo \_\_\_\_\_  
Mohr \_\_\_\_\_  
Tele. Room \_\_\_\_\_  
Nease \_\_\_\_\_  
Gandy \_\_\_\_\_

Respectfully 66-2554-7803  
For the Conference

RECORDED - 16

JUN 12 1950

Clyde Tolson

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JUN 27 1950

FEB 22 1989

EX - 73 [signature]

The Director

April 11, 1950

Mr. A. Rosen

**INDEX OF CRIMINAL INFORMANTS AND  
CONFIDENTIAL SOURCES**

ALL INFORMATION CONTAINED  
HEREIN IS UNCLASSIFIED  
DATE 5/15/91 BY SP-5C/BAP

**PURPOSE**

To advise of the recommendation that the criminal informant index be maintained in a more convenient location in each Bureau division.

**PRESENT BUREAU POLICY**

Indices on confidential informants shall be maintained in each office under the personal supervision of the SAC, ASAC or field supervisor as follows: ASAC in Baltimore, Boston, Cincinnati, Cleveland, El Paso, Indianapolis, Miami, Pittsburgh; Supervisor in Chicago, Detroit, Los Angeles, Newark, New York City, Philadelphia, San Francisco, Seattle and Washington Field; SAC in remaining offices.

**SUGGESTIONS**

In connection with suggestions recently solicited on the criminal informant program, six offices suggested that in their particular case, because of the physical layout of the office or for some other reason, the above policy worked a hardship upon the Agents handling criminal informant matters in utilizing the criminal informant index.

As an example, the Baltimore Office pointed out that Bureau policy provides for the maintenance of the criminal informant index in the office of the ASAC in Baltimore, which is 7 floors removed from the General Investigative Squad and suggested that the criminal informant index in that division be maintained in the office of the General Investigative Squad supervisor.

**CRIMINAL INFORMANT CONFERENCE**

At the conference on March 13-14, 1950, at the Seat of Government, concerning the criminal informant program, all SAC's in attendance were of the opinion that present Bureau policy should be changed to provide that:

The Criminal Informant index may, within the discretion of the SAC, be maintained in the office of and under the supervision of the SAC, ASAC or designated criminal supervisor.

**CONFIDENTIAL SOURCES**

The same problem will be involved in connection with a newly established index of confidential sources.

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cc - Mr. H. H. Clegg

ORIGINAL FILED IN

Tolson \_\_\_\_\_  
Ladd \_\_\_\_\_  
Clegg \_\_\_\_\_  
Glavin \_\_\_\_\_  
Nichols \_\_\_\_\_  
Rosen \_\_\_\_\_  
Tracy \_\_\_\_\_  
Harbo \_\_\_\_\_  
Mohr \_\_\_\_\_  
Tele. Room \_\_\_\_\_  
Nease \_\_\_\_\_  
Gandy \_\_\_\_\_

Memo to The Director

RECOMMENDATION

That instructions be issued in the attached SAC letter providing for the index of criminal informants and confidential sources to be maintained in the office of the SAC, ASAC or designated criminal supervisor within the discretion of the SAC.

ADDENDUM: AR:IS 4/21/50

The Executives Conference unanimously approved the above recommendation today. Those in attendance were Messrs. Nease, Carlson, Belmont, Mohr, Harbo, Glavin, Tracy, Clegg, Ladd and Rosen.

Respectfully,  
For the Conference

Clyde Tolson

cc: Mr. Ladd  
Mr. Rosen  
Mr. Hargett  
Mr. Thompson

April 20, 1950

Mr. Rosen

CRIMINAL INFORMANTS

ALL INFORMATION CONTAINED  
HEREIN IS UNCLASSIFIED  
DATE 5/15/91 BY SP-5ci/JHP

PURPOSE:

To advise of the suggestion that arrangements could be worked out by various Bureau Offices to receive advice regarding the release of convicted subjects whether on completion of sentence, parole or otherwise for the purpose of considering these persons for cultivation as criminal informants.

SUGGESTION:

It was suggested by approximately 20 Offices that consideration be given to perfecting arrangements whereby each Office would be advised concerning the release of convicted persons whether on completion of sentence, parole or otherwise from either Federal or State Statutes for the purpose of considering these individuals for cultivation as criminal informants.

SPECIAL AGENTS IN CHARGE CONFERENCE:

At the conference of selected Special Agents in Charge it was suggested that such general instructions to all Offices would be inadvisable and should not be followed by the Bureau.

It was offered that in certain instances, because of personal relations or some other favorable factor, contact might be had with some prison official who could suggest names of persons released from custody and who, while incarcerated, acted as informants for prison officials. Such persons released might be prone to act as criminal informants for the Bureau.

RECOMMENDATION:

That instructions in regard to the above not be issued to the Field.

DST:pdw

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ADDENDUM: AR:LS 4/21/50

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The Executives Conference today unanimously recommended that instructions in regard to the above not be issued to the Field. Those in attendance were Messrs. Glavin, Nease, Carlson, Belmont, Mohr, Harbo, Glavin, Tracy, Clegg, Ladd and Rosen.

Rosen  
Tracy  
Harbo  
Mohr  
Tele. Room  
Nease  
Gandy

Respectfully,  
For the Conference

52 JUN 27 1950

Clyde Tolson

ORIGINAL FILED IN



CC: Mr. Ladd  
Mr. Rosen  
Mr. Hargett  
Mr. Stetter

April 19, 1950

MR. LADD

A. ROSEN

CRIMINAL INFORMANT PROGRAM

PURPOSE

To suggest an SAC letter pointing out to the field that informants might be developed by cultivating rival gang leaders.

BACKGROUND

The Philadelphia Division suggested we might make a direct approach to leaders of rival gangs with the expectation that they would furnish information about each other for revenge or in the hope of eliminating each other.

The SAC's in attendance at the conference could see nothing objectionable to issuing a suggestion along these lines. They did urge a word of caution because of the dangers inherent to such a procedure.

RECOMMENDATION

That this suggestion be incorporated in an SAC letter, along with other suggestions now under consideration and following their approval.

CCS:dm

ADDENDUM:

CS:RSN 4-25-50

*Executive*

This was unanimously disapproved by the Conference. Those in attendance were Messrs. Nease, Carlson, Belmont, Mohr, Harbo, Glavin, Tracy, Clegg, Ladd and Rosen.

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DATE 5/15/91 BY SP-5 CJB/HF

Tolson \_\_\_\_\_  
Ladd \_\_\_\_\_  
Clegg \_\_\_\_\_  
Glavin \_\_\_\_\_  
Nichols \_\_\_\_\_  
Rosen \_\_\_\_\_  
Tracy \_\_\_\_\_  
Harbo \_\_\_\_\_  
Mohr \_\_\_\_\_  
Tele. Room \_\_\_\_\_  
Nease \_\_\_\_\_  
Gandy \_\_\_\_\_

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66-2557-7807  
JUN 12 1950  
73

ORIGINAL FILED



cc: Mr. Ladd  
Mr. Rosen  
Mr. Hargett  
Mr. Stetter

April 14, 1950

THE DIRECTOR

MR. ROSEN

~~CRIMINAL INFORMANT PROGRAM~~

ALL INFORMATION CONTAINED  
HEREIN IS UNCLASSIFIED  
DATE 5/15/97 BY SP-5 C/LRP

SUGGESTION:

We should contact selected ~~convicts~~ who are about to be eligible for parole and offer to assist them to obtain a parole if they will agree to act as informants for the Bureau.

OFFICE COMMENTING:

Washington Field, Phoenix, Philadelphia, Richmond and Newark.

SACS CONFERENCE:

It was pointed out by those attending the SACS conference that parole boards and parole officers are opposed to any investigating agency using a parolee as an informant because they want these individuals to stay away from criminals and it is evident that a man cannot be a good criminal informant without being in close contact with criminals. The possible danger that a parolee may commit a serious offense and the Bureau may be blamed for the fact that he was on parole because of Bureau intercession was pointed out.

It was further pointed out that abuse of paroles has been one of our major problems and that many parole boards undoubtedly resent our interest in this phase of law enforcement. As a consequence, it was the practically unanimous opinion of the SACS that parole boards would be likely to seize upon our efforts to utilize parolees as a basis for criticism of the Bureau.

The SACS were unanimously opposed to any effort being made to develop informants through the cooperation of parole boards or parole officers.

RECOMMENDATION:

It was recommended that no effort should be made to develop criminal informants through parole officials.

GS:FCE

ADDENDUM: AR:LS 4/21/50

The Executives Conference unanimously recommended today that no effort should be made to develop criminal informants through parole officials. Those in attendance were Messrs. Nease, Carlson, Belmont, Mohr, Harbo, Glavin, Tracy, Clegg, Ladd and Rosen.

Respectfully,  
For the Conference

Clyde Tolson

Tolson \_\_\_\_\_  
Ladd \_\_\_\_\_  
Clegg \_\_\_\_\_  
Glavin \_\_\_\_\_  
Nichols \_\_\_\_\_  
Rosen \_\_\_\_\_  
Tracy \_\_\_\_\_  
Harbo \_\_\_\_\_  
Mohr \_\_\_\_\_  
Tele. Room \_\_\_\_\_  
Nease \_\_\_\_\_  
Gandy \_\_\_\_\_

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ORIGINAL FILED IN 66-2554-1-53

The Director  
The Executives Conference

June 7, 1950

ALL INFORMATION CONTAINED  
HEREIN IS UNCLASSIFIED  
DATE 5/15/91 BY SP-SCI/bnz

The Executives Conference of June 1, 1950, consisting of Messrs. Tolson, McGuire for Nichols, Carlson, McIntire for Glegg, Rosen, Ladd, Belmont, Mohr, Harbo, Tracy and Glavin, considered a suggestion submitted by Special Employee Walter S. Pond of the Seattle Division that permanent type automobile accessories be entered on the automobile inventory sheets instead of on the general office inventory; that this suggestion is not meant to include Bureau radios, sirens and FBI identification plates.

Pond points out that items such as fog lights, spot lights, heaters and defrosters, when installed, become more or less a part of the automobile. When removed, these items lose much of their value and deface and reduce the value of the automobile. They should be considered as part of the automobile throughout its service and until sold. He points out that many times it is necessary to dispose of such articles as junk when a Bureau automobile is sold. He believes that by including such accessories as part of the automobile, that more value is received at no cost of removing and reinstalling the equipment. He points out if the Bureau agrees that such items should be considered as part of the automobile, the Bureau will agree that such items should be listed on the individual automobile inventory sheets rather than on the general office inventory sheet.

For the Director's information, separate inventories are maintained for general office equipment and for automobiles. Fog lights, spot lights, heaters and defrosters are carried on the general office inventory.

In connection with this particular matter, a review of the inventory lists has been made and a counter suggestion is made by one of the property clerks in the Administrative Division that when fog lights, spot lights, heaters and defrosters are installed in an automobile, that they be not carried on either the automobile inventory or the general inventory since they are a part of the car. This clerical employee points out that at the present time there is a possibility that such items will be installed on the cars at the time of purchase or immediately thereafter, and it is felt that since these are regular items of equipment on the car, it should not be necessary to have inventory lists of such items.

CC: Mr. H. H. Clegg  
Mr. Mohr

Tolson \_\_\_\_\_  
Ladd \_\_\_\_\_  
Clegg \_\_\_\_\_  
Glavin \_\_\_\_\_  
Nichols \_\_\_\_\_  
Rosen \_\_\_\_\_  
Tracy \_\_\_\_\_  
Harbo \_\_\_\_\_  
Mohr \_\_\_\_\_  
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Nease \_\_\_\_\_  
Gandy \_\_\_\_\_

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66-2554-7810

JUN 13 1950

June 7, 1950

THE DIRECTOR

THE EXECUTIVES CONFERENCE

AUTOMOBILE/RADIO EQUIPMENT  
PORTLAND DIVISION

ALL INFORMATION CONTAINED  
HEREIN IS UNCLASSIFIED  
DATE 5/15/91 BY SP-5 CIB/AF

On June 6 the Conference considered the request of the Portland Division for two additional two-way FM automobile radio units on the FBI frequency. This office already has eight such units and desired two more to make a total of ten. The office pointed out that in a recent surveillance, it was necessary to use every unit of two-way radio equipment assigned and also stated that two-way radios were recently used in a kidnapping case. The office further advised that had events in either or both of these cases taken a turn requiring extensive use of two-way radio cars the Portland office might have found itself inadequately equipped.

The Conference recommended unanimously unfavorably, pointing out that the Portland Office already has eight two-way units, which is at least equal to the average number assigned to offices not equipped with 250-watt central radio stations. The office has 12 Agents and no instance has been cited where the present equipment has not been adequate. Present were Messrs. Tolson, Glavin, Tracy, Mohr, Belmont, McGuire, Clegg, Rosen and Harbo.

If the Director concurs with the Conference recommendation, the Portland office will be advised accordingly.

Respectfully,  
For the Conference

Clyde Tolson

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CC-Mr. Clegg  
Mr. Mohr

Tolson \_\_\_\_\_  
Ladd \_\_\_\_\_  
Clegg \_\_\_\_\_  
Glavin \_\_\_\_\_  
Nichols \_\_\_\_\_  
Rosen \_\_\_\_\_  
Tracy \_\_\_\_\_  
Harbo \_\_\_\_\_  
Mohr \_\_\_\_\_  
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Memorandum for the Director

The Conference is in agreement with the recommendation that in the future items such as fog lights, spot lights, heaters and defrosters be not carried on separate inventories, but be considered part of the car such as the motor, etc., and that when a car is being sold for replacement purposes or due to obsolescence, that these items of equipment be not removed from the car, but that the car be sold with the equipment installed. This, of course, would not take into account police radios, which would be removed from all cars before such cars are sold.

*for sirens*

Should the Director agree with the Conference recommendation, appropriate instructions will go forward to the field in connection with this matter.

Respectfully,  
For the Conference

*[Signature]*  
Glyde Tolson

6/5/50

THE DIRECTOR

EXECUTIVES CONFERENCE

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HEREIN IS UNCLASSIFIED  
DATE 5/15/90 BY SP-5CJ/hap

~~FIREARMS~~ - SHROUD FOR .38 DETECTIVE SPECIAL REVOLVER

The Executives Conference on June 1, 1950, consisting of Messrs. Tolson, Tracy, Harbo, Mohr, Rosen, Glavin, Belmont, McGuire and F. H. McIntire, considered the recommendation by SAC H. L. Sloan, Quantico, that the Bureau purchase some .38 Detective Special Revolvers equipped with what is known as a shroud, as shown in the attached photographs.

It was pointed out to the Conference that a revolver equipped with this shroud could be safely fired from the inside of a coat pocket as the shroud keeps the hammer and firing pin free from the lining or cloth of a coat pocket. SAC Sloan and his staff believe this new development is very adaptable to use by law enforcement officers in those cases where the facts at hand do not warrant entering a public place with a drawn revolver. He points out that had Special Agent Hubert J. Treacy, Jr. been equipped with such a weapon, he might not have been killed at Abingdon, Virginia, several years ago.

Mr. Sloan has experimented with this gun at Quantico by firing several rounds from a coat pocket at a silhouette target ten feet away. These shots were accurate, and no powder burns or discomfort of any kind were suffered in connection with this shooting. Mr. Sloan recommended that the Bureau equip itself with a small supply of these revolvers to be used on special occasions, and that each field office be furnished these weapons as magnum revolvers are now furnished, that is, approximately 2 to each office. 150 of these guns would cost in the neighborhood of \$5,500.00.

Mr. Harbo voted against the acquisition of such guns. The remainder of the Conference recommended that 150 of these guns be purchased, that they be equitably distributed to the various field offices with the specific understanding that they were not to be assigned to any individual employee but were to be retained in the gun vault for assignment by the SAC on special occasions.

Respectfully,  
For the Conference

Glyde Tolson

Mr. Clegg  
Mr. Mohr

Mr. Glavin

Attachments

*Why? I would  
like to always  
have Vincent  
both sides*

JUN 14 1950

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66-754-7812  
JUN 15 1950



6/6/50

THE DIRECTOR

EXECUTIVES CONFERENCE

DEPUTY DETECTIVE [REDACTED]

NA APPLICANT

ALAMEDA COUNTY, CALIFORNIA, SHERIFF'S OFFICE  
OAKLAND, CALIFORNIA

b6  
b7c

ALL INFORMATION CONTAINED  
HEREIN IS UNCLASSIFIED  
DATE 5/15/91 BY SP-5 CUB/DP

The Executives Conference on June 5, 1950, consisting of Messrs. Glavin, Tracy, Harbo, Mohr, Belmont, Rosen, Ladd, Nichols and F. H. McIntire, considered the request of SAC Kimball, San Francisco, that the Bureau reconsider the application of Deputy Detective [REDACTED] Alameda County Sheriff's Office, for attendance at the National Academy.

b6  
b7c

BACKGROUND

Lieutenant Floyd N. Heffron, NA, while assisting John P. Pepper, California State Board of Education, in conducting his own police school in Alameda County, California, in the spring of 1949, was reportedly critical of the Bureau and took numerous cracks at the FBI training program. Heffron reportedly stated that while he was in attendance at the 23rd Session of the National Academy in 1949, he had found that the FBI instructors gave information too fast for the officers to comprehend. He is reported to have stated "Of course, it was not too fast for me due to the fact that I have had so much experience and also due to the fact that I was able to eliminate the worthless information and take what was good." He also criticized the Bureau's instructors for not coming down to the level of the patrolman on the best. This information was furnished to the Bureau by Los Angeles letter of 6/24/49. On this letter the Director wrote "I assume Lt. Heffron is an N.A. man and we should note his attitude. Also take no more applicants from Alameda County Sheriff's Office."

By letter to Los Angeles dated 6/5/49, copies to San Diego and San Francisco, those offices were advised that no more applicants from Alameda County Sheriff's Office would be accepted at the Academy. In a letter dated 7/12/49, SAC Hood, Los Angeles, pointed out that Sheriff H. P. Gleason of Alameda County has over a period of many years been extremely friendly to the Bureau, and has supported all phases of the Bureau's activities. It was pointed out that the school in question, while being held in Alameda County, was not sponsored by Sheriff Gleason, and in fact he had no direct responsibility for it. It was recommended that the Bureau reconsider its ruling regarding acceptance of applicants from the Alameda County Sheriff's Office.

Tolson

Ladd

Clegg

Glavin

Nichols

Rosen

Tracy

Harbo

Mohr

Tele. Room

Nease

Gandy

cc: Mr. Clegg  
Mr. Mohr

Attachment

ENCLOSURE

The Bureau's files reflect that Sheriff Gleason has had very close contact with the Bureau, and has been extremely cooperative. By letter dated 7/22/49 to Los Angeles, the California Offices were advised that in the event Sheriff Gleason desired to send another man to the Academy, his application would be considered in

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JUN 14 1950

7813

the light of conditions prevailing at the time the application was submitted. The San Francisco Office recommended 4 applicants for the July, 1950 Session of the Academy, one of those being the above captioned, who was not accepted for consideration. SAC Kimball, in a letter dated 5/29/50, recommended that further consideration be afforded Mr. [ ] application for the following reasons: b6 b7C

1. The inexcusable attitude of Floyd N. Heffron was definitely not that of Sheriff Gleason or other members of the Alameda County Sheriff's Office.

2. Sheriff Gleason has always been most cooperative and complimentary toward the Director and the Bureau. He has continually exhibited a close personal friendship to SAC Kimball and his predecessors. He appointed Kimball as a member of the Executive Committee of the California State Peace Officers' Association for a three-year term---the first time that any California representative of the Bureau has been so appointed. Since the Heffron incident, Sheriff Gleason has made available to the San Francisco Office facilities of the range at the Santa Rita Rehabilitation Farm, which range is much more desirable than the range at Fort Baker which was formerly used. The Fort Baker range required a minimum of one week to handle firearms training, and in view of the reactivation of the National Guard, it has become practically impossible for the San Francisco Office to obtain the necessary number of days on this range to handle their training. The Santa Rita range was renovated by Sheriff Gleason at no cost to the Bureau, primarily for the Bureau's use. The San Francisco Office is allowed to submit on January 1 the dates on which they desire to use this range for the entire year. Sheriff Gleason also permits the San Francisco Agents to obtain luncheon at the Prison Farm at 50¢ per Agent. There are no restaurants within miles of the range. Sheriff Gleason has permitted Lieutenant [ ] NA, of his office, who is presently assigned practically full time to the handling of confidential investigations involving hoodlums and racketeers in the East Bay Area, to establish liaison with Bureau Agents of the San Francisco Office. He does not allow this liaison with any other agency. Sheriff Gleason has informed SAC Kimball that he advised Heffron in no uncertain terms that his actions as related above were inexcusable, and that he would not tolerate any such criticism of the Bureau. b6 b7C

3. There has been no further criticism by Heffron of the Bureau to come to the attention of the San Francisco Office. Heffron realizes his position, and at the recent Retraining Session of the California NA Chapter at Pasadena, he was obviously making a definite attempt to be friendly. b6 b7C

4. Applicant [ ] is considered by Sheriff Gleason the outstanding man in his department who has not attended the Academy and is personally recommended by Sheriff Gleason.

5. SAC Kimball feels that to refuse the request of Sheriff Gleason at this time, based upon the Heffron incident, which SAC Kimball realizes was a serious incident, would irreparably harm the relationship which exists between the San Francisco Office and Sheriff Gleason.



EXECUTIVES CONFERENCE CONSIDERATION:

The Executives Conference considered the above, as well as the fact that Sheriff Gleason is immediate past President of the California Sheriffs' Association, and is a past President of the California Peace Officers' Association, and is a very prominent man in law enforcement in California. The Conference unanimously recommended that [redacted] application be afforded favorable consideration.

If approved, an appropriate letter to the San Francisco Office instructing that the investigation of Mr. [redacted] be instituted immediately is attached.

Respectfully,  
For the Conference

4  
Clyde Tolson

b6  
b7C

THE DIRECTOR

June 8, 1950

THE EXECUTIVES' CONFERENCE

DETCOM

ALL INFORMATION CONTAINED  
HEREIN IS UNCLASSIFIED  
DATE 5/5/91 BY SP-5 CIB/HF

At the Executives' Conference, June 5, 1950, Messrs. Ladd, Glavin, Harbo, Tracy, Rosen, Mohr, McIntire, Nichols and Belmont in attendance, the Conference discussed the desirability of bringing up to date the Security Division survey of Agent personnel in relation to the total number of individuals who would have to be apprehended and places that would have to be searched in the event of an emergency. It was pointed out that in order to assist in this evaluation and survey, it is necessary to obtain from the various field offices data as to the number of places they intend to search and the aid that they might be able to receive from local law enforcement officials, both in apprehensions and searches.

Additionally, under SAC Letter #108, Series 1948, wherein Plan W was set forth, the field offices were given specific duties to institute in the event of an emergency, which duties would require the expenditure of certain Agent personnel time. The Executives' Conference was advised that it is believed desirable to obtain the estimate of the various field offices as to their manpower requirements in order to effect the operation of Plan W.

The Executives' Conference approved the proposed SAC Letter attached, requesting certain estimates and figures from each office.

Mr. Mohr was of the opinion that we should hold up sending out the SAC Letter until September of this year. Mr. Glavin was of the opinion that we should send out the letter now, or else not send it out at all, that is, he did not believe it should be held up. The remaining members of the Executives' Conference were of the opinion that the letter should be sent out now.

In the event you approve, the attached SAC Letter will be disseminated.

Respectfully,  
For the Conference

RECORDED - 34  
Clyde Tolson

Tolson \_\_\_\_\_  
Ladd \_\_\_\_\_ Attachment  
Clegg \_\_\_\_\_  
Glavin \_\_\_\_\_ CC - Mr. H. H. Clegg  
Nichols \_\_\_\_\_ Mr. J. P. Mohr  
Rosen \_\_\_\_\_  
Tracy \_\_\_\_\_  
Harbo \_\_\_\_\_ ANB:tlc  
Mohr \_\_\_\_\_  
Tele. Room \_\_\_\_\_  
Nease \_\_\_\_\_  
Gandy \_\_\_\_\_

52 JUN 14 1950  
42

The Director

June 7, 1950

The Executives Conference

ALL INFORMATION CONTAINED  
HEREIN IS UNCLASSIFIED  
DATE 5/15/91 BY SP-5 CJP

The Executives Conference of May 29, 1950, consisting of Messrs. Parsons for Harbo, Belmont, Tracy, McIntire for Glegg, Mohr, Rosen, Carlson and Glavin, considered a suggestion submitted by H. L. Edwards, Personnel Officer, concerning the possible elimination of unnecessary correspondence. Mr. Edwards attached to his memorandum two typical communications received from the field, advising that certain Special Agents have advised the Agent in Charge that their wives are expecting children and desiring to have this information made a matter of record in the Bureau's files.

In the past, it has been Bureau policy to acknowledge these letters with a statement that the information has been recorded and will be considered in connection with any future transfer contemplated and unless some emergent matter arises, the Agent will ordinarily not be transferred during the pregnancy period of his wife until she is able to travel.

Mr. Edwards feels that we can eliminate this correspondence and thereby save a proportioned amount of clerical and filing time by sending out a brief SAC letter at this time, advising the field that in the future such letters should continue to be submitted, but will be merely recorded at the Bureau rather than being acknowledged.

The Conference recommends adoption of the suggestion in question. Should the Director agree, the attached communication should go forward to the field.

Respectfully,  
For the Conference

Clyde Tolson

Tolson \_\_\_\_\_  
Ladd \_\_\_\_\_  
Clegg \_\_\_\_\_  
Glavin \_\_\_\_\_  
Nichols \_\_\_\_\_  
Rosen \_\_\_\_\_  
Tracy \_\_\_\_\_  
Harbo \_\_\_\_\_  
Mohr \_\_\_\_\_  
Tele. Room \_\_\_\_\_  
Nease \_\_\_\_\_  
Gandy \_\_\_\_\_

CC: Mr. H. H. Glegg  
Mr. Mohr

WRG:VH

Attachment

RECORDED - 143

INDEXED - 143

66-2537-7815

cc: Mr. Ladd  
Mr. Rosen  
Mr. Hargett  
Mr. Thompson

The Director

April 20, 1950

Mr. Rosen

CRIMINAL INFORMANTS

PURPOSE:

ALL INFORMATION CONTAINED  
HEREIN IS UNCLASSIFIED

DATE 5/15/91 BY SP-5 CIP/DH

To advise of the suggestion that Special Agents or specially trained informants be utilized in an under cover capacity as criminal informants.

SUGGESTION:

It was suggested by 7 Officers that on a very selected basis potential informants be employed and trained as such by the Bureau and after properly qualifying be thereafter assigned on a full time under cover basis to designated areas wherein their services would be required. It was also suggested that regularly appointed Special Agents be utilized in such under cover capacities.

SPECIAL AGENTS IN CHARGE CONFERENCE:

The Special Agents in Charge attending the conference on criminal informants were unanimously opposed to the use of Special Agents in an under cover capacity, as a criminal informant. It was felt that Special Agents just don't fit this type of work.

The suggestion that potential informants be employed and trained as such by the Bureau was not favorably received, however, all Special Agents in Charge were in favor of using good informants in other areas where proper. Such assignments should be full time and it was noted that such practice is common in the handling of informants under the present Bureau regulations.

COVER COMPANIES:

It has also been suggested that possibly the Bureau might utilize a cover company in connection with the operation of informants. This possibility met with mixed reaction, however, not too much enthusiasm was exhibited toward it. It is felt that such a suggestion may be merited and further consideration will be given to it at a later time.

RECOMMENDATION:

RECORDED - 16  
INDEXED - 16

66-2534-1817  
RECORDED

That further consideration of the above suggestions be discontinued for the present time.

EX - 78

JUN 12, 1950

APPENDIX: AR:LS 4/21/50

Tolson

Ladd

Clegg

Glavin

Nichols

Rosen

Tracy

Harbo

Mohr

Tele. Room

Nease

Gandy

The Executives Conference unanimously recommended that further consideration of the above suggestions be discontinued for the present time. Those in attendance were Messrs. Nease, Carlson, Belmont, Mohr, Harbo, Glavin, Tracy, Clegg, Ladd, and Rosen.

Respectfully,  
For the Conference  
Clyde Tolson

32 JUN 27 1950

ORIGINAL FILED IN 66-2534-1817

cc: Mr. Ladd  
Mr. Rosen  
Mr. Hargett  
Mr. Thompson

April 20, 1950

The Director

Mr. Rosen

CRIMINAL INFORMANTS

ALL INFORMATION CONTAINED  
HEREIN IS UNCLASSIFIED  
DATE 5/15/91 BY SP-5 C. B. M. P.

PURPOSE:

To advise of the suggestion that we investigate local offenses on the part of a prospective criminal informant and thereafter use such information to induce the individual into acting as a criminal informant.

SUGGESTION:

Comments were received from 6 Offices suggesting the possibility of investigating prospective criminal informants for possible violation of some local statute. Such investigation might even include physical or technical surveillance. If local offense is substantiated or in all probability true such information developed could be used to "hold over the head" of the prospective criminal informant and in that manner he might become a criminal informant for the Bureau.

SPECIAL AGENTS IN CHARGE CONFERENCE:

At the conference of selected Special Agents in Charge this suggestion was not favorably received. It was pointed out that we do not have Special Agent personnel to perform such investigations and further that we must be governed by the Bureau's investigative jurisdiction. It was also pointed out that unless we reported the local violation developed by us that the Bureau might be accused of misprison of a crime.

RECOMMENDATION:

That no further consideration be given to this suggestion.

DSF:pdw/plu

ADDENDUM: AR:LS 4/21/50

The Executives Conference today unanimously recommended that no further consideration be given to this suggestion. Those in attendance were Messrs. Nease, Carlson, Belmont, Mohr, Harbo, Glavin, Tracy, Clegg, Ladd and Rosen.

Tolson \_\_\_\_\_  
Ladd \_\_\_\_\_  
Clegg \_\_\_\_\_  
Glavin \_\_\_\_\_  
Nichols \_\_\_\_\_  
Rosen \_\_\_\_\_  
Tracy \_\_\_\_\_  
Harbo \_\_\_\_\_  
Mohr \_\_\_\_\_  
Tele. Room \_\_\_\_\_  
Nease \_\_\_\_\_  
Gandy \_\_\_\_\_

Respectfully,  
For the Conference

RECORDED - 16

INDEXED - 16  
Clyde Tolson

EX - 78

146 JUN 13 1950

52 JUN 27 1950

ORIGINAL FILED

June 6, 1950

THE DIRECTOR  
The Executives Conference

ALL INFORMATION CONTAINED  
HEREIN IS UNCLASSIFIED  
DATE 5/15/91 BY SP-5 CIP/PP

The Executives Conference consisting of Messrs. Clegg, Rosen, McGuire, Belmont, Mohr, Harbo, Glavin, and Tracy on June 6, 1950, considered a suggestion from the Identification Division as to the handling of disposition sheets from the Chicago Police Department.

For the Director's information, the Chicago Police Department will not use the Bureau disposition form. Instead, they furnish a carbon copy of a form containing not only the current disposition but the entire previous record in the Chicago Police Department files. A sample is attached. These records, being carbon copies, are frequently almost impossible to read and in addition contain many notations most of which are already entered in the Identification Division fingerprint jacket. This complete previous record is submitted repeatedly on the same individual.

It was suggested by an employee in the Identification Division that (1) all information on the Chicago record sheet be ignored or (2) only the information at the top of the record sheet be utilized. The top of this sheet concerns the current arrest, the disposition and aliases.

The conference unanimously recommends approval of suggestion number 2 in view of the fact that it will be a considerable saving of time in the Identification Division, and for the further reason that the Identification Division fingerprint jacket contains all fingerprints submitted by the Chicago Police Department which substantiate the arrest. The disposition of arrests for which we have fingerprint cards is the only important disposition so far as the Bureau's Identification Division records are concerned.

Respectfully,  
For the Conference,

Clyde Tolson

Tolson Attachment

Ladd

Clegg

Glavin

Nichols

Rosen

Tracy

Harbo

Mohr

Tele. Room

Nease

cc - Mr. Clegg  
Mr. Mohr

C. W. /hp

52 JUN 14 1950

RECORDED - 26

INDEXED - 26

66-2334-7819

342



THE DIRECTOR

May 18, 1950

EXECUTIVES' CONFERENCE

BANK ROBBERY POSTERS

ALL INFORMATION CONTAINED  
HEREIN IS UNCLASSIFIED  
DATE 5/15/91 BY SP-5ci/DP

The Executives' Conference with Messrs. Tolson, Belmont, Ladd, McIntire for Clegg, Glavin, Mohr, Nichols, Parsons for Harbo, Tracy and Rosen in attendance, considered the suggestion that the bank robbery poster be amended.

The American Savings and Loan Institute has requested the Bureau's permission to produce metal plaques indicating the Bureau's jurisdiction in bank robbery cases. These plaques would be sold to interested Federal Savings and Loan Associations throughout the country.

The Lee Howard Advertising Company has also requested Bureau authority to produce a bank robbery poster for sale to Federal Savings and Loan Associations. Both the American Savings and Loan Institute and the Lee Howard Advertising Company of New York approached their request from different angles but the fact to be remembered is that each asks authority to publish posters relating to the FBI's jurisdiction to investigation violations of the bank robbery statute. The approach of each is indicated herein:

AMERICAN SAVINGS AND LOAN INSTITUTE

Charles Borsom, Manager of the Accounting Division of the American Savings and Loan Institute of Chicago, has written to the Bureau pointing out that the Accounting Division of this Institute has been supplying Federal Savings and Loan Associations with accounting forms and special supplies during the past 16 years. Borsom states that recently they have had several requests from Federal Savings and Loan Associations for plaques similar to those available from the Illinois Bankers Association for FDIC insured banks. Borsom requests the Bureau's permission to have plaques made which would carry similar wording to that of the bank robbery poster. However, he would delete the section and title number of the Code as well as change the word "Bank" to "Institution."

The Chicago Office has advised that the American Savings and Loan Institute is the educational branch of the United States Savings Association League which is the National Trade Association for savings and loan organizations. The American Savings and Loan Institute conducts schools and carries on educational programs throughout the country for the League. It is supported by savings and loan associations holding membership in it. Chicago indicates that the American Savings and Loan Institute is a counterpart of the American Bankers Association.

cc Records and Communications Division  
Attachments

Mr. Tolson  
Mr. E. A. Tamm  
Mr. Clegg  
Mr. Glavin  
Mr. Ladd  
Mr. Nichols  
Mr. Rosen  
Mr. Tracy  
Mr. Egan  
Mr. Gurnea  
Mr. Harbo  
Mr. Mohr  
Mr. Pennington  
Mr. Quinn Tamm  
Tele. Room  
Mr. Nease  
Miss Gandy

MR: FE

RECORDED - 26  
INDEXED - 26

66-2534-7826  
JUN 14 1950  
66  
JUN 12 10 53 AM '50

ORIGINAL COPY FILED IN



Memo to The Director

Lee Howard Advertising Company of New York

Records and Communications have referred to the Investigative Division for opinion a letter from Lee Howard of the Lee Howard Advertising Company, Inc., New York. Howard points out in his letter that some of his clients, Federal Savings and Loan Associations, have corresponded with him regarding the bank robbery posters previously issued by the Bureau and distributed to all banking institutions covered by the Federal Bank Robbery Statute. Howard's letter sets out the poster verbatim and points out that the Federal Savings and Loan Associations of which he speaks are desirous of receiving the same type of broadside to post on their premises but that in their case the word "Bank" would be changed to "Association" or "Organization." He states that they are not officially banks and therefore would require this slightly revised wordage.

He asks that if the FBI cannot publish this special poster for Federal Building and Loan Associations (He undoubtedly means Federal Savings and Loan Associations) would such printing be permitted by a private organization which would, on the bottom of the poster, point out: "Published in cooperation with the Federal Bureau of Investigation, Department of Justice, by the XYZ Corporation." Howard continues that they have done this type of work in cooperation with the Secret Service and encloses a copy of his placard which is being distributed throughout the United States under the local sponsorship of banks. The placard states that this establishment has been cautioned by Secret Service to beware of forged Government and commercial checks. This placard is attached to this memorandum.

Howard cites the Bureau's previous cooperation in the preparation of an exhibit known as "America's Progress in Law Enforcement" which it is noted was displayed in various banks throughout the country for a period of two weeks and thereafter in local Police Departments and high schools. (94-40060-7)

He also requests to be advised whether any other type of material is available which the Bureau would like to have exhibited in cities throughout the U. S. which might conceivably be printed by him and supplied to his clients with their imprint for distribution in the areas they serve. He also points out that he has a small number of re-prints of the exhibit "America's Progress in Law Enforcement" which he will be happy to supply the Bureau without charge if we so desire.

Mr. Tolson \_\_\_\_\_  
Mr. E. A. Tamm \_\_\_\_\_  
Mr. Clegg \_\_\_\_\_  
Mr. Glavin \_\_\_\_\_  
Mr. Ladd \_\_\_\_\_  
Mr. Nichols \_\_\_\_\_  
Mr. Rosen \_\_\_\_\_  
Mr. Tracy \_\_\_\_\_  
Mr. Egan \_\_\_\_\_  
Mr. Gurnea \_\_\_\_\_  
Mr. Harbo \_\_\_\_\_  
Mr. Mohr \_\_\_\_\_  
Mr. Pennington \_\_\_\_\_  
Mr. Quinn Tamm \_\_\_\_\_  
Tele. Room \_\_\_\_\_  
Mr. Nease \_\_\_\_\_  
Miss Gandy \_\_\_\_\_

RECOMMENDATION

The Conference unanimously recommended that no change be made to our present poster which adequately covers our jurisdiction. The Code Section under which we operate Section 2113 of Title 18 specifically states that:

"As used in this Section the term "Bank" means any member bank of the Federal Reserve System and any bank, bank association, trust company, savings bank, Federal Savings and Loan Association, or other banking institution organized or operating under the laws

Memo to The Director

of the United States and any bank the depositors of which are insured by the Federal Deposit Insurance Corporation."

A copy of the poster which we issued and which was distributed throughout the field to institutions coming under the jurisdiction of the Federal Bank Robbery Statute is attached. The total number of banks and bank branches subject to the bank robbery statute is 18,300. In addition to the above there are exclusive of 80 branches, a total of 1588 Federal Savings and Loan Association banks as of December 31, 1949. There is a total therefore of 19,888 institutions and branches within the Bureau's jurisdiction under the bank robbery statute.

The Bureau previously gave authority to the Illinois Bankers Association to reproduce this bank robbery poster in plaque form. The Illinois Bankers Association has prepared plaques and they are being sold on a cost basis to FDIC insured banks.

There does not seem to be any justification for approving these requests which are coming into the Bureau because posters have been disseminated. If we accede these requests other requests will come in and each organization requesting authority will base their requests upon some other justification. Obviously they do not ask the Bureau for authority to produce a plaque or a poster in competition with the poster already being disseminated and so they will dig up some justification for their request.

So far as the Bureau is concerned it is not felt that we should change our poster. The law specifically includes Federal Savings and Loan Associations within the purview of the statute relating to bank robbery and incidental crimes.

Inasmuch as the letter from Borson of the American Savings and Loan Institute relates to a request for the posters an appropriate acknowledgment is being prepared. The acknowledgment is attached hereto.

The action recommended here, if approved, should be the basis upon which the Records and Communications Division will prepare a letter to Lee Howard in answer to his communication inasmuch as in addition to the poster other matters are referred to requiring attention. A copy of this memorandum is therefore being directed to the attention of the Records and Communications Division for appropriate consideration.

The letter to Charles Borson declining the authority to make available these posters or acceding to his request is attached. The language similar to the attached can be used in preparing the acknowledgment to Lee Howard.

There is also attached a plaque which was produced by the Illinois Bankers Association. It is the nearest job I have seen. It makes no reference to the Illinois Bankers Association and would appear to have been produced by the FBI. Compared to plaques which I have previously seen put out by William J. Burns and the like there can be no comparison for this plaque very far out.

Respectfully,  
For the Conference

Clyde Tolson

Mr. Tolson  
Mr. E. A. Tamm  
Mr. Clegg  
Mr. Glavin  
Mr. Ladd  
Mr. Nichols  
Mr. Rosen  
Mr. Tracy  
Mr. Egan  
Mr. Gurnea  
Mr. Harbo  
Mr. Mohr  
Mr. Pennington  
Mr. Quinn Tamm  
Tele. Room  
Mr. Nease  
Miss Gandy

THE DIRECTOR

The Executive Conference

ALL INFORMATION CONTAINED

HEREIN IS UNCLASSIFIED

DATE 5/15/91 BY SP-5CIP/BB

~~REDUCTION IN CURRENT RECEIPTS IN IDENTIFICATION DIVISION~~

The Executive Conference, consisting of Messrs. Tolson, Ladd, Rosen, F. H. McIntire, Mohr, Parsons and Tracy, considered a suggestion of Mr. Quinn Tamm concerning applicant fingerprint cards.

Current receipts in the Identification Division have been decreasing steadily to the point where an average 10,250 fingerprint cards are received for search each day. This was a factor making it possible for the Identification Division to eliminate a large portion of its delinquency. At the present time the Identification Division is handling all work currently and is able to handle additional receipts; therefore, it was thought advisable to recommend that Bureau policy be made uniform in the handling of applicant fingerprints.

At the present time we handle fingerprints for a number of railroads and banks throughout the country, a list of which is attached hereto. We do not, however, handle fingerprints for all banks or all railroads nor do we handle fingerprints for air lines or interstate trucking companies. These latter two organizations have security setups along the same lines as railway police.

If we extended the applicant fingerprint service as suggested there would result, of course, an increase in the daily receipt of fingerprint cards.

The Conference, with the exception of Mr. Tracy, unanimously recommended against extending the fingerprint service as suggested, the reason being that the cost of operating the Identification Division would be reduced and the total daily receipts be restricted further if possible by not handling any fingerprints except those the Bureau is required to handle.

Mr. Tracy pointed out that he felt it was desirable to have a uniform policy in the handling of applicant fingerprints in so far as air lines, railroads and interstate trucking companies are concerned, that the Bureau has a definite interest by virtue of interstate theft cases and violations of the National Bank Act.

Respectfully,  
For the Conference,

Attachment

52 JUN 27 1950

EST:do

RECORDED - 38

Clyde Tolson

INDEXED - 38

How Much?

26

JUN 14 1950

66

66-2554

7821

RECEIPTS 7-1-49 through 4-30-50

BANKS

Federal Reserve Bank	111
Security - First National	0
Montgomery National Bank	6
Bank of Manhattan	15
Central Hanover Bank	47
Chase National Bank	0
Industrial Bank of Commerce	7
National City Bank of New York	201
National Savings Bank (Nash. B. Co.)	0
First National & Trust of Evanston, Ill.	0

ALL INFORMATION CONTAINED  
HEREIN IS UNCLASSIFIED  
DATE 5/15/91 BY SP-5 C/FH

(387)

RAILROADS

Southern	99
Union Pacific	0
Chesapeake and Ohio	71
Baltimore and Ohio	395
Norfolk and Western	0
Atlantic Coast Line	113
Illinois Central	303
Missouri and Pacific	618
Denver and Rio Grande	10
Chicago and Burlington Quincy	28
New York, New Haven and Hartford	0
Pennsylvania	1577
Union Railroad	0
Central Railroad of New Jersey	156
Pittsburgh and Lake Erie	0
Texas and Pacific Railroad Company	111
Missouri and Pacific	0
Chicago, Milwaukee, St. Paul and Pacific	3
Grand Trunk Western Railroad	258
Chicago, Rock Island and Pacific	0
Missouri, Kansas, Texas	0
Great Northern	7
Richmond, Fredericksburg, Potomac Railroad	0
Babcock Railroad	1
Long Island Railroad	24
New York Central	233
Erie Railroad	94
Nickle Plate Railroad	4
Atchafalpa, Topeka and Santa Fe	45
St. Louis and San Francisco Railroad	122
Chicago and Northwestern	68
Chicago and Eastern Illinois	21
Eastern Maryland Railroad Company	1
Delaware, Lackawanna, Western Railroad Company	44

ENCLOSURE

66-2554-7821 (4455)

h  
THE DIRECTOR

June 1, 1953

THE EXECUTIVE CONFERENCE

AUTOMOBILE RADIO EQUIPMENT - LOUISVILLE DIVISION

On June 1 the Conference was advised of the request of the Louisville Division for one ~~two-way~~ automobile radio to replace the unit presently installed in the automobile of the resident agent at Owensboro, Kentucky. This unit has been in use for several years and the SAC reports that it is very worth while. It now becomes necessary to replace it because the Owensboro Police Department and other nearby cities in the resident agency area are changing to a new radio frequency.

In addition, SAC Hallford requested 7 two-way units to operate on the frequency of the State Police for assignment in the automobiles of 7 resident agents.

The Conference was unanimously favorable to the request for the necessary replacement units for the Owensboro resident agency but recommends unfavorably at this time concerning the 7 additional units for other resident agencies. If the Director concurs, the Louisville office will be advised accordingly and will be instructed to maintain a record for sixty days concerning individual instances in which the radio is of value in the Owensboro resident agency automobile and to submit a report thereon to the Bureau. Thereupon the Bureau will give further consideration to the request for the additional 7 units.

Respectfully,  
For the Conference

Clyde Tolson. ALL INFORMATION CONTAINED  
HEREIN IS UNCLASSIFIED  
DATE 5/16/91 BY SP-501047

RTH:AF

cc-Mr. Clegg  
Mr. Mohr

Tolson \_\_\_\_\_  
Ladd \_\_\_\_\_  
Clegg \_\_\_\_\_  
Glavin \_\_\_\_\_  
Nichols \_\_\_\_\_  
Rosen \_\_\_\_\_  
Tracy \_\_\_\_\_  
Harbo \_\_\_\_\_  
Mohr \_\_\_\_\_

RECORDED - 55  
INDEXED - 55

167  
51 JUN 1 1953  
342

66-2534-7822



61  
The Director

June 5, 1950

Executives Conference

ALL INFORMATION CONTAINED  
HEREIN IS UNCLASSIFIED  
DATE 5/15/91 BY SP-5C/BAT

The Executives Conference, consisting of Messrs. Glavin, Tracy, Harbo, Mohr, Belmont, Rosen, McIntire, Ladd and Nichols considered Mr. Mason's suggestion to the effect that the present Bureau rule requiring SAC's, prior to designating an Agent to fulfill a speaking engagement, to secure Bureau approval for the designation of the Agent.

Mason suggested that Agents in Charge designate an Agent, send a copy of the letter to the Bureau and then if the Bureau for any reason wanted to change the designation this could subsequently be done. It would make for simpler handling in the Field.

The Executives Conference was unanimously in favor of adopting Mason's suggestion inasmuch as it was felt that the present rule has been in effect long enough to have trained the Field on this problem. If approved an SAC letter is attached.

Respectfully,  
For the Conference

O.K.  
H.  
Clyde Tolson

LBN:LH

cc - Mr. Clegg  
Mr. Mohr

Attachment

Tolson \_\_\_\_\_  
Ladd \_\_\_\_\_  
Clegg \_\_\_\_\_  
Glavin \_\_\_\_\_  
Nichols \_\_\_\_\_  
Rosen \_\_\_\_\_  
Tracy \_\_\_\_\_  
Harbo \_\_\_\_\_  
Mohr \_\_\_\_\_

RECORDED - 85

INDEXED - 85

66-2524-7823  
JUN 14 1950  
2

167  
JUN 16 1950  
342

h  
THE DIRECTOR

6/2/50

EXECUTIVES CONFERENCE

FBI NATIONAL ACADEMY

ALL INFORMATION CONTAINED

HEREIN IS UNCLASSIFIED

DATE 3/15/91 BY SP-5 CJB/KR

The Executives Conference on 6/1/50, consisting of Messrs. Tolson, Tracy, Harbo, Mohr, Rosen, Glavin, Belmont, McGuire and E. H. McIntire, considered the inquiry made by Miss [redacted] to Congressman Cecil R. King (Democrat, of California) relative to the attendance at the National Academy of a Deputy U. S. Marshal.

b6  
b7C

Miss [redacted] in her inquiry pointed out that Congressman King was vitally interested in having [redacted] Deputy U. S. Marshal, Los Angeles, California, attend the FBI National Academy. She advised that the Congressman wanted to make an appointment to discuss this matter with a member of the Training Division.

Miss [redacted] was advised by Mr. J. S. Rogers that the Academy is designed primarily to train local, county and state law enforcement officers. It was pointed out to the Conference that a few men who have received training at the Academy later became connected with U. S. Marshals' offices, but that there had been no one attend the Academy who, at the time of attendance, was connected with a Marshal's office.

b6  
b7C

The Executives Conference was unanimous in recommending that the attendance of Mr. [redacted] not be approved. If you approve, Congressman King will be so advised diplomatically when he personally contacts the Training Division.

Respectfully,  
For the Conference

Clyde Tolson

cc: Mr. Clegg  
Mr. Mohr

Tolson *THK:cdgh*  
Ladd  
Clegg  
Glavin  
Nichols  
Rosen  
Tracy  
Harbo  
Mohr  
Tele. Room  
Nease

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*66-2537-7824*  
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h  
THE DIRECTOR

June 7, 1950

THE EXECUTIVES CONFERENCE

AUTOMOBILE RADIO EQUIPMENT  
ATLANTA DIVISION

ALL INFORMATION CONTAINED  
HEREIN IS UNCLASSIFIED  
DATE 5/15/91 BY SP-5 CIB/HF

On June 6 the Conference considered the request of the Atlanta Office for seven two-way FM automobile radio units for installation in resident agency automobiles. These would be for the purpose of enabling the Agents to maintain two-way radio communication with the Georgia Highway Patrol which has a network covering the entire state.

The Conference recommends that Atlanta be furnished two two-way radio units of the type requested and that a detailed record be maintained for the first sixty days after installation of the equipment, the report on the results to be forwarded to the Bureau at which time further consideration will be given to the request for the additional five units.

Present were Messrs. Tolson, Glavin, Tracy, Mohr, Belmont, McGuire, Clegg, Rosen, and Harbo.

If the Director concurs, the Atlanta Office will be advised accordingly.

Respectfully,  
For the Conference

*[Signature]*  
Clyde Tolson.

ETH:AF *[Signature]*

c - Mr. Clegg  
Mr. Mohr

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33  
JUN 12 1950

cc: Mr. Ladd  
Mr. Rosen  
Mr. Hargett  
Mr. Stetter

THE DIRECTOR

April 14, 1950

MR. ROSEN

CRIMINAL INFORMANT PROGRAM

SUGGESTION:

The following list of sources suggested by various Divisions, from which all offices can probably obtain names of individuals who can be considered potential informants, should be sent to the field.

SACS CONFERENCE:

The list which is set forth below was brought up at the SACS conference and all in attendance were in favor of disseminating it to the field:

1. Crime Survey Reports
2. Major criminal cases
3. Applications for Restoration of Civil Rights
4. Agents' "Personal" Informants
5. Modus Operandi file of local police departments
6. Victims in WSTA cases
7. Managers and operators of carnivals
8. Professional Bondsmen
9. Beauty parlors catering to prostitutes
10. Dress shops and salesmen catering to prostitutes
11. Bartenders in low-class neighborhoods
12. Hotel employees in low-class neighborhoods
13. Complainants who contact Bureau Offices under certain circumstances
14. Criminal attorneys
15. Operators of Roadside Taverns
16. Employees of gasoline stations, cigar counters, pool halls in low-class neighborhoods
17. Madams
18. Informants

ALL INFORMATION CONTAINED

HEREIN IS UNCLASSIFIED

DATE 5/15/91 BY SP-5 CBA/1

OBSERVATION:

It is pointed out that this list was compiled from the numerous suggestions submitted by field offices and that these sources are fairly routine for the most part. It is felt that by bringing these ideas together for the field it would be possible to be sure that those Agents working on the development of informants do not overlook even the most routine sources.

RECOMMENDATION:

It is suggested that this list be incorporated in a Bureau Bulletin to be sent to the field.

ADDENDUM: AR:LS 4/21/50. This was unanimously approved by the Executives Conference. Those in attendance were Messrs. Nease, Carlson, Belmont, Mohr, Harbo, Glavin, Tracy, Clegg, Ladd and Rosen.

Respectfully,  
For the Conference

Clyde Tolson

Tolson \_\_\_\_\_  
Ladd \_\_\_\_\_  
Clegg \_\_\_\_\_  
Glavin \_\_\_\_\_  
Nichols \_\_\_\_\_  
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Gandy \_\_\_\_\_

ORIGINAL COPY FILED IN

CC: Mr. Ladd  
Mr. Rosen  
Mr. Hargett  
Mr. Stetter

MR. LADD

April 19, 1950

A. ROSEN

CRIMINAL INFORMANT PROGRAM

ALL INFORMATION CONTAINED  
HEREIN IS UNCLASSIFIED  
DATE 5/16/91 BY SP-5 G/BOP

PURPOSE

To recommend that the field be instructed to contact all informants at least once every 45 days unless substantial reasons for not doing so exist.

BACKGROUND

Fifteen offices suggested the following, in substance:

In order to maintain the interest of both criminal informants and Special Agents, and to insure that each informant will be utilized to the maximum advantage it has been suggested that the Bureau institute a definite policy for contacting each informant at least once every 30, 45 or 60 days except in those cases where, in the discretion of the SAC, a substantial reason exists for not doing so.

The conference of SAC's all agreed that informants should be recontacted at least once every 45 days unless there was some good reason for not doing so.

RECOMMENDATION

That this suggestion be incorporated in an SAC letter, along with other suggestions now under consideration and following their approval.

CGS:dm

ADDENDUM: CGS:RSN 4-25-50

The attached was unanimously approved by the Executives Conference today. Those in attendance were Messrs. Nease, Carlson, Belmont, Mohr, Harbo, Glavin, Tracy, Clegg, Ladd and Rosen.

RECORDED - 13  
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66-2554-7827  
JUN 16 1950

EX-33

Tolson \_\_\_\_\_  
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THE DIRECTOR

April 27, 1950

EXECUTIVES' CONFERENCE

CRIMINAL INFORMANT PROGRAM

ALL INFORMATION CONTAINED  
HEREIN IS UNCLASSIFIED

DATE 5/16/97 BY SP-5 CJS/STP

The following suggestions have been submitted in connection with the Bureau's Criminal Informant Program and have been considered by the Executives' Conference. A Bureau Bulletin covering these suggestions, recommended for approval, is attached.

SUGGESTION I: - That arrangements be worked out with U. S. Attorneys to withhold prosecution or decline prosecution against individuals who are to be used as criminal informants.

RECOMMENDATION: - Unfavorable. - Such instructions could not be issued under any circumstances.

SUGGESTION II: - That we investigate local offenses on the part of prospective criminal informants and use such information to induce the individual to act as a criminal informant.

RECOMMENDATION: - Unfavorable. - We do not have the personnel to engage in such activity or the investigative jurisdiction nor could we countenance such procedures.

SUGGESTION III: - That the Bureau should investigate notorious criminals with a view to developing them or their associates as potential informants.

RECOMMENDATION: - Unfavorable. - The Crime Survey Program gives us similar information concerning potential informants.

SUGGESTION IV: - That we should assist selected convicts to obtain parole if they would agree to act as informants.

RECOMMENDATION: - No effort could be made to develop criminal informants through parole officials as to do so would be highly undesirable for obvious reasons.

SUGGESTION V: - That Special Agents or specially trained informants be utilized in an undercover capacity as criminal informants.

RECOMMENDATION: - Unfavorable. There is no need for this type of coverage nor would it be desirable to develop it.

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SUGGESTIONS VI: - That arrangements should be made for the release of subjects from the penitentiary of subjects who have completed their sentence or are being released in order to consider their utilization as criminal informants.

Mr. Tolson  
Mr. E. A. Tamm  
Mr. Clegg  
Mr. Glavin  
Mr. Ladd  
Mr. Nichols  
Mr. Rosen  
Mr. Tracy  
Mr. Egan  
Mr. Gurnea  
Mr. Harbo  
Mr. Mohr  
Mr. Pennington  
Mr. Quinn Tamm  
Tele. Room  
Mr. Nease  
Miss Gandy

JUN 21 1950

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ORIGINAL COPY FILED IN

Memo to the Director

RECOMMENDATION: - Unfavorable. It is inadvisable to issue such instructions or to make any effort to secure names of convicts being released from prison for the purpose of solely identifying potential criminal informants.

SUGGESTION VII: - That Criminal Informants be developed by cultivating rival gang leaders.

RECOMMENDATION: - Unfavorable. The inherent dangers and lack of jurisdiction obviously make this inappropriate.

SUGGESTION VIII: - That the Criminal Informant Index be maintained in the most convenient location in each Bureau Office consistent with security precautions.

RECOMMENDATION: - Favorable. The Criminal Informant Index as well as the newly established Confidential Source Index can be maintained in the office and under the supervision of the SAC, ASAC or designated criminal supervisor.

SUGGESTION IX: - That Special Agents be exclusively assigned to the development and handling of Criminal Informants and that their working hours be flexible within the discretion of the Special Agent in Charge.

RECOMMENDATION: - Favorable. The issuance of instructions providing that Special Agents may be exclusively assigned to the development of criminal informants and their working hours may be made flexible in accordance with the necessities of this work and at the discretion of the SAC.

SUGGESTION X: - That we should attempt to develop criminal informants through other law enforcement officers, such as:

1. Immigration and Naturalization Service. (Unfavorable)
2. Wardens of Federal and State Penitentiaries. (Unfavorable)
3. Liquor Control Commissions. (Unfavorable)
4. County Jails. (Unfavorable)
5. National Academy Graduates. (Unfavorable)
6. Retired Police Officers.
7. Alcohol Tax Unit. (Unfavorable)
8. Railroad Special Agents. (Unfavorable)

RECOMMENDATION: - Favorable. Retired police officers might be approached for assistance in developing criminal informants. This has been tried in a few instances in the past and has been developed successfully.

Mr. Tolson \_\_\_\_\_  
Mr. E. A. Tamm \_\_\_\_\_  
Mr. Clegg \_\_\_\_\_  
Mr. Glavin \_\_\_\_\_  
Mr. Ladd \_\_\_\_\_  
Mr. Nichols \_\_\_\_\_  
Mr. Rosen \_\_\_\_\_  
Mr. Tracy \_\_\_\_\_  
Mr. Egan \_\_\_\_\_  
Mr. Gurnea \_\_\_\_\_  
Mr. Harbo \_\_\_\_\_  
Mr. Mohr \_\_\_\_\_  
Mr. Pennington \_\_\_\_\_  
Mr. Quinn Tamm \_\_\_\_\_  
Tele. Room \_\_\_\_\_  
Mr. Nease \_\_\_\_\_  
Miss Gandy \_\_\_\_\_

SUGGESTION XI: - That a list of sources should be sent to the field from which the following sources of potential informants may be obtained. The list recommended included the following sources.



Memo-the Director

1. Crime Survey Reports
2. Major criminal cases
3. Applications for Restoration of Civil Rights
4. Agents' "Personal" Informants
5. Modus Operandi file of local police departments
6. Victims in WSTA cases
7. Managers and operators of carnivals
8. Professional Bondsmen
9. Beauty parlors catering to prostitutes
10. Dress shops and salesmen catering to prostitutes
11. Bartenders in low-class neighborhoods
12. Hotel employees in low-class neighborhoods
13. Complainants who contact Bureau Offices under certain circumstances
14. Criminal attorneys
15. Operators of roadside taverns
16. Employees of gasoline stations, cigar counters, pool halls in low-class neighborhoods
17. Madams
18. Informants

RECOMMENDATION: - Favorable.

SUGGESTION XII: - That arrangements should be made so that at least two Special Agents will be in a position to contact each criminal informant.

RECOMMENDATION: - Favorable. Instructions should be issued requiring that a definite effort be made to perfect arrangement so that more than one Special Agent will be in position to contact each criminal informant. The situation often arises where the Agent is unavailable, out of the district, sick, has resigned, or for some other reason cannot get in touch with the criminal informant. Therefore, the Agent who controls the criminal informant should build up another agent in order that there will be an alternate available to obtain information from the criminal informant when needed.

SUGGESTION XIII: - That projects be assigned to good informants who have lost interest in their work for the Bureau.

RECOMMENDATION: - Favorable. There is a definite need to keep informants working on projects. If they are so employed their usefulness is kept current. It is thought highly desirable to keep good informants on such projects even though there may be no immediate need for the information requested but for the express purpose of keeping the informant active.

SUGGESTION XIV: - That instructions be issued requiring contact with each criminal informant at least once every 45 days.

RECOMMENDATION: - Favorable. There is a definite need to require that we recontact informant on a periodic basis. Suggestions have been submitted that 30-45 or 60 days be the period in which the informants should be contacted. It was felt that a criminal informant should be contacted at least every 45 days unless there is some

Mr. Tolson  
Mr. E. A. Tamm  
Mr. Clegg  
Mr. Glavin  
Mr. Ladd  
Mr. Nichols  
Mr. Rosen  
Mr. Tracy  
Mr. Egan  
Mr. Gurnea  
Mr. Harbo  
Mr. Mohr  
Mr. Pennington  
Mr. Quinn  
Mr. Nease  
Miss Gandy

Memo to the Director

good reason for not doing so in order that we could keep him currently interested and active.

The Conference unanimously recommended the issuance of instructions which have been approved and an appropriate Bulletin is attached incorporating the suggestions which have been recommended for approval. Those in attendance were Messrs. Nease, Carlson, Belmont, Mohr, Harbo, Glavin, Tracy, Clegg, Ladd and Rosen.

Respectfully  
For the Conference

Clyde Tolson

*OK*  
*H.*

Mr. Tolson \_\_\_\_\_  
Mr. E. A. Tamm \_\_\_\_\_  
Mr. Clegg \_\_\_\_\_  
Mr. Glavin \_\_\_\_\_  
Mr. Ladd \_\_\_\_\_  
Mr. Nichols \_\_\_\_\_  
Mr. Rosen \_\_\_\_\_  
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Mr. Pennington \_\_\_\_\_  
Mr. Quinn Tamm \_\_\_\_\_  
Tele. Room \_\_\_\_\_  
Mr. Nease \_\_\_\_\_  
Miss Gandy \_\_\_\_\_

May 15, 1950

TO : THE DIRECTOR  
FROM : THE EXECUTIVES CONFERENCE  
SUBJECT: LABORATORY FORM

On May 15, 1950, the Executives Conference was advised that as a result of a suggestion by Special Agent M.E. Williams, Special Agent T.D. Beach has worked out a few form which the Laboratory proposes be adopted to simplify the receipt of evidence personally delivered to the Laboratory.

This new form will save considerable effort and paper work in those cases where law enforcement officials personally deliver evidence to the Laboratory. In these cases, the submitting official does not have a letter of request and in the past it has been necessary to prepare memoranda to serve in lieu of correspondence. This form has been coordinated with the Records Section and a test conducted to determine its suitability.

The conference, consisting of Messrs. Tolson, Ladd, Clegg, Nichols, Rosen, Belmont, Tracy, Glavin, Mohr and Parsons unanimously recommend the adoption of this new form and that letters of commendation be forwarded to Agents Williams and Beach for the suggestion and preparation of this new form.

ALL INFORMATION CONTAINED  
HEREIN IS UNCLASSIFIED  
DATE 5/16/92 BY SP-5 CIB/DP

Respectfully,  
For the Conference

Clyde Tolson.

DJP:AF

cc-Mr. Clegg  
Mr. Mohr

RECORDED - 103

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166 2554 - 7829  
JUN 15 1950

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6/12/50

**POLICE TRAINING IN THE FIELD**

HEREIN IS UNCLASSIFIED

DATE 5/16/91 BY SP-5 CJ/JHF

Clyde Tolson

THE DIRECTOR

June 3, 1950

THE EXECUTIVE CONFERENCE

\*AUTOMOBILE RADIO EQUIPMENT - SAN FRANCISCO DIVISION

ALL INFORMATION CONTAINED  
HEREIN IS UNCLASSIFIED  
DATE 5/16/91 BY SP-5 GJH/BHF

On June 1 the Conference was advised that SAC Kimball has reported very favorably concerning the value of the 250-watt FM radio station in the San Francisco office and the two-way automobile radio equipment. He expressed the opinion that ultimately it would be desirable for all automobiles to be equipped with two-way radio. At the present time he requests ten additional such units.

The San Francisco office has 215 Agents and 106 automobiles of which 29 are equipped with two-way radio. Only 66 of the total cars in this district are normally operated in the area serviced by the 250-watt radio transmitter. Mr. Kimball did not point out any instance in which the present number of automobiles was inadequate.

The Conference was advised that the New York office has 90 automobiles of which 30 are equipped with two-way radio; the Los Angeles office has 37 automobiles equipped with two-way radio on the FBI frequency. Mr. Belmont advised that his experience in New York indicated that the radio-equipped autos are very valuable in connection with important security investigations and also in handling criminal matters but it was his observation that the 30 two-way units in New York are adequate. He feels that the expenditure involved in equipping any substantial number of additional cars with two-way radio equipment would not be justified by the results obtained.

In view of the fact that the San Francisco office has substantially the same number of two-way radio units as New York, Los Angeles and other large offices with a similar central station installation and in view of the fact that SAC Kimball does not report any instance in which the present number of radio-equipped autos has been inadequate, the Conference was of the opinion that the Bureau would not be justified in making the expenditure for ten additional units which would cost approximately \$5,500. If the Director concurs, the San Francisco office will be advised accordingly.

Present were: Messrs. Tolson, Tracy, Mohr, Rosen, F. E. McIntire, Belmont, McGuire and Harbo.

*Ok. but point out he has advised of no instance of inadequacy of present equipment*

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Respectfully,  
For the Conference

Clyde Tolson

JUN 16 1950

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6-9-50

THE DIRECTOR

Executives Conference

F.B.I. N.A. PROGRAM

The Executives Conference on 6-9-50, with Messrs. Tolson, Glavin, Tracy, Harbo, Mohr, Belmont, Ladd, Rosen and Clegg present, considered the program cover for the FBI National Academy Graduation Exercises. There is attached hereto a copy of the cover which has been used now for a year or two and there is also attached a drawing of a new outside cover for the Graduation Exercises which the Conference unanimously recommends be approved as a change, effective at the forthcoming Graduation on September 29, 1950.

The program covers for the 6/30/50 graduation have already been printed.

Respectfully,  
For the Conference

Clyde Tolson

Attachments

cc-Mr. Mohr  
Mr. Clegg  
HHC:DMC

ALL INFORMATION CONTAINED  
HEREIN IS UNCLASSIFIED  
DATE 5/19/91 BY SP-5 CJB

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JUN 19 1950

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51 JUN 20 1950

May 22, 1950

TO : The Director  
 FROM : The Executives Conference  
 SUBJECT :

ALL INFORMATION CONTAINED  
 HEREIN IS UNCLASSIFIED  
 DATE 5/16/97 BY SP-SC/BHT

The Executives Conference of May 18, 1950, consisting of Messrs. Tolson, Ladd, Tracy, F. H. McIntire for Clegg, Nichols, Rosen, Belmont, Mohr, Parsons for Harbo and Glavin, was advised that the Administrative Division, in reviewing Inspector T. E. Naughten's suggestion on stenographic production records, has come to the conclusion that the simplest and most satisfactory method to be utilized in counting untranscribed stenographers' work would be to count less than one-half page as one-half page and everything over one-half page as a full page.

This recommendation differs slightly from the suggestion of Inspector Naughten in that the Bureau would not count as a full page any page having typing thereon in the event more than ten copies of a particular page are typed.

The Conference feels that the above suggestion of counting typing of less than one-half page as one-half page and everything over one-half page as a page would set up a uniform standard of computing pages typed and pages to be typed. It recommends that this information be forwarded to the field so that in the future the field, in submitting stenographer and typist delinquency reports, can utilize this procedure in reporting work completed and work on the books in connection with the regular monthly stenographer and typist report. Should the Director agree, such a communication will be immediately prepared.

Respectfully,  
 For the Conference

Clyde Tolson

CC: Mr. H. H. Clegg  
 Mr. Mohr

WRG:VH

RECORDED - 84

INDEXED - 84

JUN 19 1950

52 JUN 27 1950

ORIGINAL FILED IN

THE DIRECTOR

6/9/50

*Wm*  
EXECUTIVES CONFERENCE

*Wm*  
~~TEXAS~~ POLICE CHIEFS ASSOCIATION, SAN ANTONIO, 6/15/50

The Executives Conference on 6/9/50, with Messrs. Tolson, Glavin, Tracy, Harbo, Mohr, Belmont, Ladd, Rosen and Glegg present, considered the question of the position to be taken in Texas in the event there are again brought up resolutions having to do with the organization of a statewide police academy under the Department of Public Safety, the development of police training programs in the colleges and universities in Texas and similar "anti-Bureau" resolutions. Chief Hansson of Dallas took the floor single-handed and defeated or at least postponed all such resolutions last year and it was recommended that he be informed that we do not care to insist upon his taking any position other than that which he feels he should and that the SAC's will not participate in any discussion or "politicking" with reference to such proposals.

The attached letter is submitted for approval, designated to go by Air Mail due to the fact that the convention is scheduled for Thursday, June 15, 1950.

ALL INFORMATION CONTAINED  
HEREIN IS UNCLASSIFIED  
DATE 5/10/91 BY SP-5C/bm

Respectfully,  
FOR THE CONFERENCE

Clyde Tolson

Attachment

BHO:DMG;hd

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Mohr \_\_\_\_\_  
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CC - Mr. Mohr  
Mr. Clegg

RECORDED - 34  
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JUN 20 1950  
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V. D. DIRECTOR

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June 9, 1950

THE DIRECTOR

THE EXECUTIVES' CONFERENCE

~~CONFIDENTIAL~~

MOVEMENT OF ~~RUMANIAN~~ DIPLOMATIC PERSONNEL

At the Executives' Conference, June 9, 1950, Messrs. Tolson, Ladd, Glavin, Harbo, Mohr, Rosen, Tracy, Nichols and Belmont in attendance, the Conference was advised that in view of the restrictions placed by the State Department on travel of the members of the Rumanian diplomatic representation in the United States and Rumanian employees of that Mission, as well as their dependents, to a limit of thirty-five miles from the boundaries of the District of Columbia, [the New York and Washington Field Offices had been alerted to report any information from their coverage of Rumanian activities on any violations of this travel restriction on the part of Rumanian personnel.] The Bureau's sole responsibility in the event of such a violation is to promptly notify the Department of State concerning the violation of the travel regulations. [The offices were not instructed to put any additional coverage on Rumanian personnel, but to utilize present sources.]

In view of the possibility that Rumanian personnel may travel to other cities in the United States and offices covering those cities may be required to make inquiry concerning such travel, the Executives' Conference considered the advisability of advising all investigative employees of the restrictions placed on Rumanian personnel by the State Department in order that all employees will have the necessary background information to handle intelligently any lead which may be brought to their attention.

In furtherance of this, the Executives' Conference unanimously approved the attached Bulletin. In the event you approve, the Bulletin will be disseminated.

Respectfully,  
For the Conference

Glyde Tolson

~~ALL INFORMATION CONTAINED  
HEREIN IS UNCLASSIFIED  
EXCEPT WHERE SHOWN  
OTHERWISE~~

CC - Mr. H. H. Clegg  
Mr. J. P. Mohr

Tolson \_\_\_\_\_ Attachment  
Ladd \_\_\_\_\_  
Clegg \_\_\_\_\_  
Glavin \_\_\_\_\_ AHB:tlc  
Nichols \_\_\_\_\_  
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53 JUN 21 1950

RECORDED - 59  
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JUN 20 1950

5/16/91  
Classified by SP-SCB/MW  
Declassify on: OADR

THE DIRECTOR

6/12/50

EXECUTIVES CONFERENCE

45th SESSION, FBI NATIONAL ACADEMY  
PATROLMAN DONALD E. PAYNE  
WILMINGTON, DELAWARE, PD  
APPLICANT

ALL INFORMATION CONTAINED  
HEREIN IS UNCLASSIFIED

DATE 5/16/91 BY SP-5 CIP/MP

The Executives Conference on 6-8-50, consisting of Messrs. Tolson, Glavin, Tracy, Harbo, Mohr, Belmont, Ladd, Rosen and Clegg, considered the application dated May 26, 1950, transmitted by the Baltimore Office on May 29, 1950, for Donald E. Payne of the Wilmington, Delaware, PD, to attend the FBI National Academy Session beginning in July of this year. Superintendent Andrew J. Kavanaugh of the Department of Public Safety, Wilmington, Delaware, has informed SAC McFarlin that he has had considerable difficulty in arranging for the expenses of Payne, and is very anxious for him to attend the July, 1950 Session.

It was the unanimous opinion of the Executives Conference that since the enrollment for the July Session had been completed there was no special reason to "tear any shirts" for Kavanaugh.

A letter advising the Baltimore Office that the enrollment is completed is attached hereto, if approved.

Respectfully,  
For the Conference

Clyde Tolson

Attachment

cc: Mr. Clegg  
Mr. Mohr

RECORDED - 30

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166-3554-7836  
JUN 20 1950

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HMC:dgh

53 JUNE 1 1950



The Director

June 8, 1950

The Executives Conference

The Executives Conference consisting of Messrs. Tolson, Rosen, Mohr, Glavin, Ladd, Harbo, Tracy, and Nichols, considered the matter of the installation of a UP news ticker. It was the unanimous agreement of the Conference that paper providing for copies should be utilized with the following operating procedures:

(1) The original copy will be classified according to teletype size not mounted, and will be sent to the Director's office. This will be handled in the Communications Section and the same rules on clipping newspapers will apply to sending dispatches to the Director's office.

(2) A copy of the incoming dispatch will be furnished to the Investigative Division, Security Division and Mr. Nichols' office.

(3) It is agreed that no copies of dispatches will be sent to file except in those instances wherein action is initiated as a result of a news dispatch, in which event it will be marked for file.

If approved, a memorandum is attached.

Respectfully,  
For the Conference

Clyde Tolson

ALL INFORMATION CONTAINED  
HEREIN IS UNCLASSIFIED  
DATE 5/16/91 BY SP-5 C/BMP

Attachment

CC - Mr. Mohr  
Mr. Clegg

LBN:MP

Tolson \_\_\_\_\_  
Ladd \_\_\_\_\_  
Clegg \_\_\_\_\_  
Glavin \_\_\_\_\_  
Nichols \_\_\_\_\_  
Rosen \_\_\_\_\_  
Tracy \_\_\_\_\_  
Harbo \_\_\_\_\_  
Mohr \_\_\_\_\_  
Tele. Room \_\_\_\_\_  
Nease \_\_\_\_\_  
Gandy \_\_\_\_\_

RECORDED - 30

INDEXED - 30

66-3554-7837  
JUN 20 1950  
14

THE DIRECTOR

6/13/50

THE EXECUTIVES CONFERENCE

~~INSPECTIONS~~

ALL INFORMATION CONTAINED

HEREIN IS UNCLASSIFIED

DATE 6/16/97 BY SP-5 CIB/KV

On 6/12/50, the Executives Conference, those present being Messrs. Glavin, Tracy, Harbo, Mohr, Belmont, Rosen, Ladd and Clegg, considered a suggestion of Inspector K. R. McIntire that the Inspector's Manual be amended to provide that both copies of administrative memoranda be retained in field offices and both copies be filed as a part of the inspection report.

The present requirement is that two copies of administrative memoranda be left with the SAC, one set to be broken up, distributed to the various supervisors and used as a tickler, and after this use has been served, these tickler copies are destroyed; the other set is placed in the inspection file. Mr. McIntire felt that, since several supervisors and agents desired to see the one remaining set of administrative memoranda at the same time, both sets would be of service.

The Executives Conference unanimously felt that the present procedure was more desirable than the one suggested. The set used as a tickler can be routed to the various supervisors who can make use of it for follow-up purposes, and after the corrective action has been taken, there appears to be no necessity of reassembling all of these individual memoranda into one group and then placing them in the file. The one set in the file is proving adequate.

Respectfully,  
FOR THE CONFERENCE

Clyde Tolson

HHC:BG

Tolson \_\_\_\_\_  
Ladd \_\_\_\_\_  
Clegg \_\_\_\_\_  
Glavin \_\_\_\_\_  
Nichols \_\_\_\_\_  
Rosen \_\_\_\_\_  
Tracy \_\_\_\_\_  
Harbo \_\_\_\_\_  
Mohr \_\_\_\_\_  
Tele. Room \_\_\_\_\_  
Nease \_\_\_\_\_  
Gandy \_\_\_\_\_

cc-Mr. Clegg  
Mr. Mohr

R443  
JUN 21 1950

RECORDED - 143

INDEXED - 143

JUL 20 1950

7838

TO : MR. LADD

April 21, 1950

FROM : A. ROSEN

SUBJECT : CRIMINAL INFORMANT PROGRAM

PURPOSE:

To recommend the issuance of a suggestion to the Field that projects may be assigned to good informants who lost interest.

BACKGROUND:

It was suggested that projects should be assigned to good informants who have lost interest and that this should be done even though the projects has no particular significance. The proposal was brought up at the conference of SACs on the criminal informant program and they decided unanimously that this should be sent to the field merely as a suggestion. In other words they felt that the Bureau should suggest to call all SACs that projects might be assigned to good informants if this was deemed advisable.

RECOMMENDATION:

It is recommended that this suggestion be incorporated in a SAC letter along with other suggestions now being considered and following their adoptions.

GSLECF

ADDENDUM: GS:RSN 4-25-50

The attached was unanimously approved by the Executives Conference today. Those in attendance were Messrs. Nease, Carlson, Belmont, Mohr, Harbo, Glavin, Tracy, Glegg, Ladd and Rosen.

ALL INFORMATION CONTAINED

HEREIN IS UNCLASSIFIED

DATE 3/16/91 BY SP-5CJ/bmf

RECORDED - 77  
INDEXED - 77

JUN 16 1950  
65

EX 31

ORIGINAL COPY FILED IN 62-75454-10

April 20, 1950

TO : MR. LADD  
 FROM : A. ROSEN  
 SUBJECT : CRIMINAL INFORMANTS

**PURPOSE:** To advise of the suggestion that efforts be made to develop criminal informants through other law enforcement officers.

**SUGGESTION:** Suggestions were made by fourteen offices that we attempt to develop criminal informants through other law enforcement officers. Such officers could be contacted for assistance or attempts be made to identify and use their informants to our advantage. Such law enforcement officers named were:

1. Immigration and Naturalization Service.
2. Wardens of Federal and State Penitentiaries.
3. Liquor Control Commissions.
4. County Jails.
5. National Academy Graduates.
6. Retired Police Officers.
7. Alcohol Tax Unit.
8. Railroad Special Agents.

ALL INFORMATION CONTAINED  
 HEREIN IS UNCLASSIFIED  
 DATE 5/16/91 BY SP-5CJ/DAR

**SPECIAL AGENTS IN CHARGE CONFERENCE:** At the conference of selected SAC's on the Criminal Informant Program, it was agreed that retired police officers might be a good source for prospective criminal informants. SAC McKee felt that possibly the National Academy Graduates and Railroad Special Agents might, on a very selective basis, be able to help. The other suggested sources were not favorably received and it was unanimous that the Bureau could not issue general instructions concerning the other sources.

**RECOMMENDATION:** That ~~xxxxxxxxxx~~ SAC Letter, suggesting that possibly retired police officers may assist in the development of criminal informants be issued.

**ADDENDUM:** AR:LS 4/21/50

The attached was unanimously approved by the Executives Conference. Those in attendance were Messrs. Nease, Carlson, Belmont, Mohr, Harbo, Glavin, Tracy, Clegg, Ladd and Rosen.

RECORDED - 77

JUN 16 1950  
 66

cc: Mr. Clegg  
 DST:mcp

EX-81

JUN 23 1950

ORIGINAL COPY

TO : MR. LADD

FROM : A. ROSEN

SUBJECT : CRIMINAL INFORMANT PROGRAM

2, 1950

ALL INFORMATION CONTAINED  
HEREIN IS UNCLASSIFIED  
DATE 5/16/91 BY SP-5 CUB/HF

PURPOSE:

To recommend the issuance of a letter to all SACs requiring them to make arrangements so that at least two agents will be in a position to contact every criminal informant we have in order to protect the Bureau against resignations, transfers or the unavailability of those agents who up to this time have been exclusively handling particular informants.

DETAILS:

The thought has frequently been expressed that certain informants will not talk to more than one agent of the Bureau. Usually the idea is advanced that the agent who developed the informant in the first instance must continue to handle the informant because, it is argued, the informant will refuse to cooperate with anyone else. If we proceed on this basis we are faced with one or two alternatives: (1) We will lose the services of certain informants if the agents handling them should resign, be transferred, be sick or for some reason be unavailable or (2) we can secure the benefit of the information provided by the informant but only if the agent contacting him is not transferred, does not die, resign or otherwise become unavailable. It is felt that practically every informant can be turned over from one agent to another if the proper "build up" is used in doing so. In some instances it is obvious promiscuous contacts with an informant will put an end to his cooperation. On the other hand any agent handling an informant successfully should be able to, with the proper approach and the proper build up, bring another agent into the contact in order to protect the Bureau against contingencies such as transfers or resignations.

RECOMMENDATION:

It is suggested that ~~xxxxxxxx~~ letter be sent to all SACs instructing them to work out arrangements so that not less than two agents will be in a position to contact every informant.

GS:FCF

ADDENDUM: AR:LS 4/21/50

The Executives Conference unanimously approved this suggestion. Those in attendance were Messrs. Nease, Carlson, Belmont, Mohr, Harbo, Glavin, Tracy, Clegg, Ladd and Rosen.

RECORDED - 77  
INDEXED - 77

146-2554-78411  
JUN 16 1950  
66

ORIGINAL COPY



THE DIRECTOR

4/21/50

JOINT COMMITTEE

SUGGESTION NO. 393

EMPLOYEE: C. C. McCLOSKEY

SEAT OF GOVERNMENT

PRETEXT INVESTIGATIONS

ALL INFORMATION CONTAINED  
HEREIN IS UNCLASSIFIED  
DATE 5/16/91 BY SP-5 CIB/HP

SAVINGS: None

AWARD: None

MEMBERS PRESENT: H. R. Clegg  
R. T. Harbo  
E. Scheidt  
A. Cornelius

*Expertise Conference*

SUGGESTION: That information obtained by pretext, when set out in the investigative section of a report, should be attributable to a temporary informant symbol as the source of that information, and the informant page show the nature of the pretext used.

In support of this suggestion, it is pointed out that the dissemination of the fact that the Bureau uses pretext could conceivably lead to embarrassment. It was further pointed out by the employee making the suggestion that at the present time reports being received at the Bureau are not uniform in this respect. In some instances, pretext investigations are being reported as such and in other instances they are being set out in the report in accordance with the procedure which constitutes the suggestion.

JOINT COMMITTEE CONSIDERATION: Unanimously unfavorable.

The Committee felt that it would be undesirable to enlarge in this manner on the use of temporary symbol items in the body of the investigative report and further, that there is generally no reasonable objection to the fact that information was obtained by pretext. Whenever there is a valid reason for not so stating in the report the information can be presented without referring to the use of pretext and also without a temporary symbol number.

RECORDED - 20

INDEXED - 20

Tolson \_\_\_\_\_  
Ladd \_\_\_\_\_  
Clegg \_\_\_\_\_  
Glavin \_\_\_\_\_  
Nichols \_\_\_\_\_  
Rosen \_\_\_\_\_  
Tracy \_\_\_\_\_  
Harbo \_\_\_\_\_  
Mohr \_\_\_\_\_

cc - Mr. Clegg  
Mr. Mohr

mfc

66-2554-7841X  
66-16349-35  
R4

h  
THE DIRECTOR

April 24, 1950

JOINT COMMITTEE

SUGGESTION  
INVESTIGATIVE REPORTS

ALL INFORMATION CONTAINED  
HEREIN IS UNCLASSIFIED  
DATE 5/16/91 BY SP-5 CIB/MF

①  
The Executive Conference on April 24, 1950, consisting of Messrs. Glavin, Tracy, Harbo, Mohr, Belmont, Nichols, Rosen, Ladd and Clegg, considered the suggestion of Special Agent Werner Hamel of the Minneapolis Office that in order to provide further protection for and security of information in Bureau reports, that there be at no time any reference in an investigative report to previous reports or other communications relating to the investigation; and secondly, that the word "changed" in the title of a report be omitted, and where the title is changed, the old title will be shown in regular type and the addition or omission will be typed in capital letters, with an explanation in the reference on the last page of the administrative section of the report.

The Conference unanimously recommended unfavorably to these suggestion, in view of the fact that it has been publicly announced and made known that the Bureau does have a file in any case wherein there is a report submitted, and that there are reports on part of an investigation, which is supplemented subsequently by additional reports; and that the proposed added security for which the suggestions were intended does not appear to be necessary, and the suggestions are not deemed desirable.

Respectfully,  
For the Conference

Clyde Tolson

cc: Mr. Clegg  
Mr. Mohr

HHC:dgh

RECORDED - 101

INDEXED - 101

66-2554-7841X2

Tolson \_\_\_\_\_  
Ladd \_\_\_\_\_  
Clegg \_\_\_\_\_  
Glavin \_\_\_\_\_  
Nichols \_\_\_\_\_  
Rosen \_\_\_\_\_  
Tracy \_\_\_\_\_  
Harbo \_\_\_\_\_  
Mohr \_\_\_\_\_  
Tele. Room \_\_\_\_\_  
Nease \_\_\_\_\_  
Gandy \_\_\_\_\_

54 MAY 2 1950

THE DIRECTOR

6/12/50

EXECUTIVES CONFERENCE

INSPECTOR [REDACTED]  
SAN FRANCISCO, CALIFORNIA, PD  
GRADUATE, FBI NA

ALL INFORMATION CONTAINED  
HEREIN IS UNCLASSIFIED  
DATE 5/6/91 BY SP-5 C/BMP

b6  
b7C

The Executives Conference on 6/8/50, consisting of Messrs. Tolson, Glavin, Tracy, Harbo, Mohr, Belmont, Ladd, Rosen and Clegg, considered the request of Inspector [REDACTED] of the San Francisco, California, PD, and a graduate of the FBI National Academy, that he be furnished a copy of a set of slides prepared by the Bureau on the basis of photographs which were furnished by Inspector [REDACTED]. When [REDACTED] attended the Academy earlier this year, he spent considerable time on weekends and after hours dictating his experiences in handling homicide investigations in San Francisco. After returning to his department following graduation, he sent additional exhibit material, including photographs, and the Bureau has made up a set of slides, about 150 in number, which cost approximately 40¢ each.

b6  
b7C

In view of the fact that these slides are based on [REDACTED] cooperative services, and in view of his request for a copy of a set of these slides, it was unanimously recommended by the Executives Conference that a set of these slides be prepared and furnished to Inspector [REDACTED] as an aid to him in teaching the investigative techniques which are illustrated.

b6  
b7C

Respectfully,  
For the Conference

Clyde Tolson

cc: Mr. Clegg  
Mr. Mohr

REC-143

RECORDED - 143

INDEXED - 143

Tolson \_\_\_\_\_  
Ladd \_\_\_\_\_  
Clegg \_\_\_\_\_  
Glavin \_\_\_\_\_  
Nichols \_\_\_\_\_  
Rosen \_\_\_\_\_  
Tracy \_\_\_\_\_  
Harbo \_\_\_\_\_  
Mohr \_\_\_\_\_  
Tele. Room \_\_\_\_\_  
Nease \_\_\_\_\_  
Gandy \_\_\_\_\_

66-2554-7842

THE DIRECTOR

6-13-50

Executives Conference

ALL INFORMATION CONTAINED  
HEREIN IS UNCLASSIFIED  
DATE 5/16/91 BY SP-5 CIP/HY

The Executives Conference on 6-12-50, with Messrs. Glavin, Tracy, Harbo, Mohr, Belmont, Rosen, Ladd and Clegg present, considered the request of SAC Foster of Indianapolis that more than one Bureau police instructor be made available for each class of policemen unless the class is very limited in size. Conversations with SAC Sloan have disclosed that one expert firearms instructor from the Bureau should be adequate under normal circumstances and that there should be selected from the police personnel any added assistance.

*X Police*  
The Executives Conference was unanimously of the opinion that the Bureau could not afford to provide more than one Bureau firearms instructor for each class unless most unusual circumstances arose to justify additional personnel being assigned. This, it was believed, would be in rare instances. SAC Foster felt that in firing the practical pistol course, for example, there is one administrative firearms instructor required for each two lanes of the practical pistol course and as many as six lanes at a time are in operation at the range where the extensive firearms courses are being given in Indiana. The Conference was of the opinion that, in addition to the regular firearms expert that carefully selected personnel of the police department receiving the benefit of the Bureau's training services could be used to aid in the supervision of the firing line under the general supervision of the Bureau's expert instructor. If this is approved, there is attached hereto a letter to SAC Foster in keeping with the above suggestion, together with a letter to all SAC's.

Respectfully,  
For the Conference

*OK*  
Glyde Tolson

Attachment

cc-Mr. Mohr  
Mr. Clegg

Tolson \_\_\_\_\_  
Ladd \_\_\_\_\_  
Clegg \_\_\_\_\_  
Glavin \_\_\_\_\_  
Nichols \_\_\_\_\_  
Rosen \_\_\_\_\_  
Tracy \_\_\_\_\_  
Harbo \_\_\_\_\_  
Mohr \_\_\_\_\_  
Tele. Room \_\_\_\_\_  
Nease \_\_\_\_\_  
Gandy \_\_\_\_\_

HHC:DMC

RECORDED - 85  
INDEXED - 85

66-2554-7843

58 JUN 21 1950

June 14, 1950

THE DIRECTOR

THE EXECUTIVES CONFERENCE

AUTOBIL RADIO EQUIPMENT - MEMPHIS DIVISION

ALL INFORMATION CONTAINED  
HEREIN IS UNCLASSIFIED  
DATE 5/16/91 BY SP-5 C/MT

On June 13, the Conference considered the request of the Memphis Division for three additional two-way FI automobile radio units on the FBI frequency. Memphis presently has five such units and the additional three units would give a total of eight units.

The Conference unanimously recommends favorably. The SAC at Memphis cited several recent criminal cases in which the investigations were handicapped for lack of additional radio equipment.

Present were: Messrs. Ladd, Clegg, Rosen, Belmont, Tracy, Glavin, Mohr, and Harbo.

If the Director approves, the Memphis Office will be advised that the three additional units are being ordered for them.

Respectfully,  
For the Conference

Glyde Tolson.

ETH:AP

cc-Mr. Clegg  
Mr. Mohr

Tolson \_\_\_\_\_  
Ladd \_\_\_\_\_  
Clegg \_\_\_\_\_  
Glavin \_\_\_\_\_  
Nichols \_\_\_\_\_  
Rosen \_\_\_\_\_  
Tracy \_\_\_\_\_  
Harbo \_\_\_\_\_  
Mohr \_\_\_\_\_  
Tele. Room \_\_\_\_\_  
Nease \_\_\_\_\_  
Gandy \_\_\_\_\_

INDEXED - 56

EX-3

JUN 22 1950

RECORDED - 56 66-7554-7844

RB



THE DIRECTOR

June 14, 1950

THE EXECUTIVE CONFERENCE

AUTOMOBILE RADIO EQUIPMENT - NEW ORLEANS OFFICE

ALL INFORMATION CONTAINED

HEREIN IS UNCLASSIFIED

DATE 5/16/91 BY SP-5 C/BAP

On June 13, the Conference considered the request of the New Orleans Office for 28 FM automobile radio receivers. This request does not involve transmitting equipment. The request is for 8 FM receivers to handle broadcasts by the Mississippi Highway Patrol, 10 receivers to handle broadcasts by the Louisiana State Police and 10 receivers to handle broadcasts by the New Orleans Police Department. The objective of this request is to equip resident Agents' automobiles to enable them to receive broadcasts by the State Police organization and the automobiles operating in the city of New Orleans (which are not equipped with two-way radio on the FBI frequency) to receive broadcasts over the city police radio.

In support of his request, the SAC cited a recent investigation involving a Bureau I. O. fugitive. Local and State police officers in northern Louisiana were also participating and the search was coordinated by means of the State Police radio. The SAC feels that it would have been helpful had Bureau automobiles been equipped to receive the State Police broadcasts.

The Conference unanimously recommends that the New Orleans Office be furnished three receivers to handle Louisiana State Police broadcasts and two to handle New Orleans city police broadcasts and three to handle Mississippi Highway Patrol broadcasts, and that the office be instructed to maintain a detailed record for 90 days after the sets have been installed concerning the use made of the equipment. When a report concerning this 90-day test period has been forwarded to the Bureau the request for the remaining equipment will be considered.

Present were: Messrs. Ladd, Clegg, Rosen, Belmont, Tracy, Glavin, Mohr, and Harbo.

If the Director approves the Conference recommendation, the New Orleans Office will be advised accordingly.

Respectfully,  
For the Conference

Clyde Tolson.

RTH:AF

cc-Mr. Clegg  
Mr. Mohr

Tolson \_\_\_\_\_  
Ladd \_\_\_\_\_  
Clegg \_\_\_\_\_  
Glavin \_\_\_\_\_  
Nichols \_\_\_\_\_  
Rosen \_\_\_\_\_  
Tracy \_\_\_\_\_  
Harbo \_\_\_\_\_  
Mohr \_\_\_\_\_  
Tele. Room \_\_\_\_\_  
Nease \_\_\_\_\_  
Gandy \_\_\_\_\_

RECORDED

INDEXED - 35

EX-3

JUN 2 1950

16-2554-7845

THE DIRECTOR

June 14, 1950

THE EXECUTIVES CONFERENCE

X AUTOMOBILE RADIO EQUIPMENT - BALTIMORE OFFICE

ALL INFORMATION CONTAINED  
HEREIN IS UNCLASSIFIED  
DATE 5/16/91 BY SP-5 C/P/M

On June 13 the Conference considered the request of the Baltimore Office for six additional two-way FM automobile radio units. This office presently has 25 two-way units. The SAC advised that additional equipment will aid in the over-all investigative functions of the office; new equipment will assist in maintaining current and future surveillances because it allows for frequent changes in cars used on these surveillances; also, that it appears that two-way radio equipment has resulted in a saving of long-distance and local telephone calls, a savings in Agent investigative time and better control over the division's operations. However, the SAC stated that to date no specific instance has occurred wherein the lack of two-way radio cars has been a detriment to any investigation.

The Baltimore Office has 86 Agents and already has 25 automobiles equipped with two-way radio units. The Conference unanimously took the opinion that the present equipment is adequate, especially taking into consideration the number of units assigned to other field offices and in view of the further fact that the SAC stated that to date no specific instance has occurred wherein the lack of two-way radio cars has been a detriment to any investigation.

Present were: Messrs. Ladd, Clegg, Rosen, Belmont, Tracy, Glavin, Mohr, and Harbo.

If the Director approves the Conference recommendation, the Baltimore Office will be advised accordingly.

Respectfully,  
For the Conference

Clyde Tolson.

RTH:AF

Tolson \_\_\_\_\_  
Ladd \_\_\_\_\_  
Clegg \_\_\_\_\_  
Glavin \_\_\_\_\_  
Nichols \_\_\_\_\_  
Rosen \_\_\_\_\_  
Tracy \_\_\_\_\_  
Harbo \_\_\_\_\_  
Mohr \_\_\_\_\_  
Tele. Room \_\_\_\_\_  
Nease \_\_\_\_\_  
Gandy \_\_\_\_\_

cc - Mr. Clegg  
Mr. Mohr

RECORDED - 56  
INDEXED - 56

EX-3

106-2554-7846  
RJ

THE DIRECTOR:

June 14, 1953

THE EXECUTIVE CONFERENCE

AUTOMOBILE RADIO EQUIPMENT - INDIANAPOLIS OFFICE

On June 13, the Conference considered the request of the Indianapolis Office for seven additional two-way radio units. This office recently has only four two-way units. The SAC pointed out that the district office of the Communist Party was recently moved from Indianapolis to Gary; that additional units are needed to adequately handle surveillances related to Communist Party activities in the Gary area. He also referred to a recent case involving a raid in Gary wherein several cars without radio equipment were employed, because there was insufficient time to get radio-equipped cars from Indianapolis. The surveillance and the apprehensions were successfully executed in this case, however.

The Conference unanimously recommends that four additional units be purchased for the Indianapolis office. This, with the four they already have, would give them a total of eight units which the Conference believed would be adequate. Present cars: Nease, Ladd, Clegg, Rosen, Belmont, Tracy, Glavin, Mohr, and Harbo.

If the Director approves, the Indianapolis Office will be so advised.

Respectfully,  
For the Conference

Clyde Tolson

ALL INFORMATION CONTAINED  
HEREIN IS UNCLASSIFIED  
DATE 5/16/91 BY SP-5C/bkf

RMH:JP

cc-Mr. Clegg  
Mr. Mohr

Tolson \_\_\_\_\_  
Ladd \_\_\_\_\_  
Clegg \_\_\_\_\_  
Glavin \_\_\_\_\_  
Nichols \_\_\_\_\_  
Rosen \_\_\_\_\_  
Tracy \_\_\_\_\_  
Harbo \_\_\_\_\_  
Mohr \_\_\_\_\_  
Tele. Room \_\_\_\_\_  
Nease \_\_\_\_\_  
Gandy \_\_\_\_\_

RECORDED - 56

INDEXED - 56

EX-3

66-2554-7847

RD

THE DIRECTOR

cc: Mr. Ladd  
Mr. Rosen  
Mr. Hargett  
Mr. Thompson

APRIL 20, 1950

CRIMINAL INFORMANTS

ALL INFORMATION CONTAINED  
HEREIN IS UNCLASSIFIED  
DATE 5/14/91 BY SP-5 ci/bm

PURPOSE:

To advise of the suggestion that some Special Agents be exclusively assigned to the development and handling of criminal informants and the working hours of such employees be flexible within the discretion of the Special Agent in Charge.

SUGGESTION:

Approximately 27 officers suggested or commented that in certain instances some Special Agents should be exclusively assigned to the development and handling of criminal informants and the working hours of such Special Agents should be flexible within the discretion of the Special Agent in Charge.

SPECIAL AGENTS IN CHARGE CONFERENCE:

At the conference of selected Special Agents in Charge on the Criminal Informant Program all observed that some Special Agents are especially well suited for the development of criminal informants while other Special Agents, because of their appearance, personality or for some other reason, are not likely to be successful in such work. Consequently, it was felt that in some offices it would be advantageous to assign one or more Special Agents to the exclusive work of developing criminal informants.

The Special Agents in Charge also observed that if some Special Agents were exclusively assigned to such matters that in all probability they could do the most effective work in the evening hours when potential criminal informants are more readily available.

Those in attendance felt that the use of both of the above suggestions should be left optional with each Special Agent in Charge.

RECOMMENDATION:

That the attached SAC letter, setting forth instructions concerning the above, be issued.  
ADDENDUM: AR:RS 4/21/50. The attached was unanimously approved by the Executives Conference today. Those in attendance were Messrs. Lease, Carlson, Belmont, Mohr, Harbo, Glavin, Tracy, Clegg, Ladd and Rosen.

Respectfully,  
For the Conference

Clyde Tolson

ORIGINAL FILED IN

Tolson \_\_\_\_\_  
Ladd \_\_\_\_\_  
Clegg \_\_\_\_\_  
Glavin \_\_\_\_\_  
Nichols \_\_\_\_\_  
Rosen \_\_\_\_\_  
Tracy \_\_\_\_\_  
Harbo \_\_\_\_\_  
Mohr \_\_\_\_\_  
Tele. Room \_\_\_\_\_  
Nease \_\_\_\_\_  
Gandy \_\_\_\_\_

RECORDED - 102

INDEXED - 102

66-2557-7848  
NOT RECORDED  
JUN 21 1950

6 THE DIRECTOR

EXECUTIVES CONFERENCE

~~FIREARMS RANGE~~  
~~MOBILE DIVISION~~

ALL INFORMATION CONTAINED  
HEREIN IS UNCLASSIFIED

DATE 5/16/91 BY SP-5CIB/BNP

The Executives Conference on June 16, 1950, consisting of Messrs. Tolson, Glavin, Tracy, Harbo, Mohr, Rosen and Clegg, considered the fact that the Mobile Office has a range on which all accepted firearms except the rifle may be fired within several miles of the Mobile Office. The nearest range on which the rifle may be fired is 130 miles away.

The Conference recommended that until other arrangements can be made, the Mobile Office be authorized to fire the rifle the prescribed number of times as required annually at the range at Slidell, Louisiana, on one occasion each year, all other courses to be fired on the regular range near the office. It was also recommended that SAC Mumford, Mobile, be instructed to locate another range within a reasonable distance from Mobile, or in the event of his inability to do so, to make exploratory inquiries with a view to leasing a range at a reasonable monthly rental, in the event someone would be willing to build a safe range of the type required.

If approved, there is attached a letter to the Mobile Office for this purpose.

Respectfully,  
For the Conference

Clyde Tolson

Attachment

cc: Mr. Clegg  
Mr. Mohr

ENC: dch

RECORDED - 16

INDEXED - 16

66-2557-7849  
JUN 22 1950

Tolson \_\_\_\_\_  
Ladd \_\_\_\_\_  
Clegg \_\_\_\_\_  
Glavin \_\_\_\_\_  
Nichols \_\_\_\_\_  
Rosen \_\_\_\_\_  
Tracy \_\_\_\_\_  
Harbo \_\_\_\_\_  
Mohr \_\_\_\_\_  
Tele. Room \_\_\_\_\_  
Nease \_\_\_\_\_  
Gandy \_\_\_\_\_



h  
THE DIRECTOR

June 14, 1950

A. ROSEN

~~PROPOSED BUREAU BULLETIN~~ *IN is sent to*  
~~INTERNATIONAL DEVELOPMENT PROGRAM~~ *6*

As you know we will conduct approximately 1800 investigations under this program during the fiscal year beginning July 1.

There is attached a proposed bulletin containing instructions for the field. Appropriate FBI Handbook and Manual revisions are also attached.

RECOMMENDATION.

ALL INFORMATION CONTAINED

HEREIN IS UNCLASSIFIED

DATE 5/14/91 BY SP-5 CJB

That the proposed bulletin and handbook and manual revisions be considered by the Executives Conference.

ADDENDUM: AR:FE 6-16-50

Unanimously approved by the Executives' Conference. Those in attendance were Messrs. Tolson, Glavin, Harbo, Mohr, Tracy, Clegg, and Rosen.

AMD:MMW

Respectfully  
For the Conference

*[Signature]*  
Clyde Tolson

RECORDED - 16

INDEXED - 16

*66-2584-1850*  
JUN 21 1950

14

52 JUN 26 1950

THE DIRECTOR

6/1/50

EXECUTIVES CONFERENCE

CONSOLIDATION OF CLOSED FILES IN THE FIELD -  
CASES OTHER THAN APPLICANT TYPE INVESTIGATIONS

BACKGROUND

ALL INFORMATION CONTAINED  
HEREIN IS UNCLASSIFIED  
DATE 5/17/91 BY SP-SCI/DP

An Executives Conference memorandum dated 6/8/49 covered the suggestion of Inspector T. E. Naughten that the consolidation of closed files in the Field, such as in Atomic Energy and Selective Service Cases, be extended to include all general classifications, as well as personnel classifications. At the time this matter was considered, 15 offices had not completed the consolidation of files regarding investigations of the Central Intelligence Agency, Voice of America and European Recovery Program. Other offices had not completed the consolidation of Selective Service cases. The Executives Conference unanimously recommended that no further consideration be ordered at that time in view of pending work, but that this matter be considered again on October 1, 1949. The Director wrote on the memorandum "But be certain to reconsider on October 1 as I think it is worthwhile." (66-16306-598) All offices have completed the original consolidation project.

JOINT COMMITTEE CONSIDERATION

This matter was considered by the Joint Committee consisting of Messrs. H. H. Clegg, R. T. Harbo, E. Scheidt and A. Cornelius. In view of a divided opinion on the part of the members of the Joint Committee, it was recommended that all field offices be circularized as to their views with respect to the following matters:

1. In the field offices, should the project of eliminating unnecessary duplicate copies of reports and the consolidation of reports on individual cases into larger files be applied to all criminal cases and all applicant types of cases?
2. Same as No. 1 above, with the exceptions of Crime Survey investigations, Kidnapping, Bank Robbery and Anti-trust investigations.
3. In the Field, should the field offices be authorized at this time to destroy the entire file in all criminal and applicant type cases (not security cases) when such cases have been closed for a period of 10 years?
4. Same as No. 3 above, except substitute 15 years for 10 years.
5. Same as Nos. 3 and 4 above, with the understanding that files relating to Crime Survey investigations, Anti-trust, Kidnapping and Bank Robbery investigation would be excepted.
6. In the event you recommend that files be destroyed under any of the above propositions, do you believe that the index cards relating to the files destroyed should be located and removed coincident with the destruction of the files?

RECORDED - 93

INDEXED - 93

66-2554-7851

EX-3

Tolson \_\_\_\_\_  
Ladd \_\_\_\_\_  
Clegg \_\_\_\_\_  
Glavin \_\_\_\_\_  
Nichols \_\_\_\_\_  
Rosen \_\_\_\_\_  
Tracy \_\_\_\_\_  
Harbo \_\_\_\_\_  
Mohr \_\_\_\_\_  
Tele. Room \_\_\_\_\_  
Nease \_\_\_\_\_  
Gandy \_\_\_\_\_

cc: Mr. Clegg

Mr. Mohr

Attachment

FHM:dg

## RESULTS OF SURVEY

1. 24 offices and Inspector Gurnea voted in favor of having the elimination of unnecessary duplicate copies of serials and the consolidation of these various individual cases into large files apply to all criminal and applicant type cases.

27 offices and Assistant Director Connelley were opposed to this suggestion.

2. 6 offices were in favor of instituting a project to eliminate unnecessary duplicate copies of serials and to consolidate these individual cases into large files in all criminal and applicant type cases with the exception of the Crime Survey, Kidnapping, Bank Robbery and Anti-trust matters.

43 offices, Mr. Gurnea and Mr. Connelley were opposed to this suggestion.

3. 8 offices were in favor of destroying all criminal and applicant type cases after they have been closed for a period of 10 years.

45 offices, Mr. Connelley and Mr. Gurnea were opposed to this suggestion.

4. 18 offices were in favor of destroying all criminal and applicant type cases after they have been closed for a period of 15 years.

34 offices, Mr. Connelley and Mr. Gurnea were opposed to this suggestion.

5. 10 offices were in favor of destroying all criminal and applicant type cases after they have become 10 or 15 years old, with the exception of those files relating to the Crime Survey, Anti-trust, Kidnapping and Bank Robbery investigations.

41 offices, Mr. Connelley and Mr. Gurnea were opposed to this suggestion.

6. 2 offices were in favor of locating and destroying index cards pertaining to files that would be destroyed if any of the above suggestions were adopted.

44 offices were opposed to the location and destruction of these index cards.

## EXECUTIVES CONFERENCE CONSIDERATION:

The Executives Conference on 5/31/50, consisting of Messrs. Tolson, Glavin, Tracy, Harbo, Mohr, Belmont, McGuire, Rosen, Carlson and W. H. McIntire, was unanimous in opposing suggestions 2 through 6 as listed above.


The Conference was unanimously in favor of adoption suggestion no. 1, that is, that duplicate serials be destroyed and individual cases be consolidated.

into large files in all original and applicant type cases. The Conference recommended that files not be considered for consolidation until they become 3 years old.

In view of the magnitude of this undertaking, the Conference recommended that one office that would have the problems both of a large office and a small office be selected to carry out this project, and to make suggestions as to the advisability of having all offices strip and consolidate their files in accordance with the above suggestion. Pittsburgh is one of the offices voting in favor of suggestion No. 1 and is being selected as the office to institute this project.

If approved, a letter affording appropriate instructions to the Pittsburgh Office is attached.

Respectfully,  
For the Conference

  
Clyde Nelson

The Director

L. Rosen

UNREPORTED INTERSTATE SHIPMENT OF CIGARETTES  
(Public Law 362, 81st Congress, First Session,  
the ~~the~~ Jenkins Act)

June 9, 1950

ALL INFORMATION CONTAINED  
HEREIN IS UNCLASSIFIED  
DATE 5/17/91 BY SP-5 CJP/BJ

**PURPOSE:** To recommend a Bureau Bulletin be forwarded to the field setting forth instructions recently received from the Criminal Division relative to the handling of cases arising under the "Jenkins Act."

**BACKGROUND:** Public Law 362, 81st Congress, First Session, which is also known as the Jenkins Act, was approved by the President on October 19, 1949. It is designed to prevent a loss in revenue to the states through avoidance of sales or use taxes on cigarettes. It requires that any person disposing of cigarettes in interstate commerce to other than a distributor licensed by or located in a state taxing the sale or use of cigarettes shall not later than the tenth day of each month forward information to the State Tobacco Tax Administrator of the destination state concerning all shipments made during the preceding calendar month. The information required includes the name and address of the person to whom each shipment is made and the brand and quantity of cigarettes shipped.

Bureau Bulletin #11 dated 3-16-50 advised the field that for the time being all complaints received under this Act should be discussed with the U. S. Attorney and investigation conducted pursuant to his request.

**RECENT DEVELOPMENTS:** A. G. McInerney, by recent memoranda, furnished additional information in respect to the Criminal Division's interpretation of this Act and furnished the elements believed necessary to obtain a conviction. In addition, A. G. McInerney advised that inasmuch as it had been determined that it would not be advisable to institute wide spread prosecutions throughout the country at this time, it was determined that investigations and prosecutions be restricted for the most part to the states of New York, Ohio, New Jersey, Connecticut, Louisiana, Oklahoma and Pennsylvania.

**ACTION:** It is recommended that the attached Bureau Bulletin be forwarded to the field setting forth the Department's interpretation of the Act, the elements necessary for conviction and the policy to be followed now in handling complaints received. In view of the nature of this Act and the difficulty to revise it, it is not deemed advisable to prepare Manual provisions until the policy to be followed is definitely established.

Tolson \_\_\_\_\_  
Ladd \_\_\_\_\_  
Clegg \_\_\_\_\_  
Glavin \_\_\_\_\_  
Nichols \_\_\_\_\_  
Rosen \_\_\_\_\_  
Tracy \_\_\_\_\_  
Harbo \_\_\_\_\_  
Mohr \_\_\_\_\_  
Tele. Room \_\_\_\_\_  
Nease \_\_\_\_\_  
Gandy \_\_\_\_\_

Unanimously approved by the Executive Conference. Those in attendance: Tolson, Ladd, Clegg, Glavin, Rosen, Mohr, Nichols, Tracy and

RECORDED - 76

INDEXED - 76

File in Conference

Clyde Tolson

66-2554-7852

R443  
52 JUN 28 1950

Attachment



ALL INFORMATION CONTAINED

HEREIN IS UNCLASSIFIED

DATE 5/17/91 BY SP-5 ci/DAF

DATE OF REMOVAL 6-29-50

TYPE  
MAIL

SUBMITTED BY \_\_\_\_\_ DATED June 12, 1950

HAS BEEN REMOVED FOR MR. LAMPHERE TO BE KEPT PERMANENTLY IN HIS OFFICE, ROOM <sup>2242</sup> 4708.

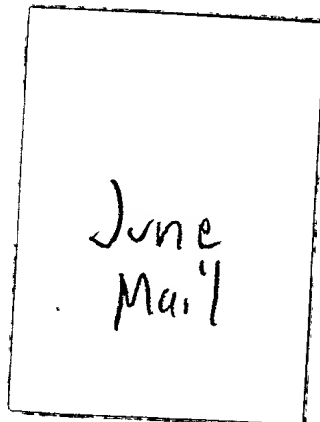
SEE FILE 66-2554-7530 FOR AUTHORITY.

SUBJECT JUNE MAIL

REMOVED BY 235

FILE NUMBER 66-2554-7853

PERMANENT SERIAL CHARGEOUT



3/30/50

THE DIRECTOR

EXECUTIVES CONFERENCE

~~DAILY REPORT - FD-28~~  
SUGGESTION

ALL INFORMATION CONTAINED  
HEREIN IS UNCLASSIFIED  
DATE 5/17/91 BY SP-5 CIB/BJ

The Executives Conference on 3/28/50, consisting of Messrs. Tolson, Tracy, Harbo, Nichols, Ladd, Belmont, Carlson, Mohr and Clegg, considered the Daily Report Form - FD 28.

SUGGESTION: On October 14, 1949, the Joint Committee considered the suggestion that the Daily Report Form FD-28 be prepared in such a manner that both sides of the page could be used. The front of the page would be in the form as at present and the reverse side of the page would be so ruled that when the report is placed in the binder the page can be turned over and entries made from the bottom so that when the page is reversed it becomes the top of the reverse page.

ADVANTAGES: 1. Saving of paper and filing time particularly since the majority of daily reports for any one day appear on two or more pages.  
2. Permitting greater ease in the subsequent examination and review of these reports once they are bound or filed.

DISADVANTAGES:

1. When the printing appears on only one side, there is a maximum amount of ease and minimum amount of difficulty in the examination and supervision of reports.

JOINT COMMITTEE RECOMMENDATION:

*As* daily reports are to continue, The Joint Committee recommends unanimously favorably.

EXECUTIVES CONFERENCE RECOMMENDATION:

Unanimously favorably.

Tolson \_\_\_\_\_  
Ladd \_\_\_\_\_  
Clegg \_\_\_\_\_  
Glavin \_\_\_\_\_  
Nichols \_\_\_\_\_  
Rosen \_\_\_\_\_  
Tracy \_\_\_\_\_  
Harbo \_\_\_\_\_  
Mohr \_\_\_\_\_  
Tele. Room \_\_\_\_\_  
Nease \_\_\_\_\_  
Gandy \_\_\_\_\_

cc - Mr. Clegg  
Mr. Mohr

69 - RECORDED

INDEXED - 69

EX-16

JUN 22 1950  
66

166-2554-7884

ORIGINAL COPY FILED IN 100-49579-95-10

June 19, 1950

The Director  
The Executives Conference

ALL INFORMATION CONTAINED  
HEREIN IS UNCLASSIFIED  
DATE 5/17/91 BY SP-5 CIB/MS

The Executives Conference of June 7, 1950, consisting of Messrs. Tolson, F. T. McIntire, for Clegg, Rosen, Belmont, Mohr, Harbo, Tracy and Glavin, considered the present Bureau policy concerning the safeguarding of manuals. It was pointed out that present Bureau regulations state that all manuals should be under lock and key during non-working hours or when the employee is not present during the working day.

It was pointed out that cover sheets of the manuals state that the contents of the manual shall be held in strict confidence. It was pointed out to the Conference in connection with the stenographers' manuals, that the stenographers are not permitted to take them home at night. It was pointed out to the Conference that there are a number of working manuals issued to clerical employees, which do not contain any matters or items of a confidential nature, and it is not felt that such manuals need be under lock and key after regular office hours, but it would be entirely satisfactory to maintain these manuals in the various desks or cabinets of the employees to whom they are issued. Such manuals would include the stenographers' manuals, the various working manuals in the Identification Division, and other section manuals which might be prepared.

The Conference feels that the Manual of Rules and Regulations, Manual of Instructions, Handbook and Confidential Technical Manuals should be kept under lock and key because they contain much confidential information. Should the Director agree with the Conference recommendation, the appropriate notification will go forward to Special Agents in Charge and Assistant Directors concerning this clarification of existing regulations.

Respectfully,  
For the Conference

Clyde Tolson

CC: Mr. H. H. Clegg  
Mr. Mohr

WRG:VH

JUN 27 1950

Tolson \_\_\_\_\_  
Ladd \_\_\_\_\_  
Clegg \_\_\_\_\_  
Glavin \_\_\_\_\_  
Nichols \_\_\_\_\_  
Rosen \_\_\_\_\_  
Tracy \_\_\_\_\_  
Harbo \_\_\_\_\_  
Mohr \_\_\_\_\_  
Tele. Room \_\_\_\_\_  
Nease \_\_\_\_\_  
Gandy \_\_\_\_\_

RECORDED - 74  
INDEXED - 14  
EX-20

JUN 26 1950

785  
7865

Copy sec.

OFFICE MEMORANDUM, UNITED STATES GOVERNMENT

DATE: May 29, 1950

TO : Mr. Tolson

FROM : N. P. Callahan

SUBJECT: AMENDMENTS TO STANDARDIZED  
GOVERNMENT TRAVEL REGULATIONS

There is attached hereto Bureau of the Budget Circular No. A-7, dated May 15, 1950, amending certain travel regulations.

In connection with these amendments, there is transmitted herewith a proposed Bureau Bulletin advising the Field of these changes.

It is recommended that this Bulletin be approved.

Enclosures

ADDENDUM- June 7, 1950. The Executive Conference of June 1, 1950, consisting of Messrs. Tolson, McGuire, For Nichols, Carlson, McIntire, for Clegg, Rosen, Ladd, Belmont, Mohr, Harbo, Tracy and Glavin, considered the attached Bureau Bulletin to all investigative employees concerning amendments to Standardized Government Travel Regulations and recommended its approval.

TRG:VH

NPC/ch

ENC  
113

ALL INFORMATION CONTAINED  
HEREIN IS UNCLASSIFIED  
DATE 12/9/91 BY SP-5 CJB/MP

RECORDED - 112

166-2554-7886  
JUN 26 1950  
66

ORIGINAL COPY FILED IN

EXECUTIVE OFFICE OF THE PRESIDENT  
BUREAU OF THE BUDGET  
WASHINGTON, D. C.

May 15, 1950

CIRCULAR NO. A-7  
Transmittal Memorandum No. 8

TO THE HEAD OF EXECUTIVE DEPARTMENTS AND ESTABLISHMENTS

SUBJECT: Amendments to the Standardized Government Travel Regulations

1. Purpose This transmittal memorandum to Bureau of the Budget Circular No. A-7 Revised, dated July 6, 1948, notifies departments and establishments of the approval of amendments to paragraphs 4, 13, and 45 of the Standardized Government Travel Regulations. These amendments authorize (1) the use of sleeping accommodations on certain overseas airplanes, (2) payment of per diem allowances and transportation expenses under the Act of April 26, 1950, Public Law 482, and (3) revisions in maximum per diem allowances for travel in certain areas outside continental United States.

2. Sleeper Plane Accommodations. Effective April 20, 1950, paragraph 13 is amended by revising the paragraph heading to read "Accommodations on trains, steamers, and sleeper planes" and by the addition of a new sub-paragraph reading as follows:

"13 (c) Sleeper plane accommodations. One standard berth on airplanes having sleeping accommodations when overseas night travel, beginning or terminating in the United States, is involved."

3. Leave of Absence. Effective April 26, 1950, paragraph 4 is amended to read as follows:

"4. Leave of absence. When leave of absence of any kind is taken while in a travel status the exact hours of departure from and return to duty status must be shown on the travel voucher. When leave of absence is wholly within a day, the prescribed regular working hours should be shown on the voucher. (See paragraphs 45 (a), 48, 49, 58, 69(a), 87.)"

Also effective April 26, 1950, paragraph 45 (a) is amended, and new sub-paragraphs (b), (c), and (d) are added, reading as follows:

"45(a) Except as stated below if leave of absence of any kind begins or terminates within the traveler's prescribed hours of duty, subsistence allowance will terminate or begin at the same time, but if leave of absence does not begin at the traveler's prescribed hours of duty, the traveler will be regarded as being in subsistence status until midnight of the last day preceding the leave of absence.

(No. A-7)

ALL INFORMATION CONTAINED  
HEREIN IS UNCLASSIFIED  
DATE 5/17/91 BY SP-5 C/BH

ENCLOSURE

66-2514-7056



- 2 -

and from 12:01 of the day following the leave of absence. A traveler will be considered to be in duty status on nonwork days unless he returns to his official station or if such nonwork day is immediately preceded and followed by leave of absence. Fractional leave of absence wholly within a day, where for half of the prescribed working hours, or less, will be disregarded for subsistence purposes; where it exceeds half of the prescribed working hours no subsistence will be allowed. (See paragraphs 4, 48, 49, 58, 69(a), 87.)

"(b) At the discretion of the administrative officials, an employee may be required to return to his official station for nonwork days. In cases of voluntary return of employees to official station for nonwork days the maximum reimbursement allowable for travel cost to and from headquarters and temporary duty station and per diem en route shall be travel expense which would have been allowable had employee remained at temporary duty station/

"(c) Whenever a traveler takes leave of absence of any kind because of being incapacitated due to his illness or injury, not due to his own misconduct, the prescribed per diem in lieu of subsistence, if any, shall be continued for periods not to exceed 14 calendar days (including fractional days) in any one period of absence unless, under the circumstances in a particular case, a longer period is approved by the proper administrative official. No additional evidence of the illness or injury need be submitted with the travel voucher, but the type of leave and duration thereof must be shown on the voucher. The evidence filed with the agency concerned, as required by that agency under the Annual and Sick Leave Regulations of the United States Civil Service Commission will suffice. Refund of the per diem allowance shall be required from the employee in any case where he receives hospitalization under the Employees Compensation Act or receives reimbursement under that Act for hospital expenses paid by him.

"(d) Transportation expenses to employee's designated post of duty and per diem en route shall be allowed whenever the employee becomes incapacitated due to illness or injury not due to his own misconduct while en route to while at temporary duty station prior to completion of temporary duty assignment when authorized or approved by the proper administrative official".

4. Maximum per diem rates. Effective May 15, 1950, the maximum per diem allowances for travel in areas listed below are amended as follows:

Maximum per Diem Rates

<u>Locality</u>	<u>Old Rate</u>	<u>New Rate</u>
Argentina	\$ 8.00	\$11.00
Australia	6.00	7.00
British Guiana	6.00	8.00
British West Indies	6.00	8.00
Burma	10.00	12.00
Canton Islands	9.00	11.00
Chile	8.00	9.00
Greece	9.00	10.00
Guam	9.00	11.00
Haiti	11.00	12.00
India	9.00	10.00
Indonesia	10.00	8.00
Midway	9.00	11.00
New Caledonia	9.00	8.00
Paraguay	7.00	8.00
Peru	8.00	10.00
Surinam	8.00	9.00
Union of Soviet Socialist Republics	22.00	25.00
Wake	9.00	11.00

FREDERICK J. LAWTON  
Director

No. A-7

June 9, 1950

THE DIRECTOR

THE EXECUTIVES' CONFERENCE

PUBLIC LAW #513  
81st CONGRESS

ALL INFORMATION CONTAINED  
HEREIN IS UNCLASSIFIED  
DATE 5/17/91 BY SP-SCI/BRP

At the Executives' Conference, June 5, 1950, Messrs. Ladd, Harbo, Glavin, Tracy, Rosen, Mohr, McIntire, Nichols and Belmont in attendance, the Conference considered the desirability of advising all investigative employees by Bureau Bulletin of Public Law #513 of the 81st Congress, which was signed by the President on May 13, 1950. The following analysis of the law was made available to the Conference:

#### Legislative History

This legislation was introduced in the Senate by Senator Millard Tydings of Maryland on January 10, 1949. It was subsequently amended and passed and was signed by the President on May 13, 1950.

#### Purpose

The stated purpose of this Act is: "To enhance further the security of the United States by preventing disclosures of information concerning the cryptographic systems and the communication intelligence activities of the United States."

#### Elements and Provisions

##### Section 1

This section makes it a violation for anyone knowingly and wilfully to in any way make available to an unauthorized person, or to publish, or use in any manner prejudicial to the safety or interests of the United States, or for the benefit of any foreign government, to the detriment of the United States, any classified information which:

- (1) concerns the nature, preparation or use of any code, cipher or cryptographic system of the United States or of any foreign government; or,
- (2) concerning the design, construction, use, maintenance or repair of any apparatus used or prepared or planned for use by the United States or any foreign government for cryptographic or communication intelligence purposes; or,
- (3) obtained by the processes of communication intelligence from the communications of any foreign government knowing the same to have been obtained.

Tolson

Ladd

Clegg

Glavin

Nichols

Rosen

Tracy

Harbo

Mohr

Tele. Room

Nease

Gandy

CC - Mr. H. H. Clegg  
Mr. J. P. Mohr

Attachment

AHB:tlc

RECORDED - 28

EX - 21

JUN 27 1950

7857

1554-785

## MEMORANDUM FOR THE DIRECTOR

### Section 2

This section of the Act contains definitions of terms used in Section 1, which included among those terms so defined, "classified information" which is defined as information which, at the time of a violation of the Act, is for reasons of national security, specifically designated by a United States Government agency for limited or restricted dissemination or distribution.

"Communication intelligence" is defined in Section 2 as all procedures and methods used in the interception of communications and the obtaining of information from such communications by other than the intended recipients.

### Section 3

This section exempts from the provisions of the Act the supplying of information to regularly constituted committees of the Senate or House of Representatives.

#### Penalty

A violation of this Act is punishable by a fine of not more than \$10,000 or imprisonment for not more than 10 years, or both.

#### Jurisdiction

The Act does not specify that investigative jurisdiction is vested in any particular agency. Therefore, such jurisdiction falls within the jurisdiction of the Bureau.

#### Comments

It is believed noteworthy that the element of intent to harm the United States or to benefit another country is not an element necessary to establish an offense under this Act. The actions of an individual being prosecuted under this Act must, however, have been "knowingly and wilfully" committed. No distinction is drawn between acts committed in peacetime and those committed in time of war. No distinction is drawn between enemy nations and allied nations.

The information disseminated, to come within the purview of this Act, must have been for reasons of national security specifically designated for limited or restricted dissemination or distribution by a United States Government agency.

The dissemination of information described in the Act would be a violation, regardless of whether the code, cipher or cryptographic system involved was that of the United States or of a foreign country, providing the other necessary elements were present, including dissemination for limited or restricted dissemination by a United States Government agency, as stated above. It is felt that the

MEMORANDUM FOR THE DIRECTOR

field should be cautioned that care is to be exercised in order that no press releases made by field offices may contain material which would constitute a violation of this Act.

The Executives' Conference unanimously approved the proposed Bulletin which is attached. In the event you approve, the Bulletin will be disseminated.

Respectfully,  
For the Conference

OK  
✓  
Clyde Tolson

W. R. GLAVIN

H. L. EDWARDS

May 15, 1950

ARLINGTON FARMS GOVERNMENT DORMITORY

*Executive Conference*

Miss [ ] Director of one of the halls at Arlington Farms, telephonically contacted Miss [ ] Personnel Counselor assigned to the Administrative Division, and requested an interview in connection with a book she is writing on Arlington Farms covering its history up to its closing on July 31, 1950. She stated she is desirous of talking directly to the various Government counselors who handled the liaison between the employees and the Dormitory, in order that she can secure the reaction and suggestions of those counselors since she feels the information will be helpful if it ever becomes necessary to again establish a dormitory for Government girls.

b6  
b7C

ALL INFORMATION CONTAINED  
HEREIN IS UNCLASSIFIED  
DATE 5/17/91 BY SP-56/DA

Generally speaking, Arlington Farms filled a great need during the war period when housing was acute so far as enabling us to house hundreds and hundreds of new female employees who came to work for us in Washington. Throughout the period, Mrs. [ ] Registrar at Arlington Farms, and her staff were most cooperative and helpful and even at the present time our employees are accepted there as transients and will be so accepted until the closing date on July 31, 1950.

b6  
b7C

On the other hand, there were complaints from time to time regarding thefts, disagreeable transportation, unpleasant temperatures both in winter and summer, and some non-specific indication that the supervision and control of the employees regarding personal conduct and freedom was somewhat lax, particularly around the outside grounds. We do not have any general file on this matter, and any of the specific incidents would probably be recorded in the individual employees' files and not able to be located.

It is felt that there would be no objection to having Miss [ ] interview Miss [ ] in the presence of the Personnel Officer in order that general information can be given Miss [ ]. If this is approved, I will be glad to arrange for Miss [ ] to come to the Bureau.

b6  
b7C

In the meantime, Miss [ ] was informed that the question would be taken up as to whether we would be in a position to give her any information of the type she desires.

ENCL

52 JUL 27 1950

166-2554  
NOT RECORDED  
75 JUL 10 1950

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Memor for Mr. Glavin - Continued

RECOMMENDATION

That this matter be discussed in Executives Conference with a view to obtaining the Bureau's desires in this regard and the manner in which it should be handled.

HLE:JC

Addendum:

There is attached a list of the general file references on Arlington Farms for your information.

Attachment

ADDENDUM - May 19, 1950

The Executives Conference of May 18, 1950, consisting of Tolson, Ladd, Tracy, F. H. McIntire for Clegg, Nichols, Rosen, Belmont, Mohr, Parsons for Harbo and Glavin, sees no objection to permitting Miss [redacted] of Arlington Farms contacting the Bureau's Personnel Counselor regarding the Arlington Farms employee history. WRG:VH

b6  
b7C

MR. GLAVIN

February 9, 1950

A. P. GUNSSER

Production of Training Moving Picture Film

ALL INFORMATION CONTAINED  
HEREIN IS UNCLASSIFIED  
DATE 5/17/91 BY SP-5C/OM

In reply to a solicitation of bids for the production of three training moving picture sound film entitled "An Introduction to Defensive Tactics," "The Interview in Law Enforcement," and "Techniques and Mechanics of Arrest," the following were received.

Three quotations were submitted as follows:

	<u>An Introduction to The Interview in Techniques and</u>	<u>Defensive Tactics</u>	<u>Law Enforcement</u>	<u>Mechanics of Arrest</u>	<u>Total</u>
Byron, Inc.	\$ 9,000.00	\$28,000.00	\$12,000.00	\$49,000.00	
March of Time Division of Time, Inc.	25,300.00	28,000.00	38,900.00	92,200.00	
	If they receive the award for the three films			90,000.00	
Instructional Films, Inc.	17,666.67	26,666.67	21,667.66	66,001.00	

Instructional Films, Inc. is the only concern which submitted a treatment of the proposed film which was requested in the specifications. March of Time Division of Time, Inc. stated that they did not submit the treatments or rough scripts for the reason that the FBI is thoroughly familiar with March of Time production personnel, facilities and editorial competence, having been instrumental in the production of two March of Time releases. Byron, Inc. states that the cost of such a script would amount to approximately 10% of the total production and that it is unusual to require a bidder to complete 10% of a project in order to qualify as a bidder, also that it would be impossible to write shooting scripts on all three shows in the time allotted.

The Pathescope Company of America, Inc. did not submit a bid due to the fact that it would be extremely difficult to comply with the requirement to submit a treatment or rough script of the proposed film. This Company stated that should the FBI decide to remove or modify this requirement, they would be very happy to comply with all other specifications.

TransFilm, Inc. stated that there was insufficient time to permit them to prepare and present intelligently and properly the several documents and scripts required by the Invitations, therefore they did not submit a bid.

Mr. Tolson \_\_\_\_\_  
Mr. Clegg \_\_\_\_\_  
Mr. Glavin \_\_\_\_\_  
Mr. Ladd \_\_\_\_\_  
Mr. Nichols \_\_\_\_\_  
Mr. Rosen \_\_\_\_\_  
Mr. Tracy \_\_\_\_\_  
Mr. Egan \_\_\_\_\_  
Mr. Gurnea \_\_\_\_\_  
Mr. Harbo \_\_\_\_\_  
Mr. Mohr \_\_\_\_\_  
Mr. Pennington \_\_\_\_\_  
Mr. Quinn Tamm \_\_\_\_\_  
Tele. Room \_\_\_\_\_  
Mr. Nease \_\_\_\_\_  
Miss Gandy \_\_\_\_\_

RECORDED - 117  
INDEXED - 117

JUN 28 1950

JUN 28 1950

73

ORIGINAL FILED

February 9, 1950

Production of Training Moving Picture Film

BD-DR Corporation and Metro-Goldwyn-Mayer Pictures did not submit bids because of their heavy production schedules at the present time.

The bid forwarded to Warner Brothers Pictures, Inc. was returned marked "No Bid."

RECOMMENDATION: In view of the wide divergence in prices, it is recommended that the Executive Conference decide if an award should be made on the quotations received or if a script should be prepared by the Bureau and bids resolicited. A memorandum from Mr. McIntire to Mr. Clegg concerning the preparation of a script is attached.

Attachment

The above matter was taken up at the Executives' Conference and the bids in question were not accepted because of the disparity in the prices and the failure to meet specifications in furnishing scripts. Further studies were to be given it.

W. R. Glavin

Mr. Tolson \_\_\_\_\_  
Mr. Clegg \_\_\_\_\_  
Mr. Glavin \_\_\_\_\_  
Mr. Ladd \_\_\_\_\_  
Mr. Nichols \_\_\_\_\_  
Mr. Rosen \_\_\_\_\_  
Mr. Tracy \_\_\_\_\_  
Mr. Egan \_\_\_\_\_  
Mr. Gurnea \_\_\_\_\_  
Mr. Harbo \_\_\_\_\_  
Mr. Mohr \_\_\_\_\_  
Mr. Pennington \_\_\_\_\_  
Mr. Quinn Tamm \_\_\_\_\_  
Tele. Room \_\_\_\_\_  
Mr. Nease \_\_\_\_\_  
Miss Gandy \_\_\_\_\_

MR. CLEGG

2/3/50

K. R. McINTIRE

MOTION PICTURES FOR TRAINING PURPOSES

ALL INFORMATION CONTAINED  
HEREIN IS UNCLASSIFIED  
DATE 5/17/91 BY SP-5 C/BRP

At 9:50 a.m. today I received a telephone call from Mr. [redacted] of Byron Incorporated, 1226 Wisconsin Avenue, Northwest, Washington, D.C. telephone number Dupont 1800. Byron Incorporated was one of the firms to which we issued a solicitation to bid on three movies which the Bureau hopes to make for training purposes.

b6  
b7C

He said that under the Bureau's present system of issuing solicitations and asking that a script be prepared upon which the movie will be based that considerable difficulty is encountered. This is due to the fact that much money must be expended by movie firms in the preparation of a script which is turned over to the FBI, is open to competitors, and is a dead loss to those companies whose bids are not accepted. He said that in issuing future solicitations we might first desire to employ a script writer to work with Bureau personnel in preparing what the Bureau considers to be an acceptable script. Then on the basis of such a script we could issue solicitations for bids. He stated that the best script writing firm that is known to him and with which he has worked for many years is an organization known as "Scripts By Granducci", 930 F. Street, Northwest, Atlantic Building, Room 709 telephone number Executive 5941. The man in charge is Oveste Granducci. [redacted] says that this firm is very reliable and has worked with all the large organizations including the various Bureaus of Government in the preparation of scripts. He thought we might want to get in touch with this firm at sometime in the future.

He also advised that if the Bureau needs any aid in preparing bids it might wish to consult with Mr. [redacted] of the Procurement Division of the Navy, Republic 7400, Extension 5519. He stated that [redacted] is an expert on bids; that he has had extensive experience in this line of work for the Navy and he would be in a good position to aid the FBI in the formulation of bids in the future.

b6  
b7C

Mr. [redacted] also extended a very cordial invitation to members of the FBI who are interested in making motion pictures for official purposes to visit his office. He said that there is much to be learned there; that he has forms, bids, contracts, and other data which would be of great value to Bureau personnel for background material. I thanked him for his generous offer.

Tolson \_\_\_\_\_  
Ladd \_\_\_\_\_  
Clegg \_\_\_\_\_  
Glavin \_\_\_\_\_  
Nichols \_\_\_\_\_  
Rosen \_\_\_\_\_  
Tracy \_\_\_\_\_  
Harbo \_\_\_\_\_  
Mohr \_\_\_\_\_  
Tele. Room \_\_\_\_\_  
Nease \_\_\_\_\_  
Gandy \_\_\_\_\_

KRM:mjd

cc- Mr. Glavin

RECORDED - 117

ENCLOSURE

JUN 28 1950

EX - 136

73

JUN 28 1950

ORIGINAL FILED IN 1-1881-1

6/21/50

THE DIRECTOR.

THE EXECUTIVES CONFERENCE

~~CONFIDENTIAL~~

~~CUBAN NATIONAL POLICE, COOPERATION WITH~~

~~CONTAINED  
CLASSIFIED  
EXCEPT WHERE SHOWN  
OTHERWISE~~

The Executives Conference on 6/21/50, Messrs. Tolson, Glavin, Tracy, Harbo, Belmont, Ladd, Carlson, Nease, Hargott, McGuire and Clegg being present, considered the suggestion that Lieutenant Sigfredo Diaz Biart, the Chief of the Cuban Bureau of Investigations, who is described as extremely cooperative with this Bureau, go to the Miami Field Office and take <sup>regular</sup> firearms training. The suggestion was made by the Legal Attache in Havana who described Lt. Diaz Biart as able to speak fairly good language and as having attended the U. S. Army training course at Ft. Benning, Georgia.

It was pointed out to the conference that we do not invite any American police officers or police chiefs to take firearms training with Bureau Agents unless they are Graduates of the FBINA; that it was not believed an exception should be made to this rule for this Cuban official. To do so would permit the National Academy Graduates who observed him to see that exceptions are being made and they would request that their own chiefs and colleagues be permitted to attend such training courses.

Classified by SP-5 C. P. H.  
Declassify on: OADR  
5/17/91

RECOMMENDATION:

That the SAC at Miami be authorized to communicate by letter with the Legal Attache in Cuba instructing him to extend an invitation to Lt. Diaz Biart to visit a firearms range used by the Miami office at a stated date and that on this occasion an expert Bureau firearms instructor provide instruction in the use of firearms to this Cuban official; that this be at a time separate and apart from the regular field firearms training period and with no other officers in attendance.

If this is approved, there is attached hereto a letter to the Miami Office, copy to the Legal Attache in Cuba, to this effect.

Respectfully,  
FOR THE CONFERENCE

C. Tolson

RECORDED - 50

INDEXED - 50

EX-124

JUN 28 1950

12

Tolson \_\_\_\_\_  
Ladd \_\_\_\_\_  
Clegg \_\_\_\_\_  
Glavin \_\_\_\_\_  
Nichols ENC:HD  
Rosen \_\_\_\_\_  
Tracy \_\_\_\_\_  
Harbo \_\_\_\_\_  
Mohr \_\_\_\_\_  
Tele. Room \_\_\_\_\_  
Nease \_\_\_\_\_  
Gandy \_\_\_\_\_

cc \* Mr. Mohr  
Mr. Clegg

Attachment

THE DIRECTOR

6/21/50

THE EXECUTIVES CONFERENCE

CONDITION OF TECHNICAL EQUIPMENT  
TRAINING & INSPECTION DIVISION

ALL INFORMATION CONTAINED  
HEREIN IS UNCLASSIFIED  
DATE 5/12/98 BY SP-5 CJB/ST

The Executives Conference on 6/21/50, Messrs. Tolson, Glavin, Tracy, Harbo, Belmont, Ladd, Carlson, Nease, Hargett, McGuire and Clegg being present, considered the condition of some of the training equipment at Quantico.

There are regular cameras and fingerprint cameras and similar technical equipment which is old, which due to constant useage or to the fact that it has been sent in by field offices, has deteriorated in appearance; some of the leather coverings are frayed and worn and yet many of them are in working condition and can be used advantageously indoors and outdoors and in crime scene searches for training. The question arose as to whether this equipment should be replaced with new equipment or whether the repairs should be made in order to improve the appearance of the equipment or whether the worn and frayed equipment might be maintained and used in its present condition for training purposes without the expense of renovation, repair and replacement.

Although there is some argument to the effect that all the training equipment should be in AI condition from a standpoint of appearance and useability in order to create a proper example as to maintenance and condition of equipment for the new Agents and In-Service Agents receiving training, it was believed by the conference unanimously that this frayed and worn equipment which was useable should be used as is without repairs and renovation so long as it is in working condition. It was believed that the expense for the repairs would be unnecessary and that such expenditure would be for refinements and improved appearances without affecting utility and that the equipment should be continued in use for training purposes as long as it is serviceable.

RESPECTFULLY,  
FOR THE CONFERENCE

C. Tolson

Tolson \_\_\_\_\_  
Ladd \_\_\_\_\_  
Clegg \_\_\_\_\_  
Glavin \_\_\_\_\_  
Nichols \_\_\_\_\_  
Rosen \_\_\_\_\_  
Tracy \_\_\_\_\_  
Harbo \_\_\_\_\_  
Mohr \_\_\_\_\_  
Tele. Room \_\_\_\_\_  
Nease \_\_\_\_\_  
Gandy \_\_\_\_\_

REC'D

Mr. Mohr  
Mr. Clegg

RECORDED - 16

INDEXED - 16

JUL 2 1950

37

07-20



h  
THE DIRECTOR

6/21/50

THE EXECUTIVES CONFERENCE

~~CONFIDENTIAL~~

~~CUBAN NATIONAL POLICE, request for representation at FBINA~~

The Executives Conference on 6/21/50, Messrs. Tolson, Glavin, Tracy, Harbo, Belmont, Ladd, Carlson, Nease, Hargett, McGuire and Clegg being present, considered the desire of Brigadier General Quirino Uria Lopez, Chief of the Cuban National Police, who has informed the Legal Attache in Havana of his desire to send representatives of the Cuban National Police to attend a session of the FBINA. [X]

This official has apparently developed the idea that all he has to do is to make known his desire and send three men to attend a single session of the Academy if he so wishes. It was stated that the regard of the General for the Director and the Bureau was so high that he would fail completely to understand it if the Bureau denied his request in the event he makes one directly to the Bureau.

The Attache suggested a prolonged and extended tour with a full week at Quantico and a total of 3 weeks might suffice provided the students were able to sit in on certain classes of the FBINA.

The Conference pointed out that, of course, no one except regularly selected students are permitted to sit in on classes of the FBINA. It was recommended that the Legal Attache be informed that the enrollment for the July session has been completed but that if the Cuban National Police desire to send one representative only to a future session of the Academy, he may obtain an application, making certain that the application is for the attendance of a worthy applicant, and that this application will be given consideration for one of the sessions during the calendar year 1951. If the applicant is found worthwhile, he will be considered acceptable in one of these three sessions.

If this is approved, there is attached hereto a letter to the Legal Attache to this effect.

Classified by SP-5C/BJC

Respectfully,  
FOR THE CONFERENCE

RECORDED - 16

INDEXED - 16

C. Tolson

JUN 23 1950

7 66-2554-7861

~~CONFIDENTIAL~~

cc - Mr. Mohr  
Mr. Clegg

Attachment

96 76

JUN 29 1950

THE DIRECTOR

6/21/50

THE EXECUTIVES CONFERENCE

DISSEMINATION OF INFORMATION OUTSIDE THE BUREAU  
PUBLIC SOURCE MATERIAL

ALL INFORMATION CONTAINED  
HEREIN IS UNCLASSIFIED  
DATE 5/20/91 BY SP-SCI/MP

The Executives Conference on 6/21/50, Messrs. Tolson, Glavin, Tracy, Harbo, Belmont, Ladd, Carlson, Nease, Hargett, McGuire and Clegg being present, recommended the despatch of the attached SAC Letter concerning the dissemination of public source material and information by field offices when making name checks.

The attached letter has for its purpose a consistent practice both in the field and at the SOG and permitting the field offices to include public source material when requests are received for name checks from agencies and Government officials entitled to receive information from the Bureau's files.

The Conference unanimously was of the opinion that such a letter should be despatched.

The Conference was of the opinion also that the present rules relating to public source information appearing in investigative reports should continue as is and that no additional communication to the field was thus necessary in this regard.

Respectfully,  
FOR THE CONFERENCE

G. Tolson

HHC:HD

CC - Mr. Mohr  
Mr. Clegg

Attachment

RECORDED - 72

INDEXED - 72

JUN 28 1950

Tolson \_\_\_\_\_  
Ladd \_\_\_\_\_  
Clegg \_\_\_\_\_  
Glavin \_\_\_\_\_  
Nichols \_\_\_\_\_  
Rosen \_\_\_\_\_  
Tracy \_\_\_\_\_  
Harbo \_\_\_\_\_  
Mohr \_\_\_\_\_  
Tele. Room \_\_\_\_\_  
Nease \_\_\_\_\_  
Gandy \_\_\_\_\_

76 C16  
53 JUN 29 1950

THE DIRECTOR

6/21/50

THE EXECUTIVES CONFERENCE

~~INTERNATIONAL CRIMINAL POLICE COMMISSION~~

ALL INFORMATION CONTAINED

HEREIN IS UNCLASSIFIED

DATE 5/22/91 BY SP-5 CBJ/JHF

The Executives Conference on 6/21/50, Messrs. Glavin, Tracy, Tolson Harbo, Belmont, Ladd, Carlson, Nease, Eargott, McGuire and Clegg being present, considered the Bureau's status as a member of the International Criminal Police Commission.

The Bureau is the United States member of this commission. The Director is a Vice President of the Commission. The annual dues are \$3,000, paid on a calendar-year basis, but the payments for a calendar year are made shortly after July 1 when the appropriations become available. There is specific phraseology in the appropriations for this membership and the funds to pay the dues.

ADVANTAGES OF MEMBERSHIP:

1. It permits the Bureau to know what is going on in the organization.
2. It serves as a clearing house for a number of European police agencies communicate with the Bureau and request investigations to be made locally or request information which is obtained by local police and the Bureau serves as a clearing house for such action and the transmitting agent for the information. If some other agency became a member, such as the Secret Service, it would establish a liaison between the Secret Service and these police agencies and would give added significance and status to the Secret Service in the minds of foreign police officials who are members of this organization.
3. Bureau representatives attend as an observer and representative of the ICPC at United Nations conferences dealing with such matters as delinquency and similar subjects.

Since the FBI is the clearing house for police agencies in the United States in so many other ways, it should continue to serve as a clearing house in the international exchange of information through the ICPC to the exclusion of any other Federal or local police agency.

DISADVANTAGES OF MEMBERSHIP:

1. No material advantage is known to have accrued to the Bureau because of this membership and no valuable information has been obtained thereby.

2. It has caused a complete waste of time at the United Nations headquarters when representatives attended and the experienced United Nations staff who participated apparently did not want to reach a decision as this might terminate their positions. Therefore, no action was taken that was worthwhile and no action was taken that was valuable due to this participation.

Tolson \_\_\_\_\_  
Ladd \_\_\_\_\_  
Clegg \_\_\_\_\_  
Glavin \_\_\_\_\_  
Nichols \_\_\_\_\_  
Rosen \_\_\_\_\_  
Tracy \_\_\_\_\_  
Harbo \_\_\_\_\_  
Mohr \_\_\_\_\_  
Tele. Room \_\_\_\_\_  
Nease \_\_\_\_\_  
Gandy \_\_\_\_\_

HHC:MD

CC - Mr. Mohr

Mr. Clegg

RECORDED - 72

INDEXED - 72

66-2534-7863  
JUN 29 1950  
14

3. The Bureau could continue to serve as a clearing house for individual police departments who wrote to the Bureau requesting information within the United States without having to be a member of the ICPC, but if some other agency took over these duties it would be time, effort and money saved.
4. The Bureau is already affiliated actively with the TACP, which is an international police organization, and the existence of the ICPC does not appear to be necessary other than to provide jobs for those who have them in the organization.
5. The ICPC has repeatedly ignored the Bureau's status as liaison representative and has dealt directly with other police agencies in the United States; e.g., Secret Service.
6. The ICPC, according to the Bureau's Legal Attache in Paris, intends to invite Calvin Goddard, of bad repute in professional police circles, and a New York PD physicist to become Honorary Technical Counsellors of the ICPC and this was done without previously checking with the Bureau as to their desirability or as to the desirability of the practice.
7. It costs \$3,000 a year, plus the expense and cost of maintaining the liaison and spending time in fruitless, unprofitable activities and with no material or valuable returns from this investment.

#### RECOMMENDATION:

Mr. Belmont felt that the Bureau should continue its membership as at present.

All other members of the conference present recommended that, pending the receipt of a communication from Legal Attache Jack West of Paris, no specific action should be taken but that unless Agent West was able to advance some profound arguments and reasons not yet considered for continuing membership as at present, that then after the receipt of such letter, and in the absence of any logical reasons to the contrary, the following action should be taken:

- a. The Director should resign as Vice President of the ICPC.
- b. The Bureau should notify the ICPC in writing that its membership is being terminated at the end of the present calendar year when our paid-up dues terminate.
- c. That the Bureau should advise the State Department of the ineffectiveness of this organization, the fact that it is a waste of time, that it seemingly merely provides jobs for the staff who runs it, that it is not worth the money, and that the Bureau does not believe there should be any further participation by an agency of the U. S. Government.
- d. That the Bureau arrange for the \$3,000 membership fee phraseology in the appropriations to be deleted in the future.

RESPECTFULLY,  
For the Conference  
G. Tolson

The Director

May 25, 1950

The Executives Conference

ALL INFORMATION CONTAINED  
HEREIN IS UNCLASSIFIED

DATE 5/20/91 BY SP-5 CJB/MT

The Executives Conference of May 12, 1950, consisting of Messrs. Tolson, Carlson, McGuire for Nichols, Clegg, Rosen, Ladd, Belmont, Mohr, Harbo, Tracy and Glavin, considered a suggestion submitted by Special Agent Francis X. Jahn of the Baltimore Division regarding the abolishment of the use of registered mail for the transmission of salary and expense checks.

Special Agent Jahn in his suggestion points out that since serials, routing slips and other such items are forwarded regular mail to Resident Agents and the men on the road, he does not feel that it is necessary to forward salary and expense checks by registered mail. He pointed out that when expense or salary checks are included in with the regular mail, then the entire envelope is registered, making it necessary for the Agent picking up the mail to go to the registry window to secure the registered envelope.

Jahn feels that there would be a considerable savings by the discontinuance of the use of registered mail for the transmission of salary and expense checks.

It was pointed out to the Conference that there is no expense involved insofar as the Bureau is concerned in having expense and salary checks forwarded to the field from the Seat of Government by registered mail since registration at the Seat of Government is without charge. In the field, a charge is made for each letter registered.

It was pointed out to the Conference that prior to the Bureau's establishing the use of registered mail for the handling of all checks to employees, from time to time checks were lost; that loss of checks now is at a minimum; that it is pointed out that, of course, the only person involved in the loss of a check is the individual to whom the check is destined and if a check is lost, it would take a minimum of 40 days to get a new check. If there is some doubt insofar as the Treasury Department is concerned as to the situs of the loss, an indemnity bond may be requested from the employee at his own expense.

It was the recommendation of Glavin that the Bureau continue its policy of registering checks both at the Seat of Government and in the field. Messrs. Clegg and Nichols agreed with Glavin in this regard. Messrs. Tracy, Harbo, Mohr, Belmont and Rosen are of the opinion that the Bureau could discontinue registering checks sent out by the various divisional offices to men on the road and to Resident Agents because there is very little likelihood of such checks going astray. Pending the Director's decision in this matter, no further action is being taken in connection with this suggestion.

Tolson  
Ladd  
Clegg  
Glavin  
Nichols  
Rosen  
Tracy  
Harbo  
Mohr  
Tele. Room  
Nease  
Gandy

Respectfully,  
For the Conference

Clyde Tolson

CC: Mr. H. H. Clegg  
Mr. Mohr



June 1, 1950

THE DIRECTOR

THE EXECUTIVES' CONFERENCE

~~X~~AUXILIARY SPACE FOR THE BUREAU

ALL INFORMATION CONTAINED  
HEREIN IS UNCLASSIFIED  
DATE 5/21/91 BY SP-SC/PH

At the Executives' Conference, May 31, 1950, Messrs. Tolson, Harbo, Mohr, McGuire, McIntire, Carlson, Rosen, Glavin, Tracy and Belmont in attendance, the Conference was advised that Captain [redacted] of the Navy, in connection with the Navy Disaster Plans, advised that the Navy has established its emergency headquarters at Princeton, New Jersey, and that he would appreciate being advised of the Bureau's alternate headquarters, at such time as the Bureau's alternate headquarters is established, in order that the appropriate plans can be perfected for the immediate establishment of liaison between Navy Disaster Headquarters and the alternate Bureau headquarters in case of an emergency.

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It was pointed out that in February and March, 1942, a survey was made by the Training and Inspection Division in nearby Maryland and Virginia areas to locate auxiliary space for the Bureau which would be used in the event of an emergency. Specifically, survey of available space was made at Warrenton and Leesburg, Virginia, and at Marlboro, Waldorf, Hughesville, LaPlata, Olney, Rockville and Frederick, Maryland. The survey reflected that the best available space from all standpoints was at Frederick, Maryland.

In view of the present international situation, the Executives' Conference was of the unanimous opinion that an additional survey should be made by the Training and Inspection Division at this time, looking toward auxiliary space which would be available for the Bureau in the event of an emergency. In the event you approve, a survey will be conducted.

Respectfully,  
For the Conference

Clyde Tolson

CC - Mr. H. H. Clegg  
Mr. J. P. Mohr

RECORDED - 88  
INDEXED - 88

SEP 7 1950

62

Tolson \_\_\_\_\_  
Ladd \_\_\_\_\_  
Clegg \_\_\_\_\_  
Glavin AHB:tlc  
Nichols \_\_\_\_\_  
Rosen \_\_\_\_\_  
Tracy \_\_\_\_\_  
Harbo \_\_\_\_\_  
Mohr \_\_\_\_\_  
Tele. Room \_\_\_\_\_  
Nease \_\_\_\_\_  
Gandy \_\_\_\_\_

52 OCT 3 1950

ORIGINAL COPY FILED IN 66-17387-1



May 16, 1950

THE DIRECTOR  
THE EXECUTIVES CONFERENCE  
UNIFORM CRIME REPORTING PROJECT

ALL INFORMATION CONTAINED  
HEREIN IS UNCLASSIFIED  
DATE 5/21/91 BY SP-5 CJB

The Executives Conference consisting of Messrs. Tolson, Glavin, Tracy, Harbo, Belmont, Ladd, Rosen, Clegg, Carlson and Nichols, considered the Uniform Crime Reporting project.

The attached detailed study of the law has been considered in detail by a committee of Messrs. Clegg, Harbo, Carlson, Leonard and Nichols. Messrs. Leonard, Nichols and Carlson are of the opinion that the legislation under which the Uniform Crime Reporting project is carried on merely authorizes the FBI to collect crime statistics and publish crime records and does not impose a legal duty.

Messrs. Clegg and Harbo are of the opinion that the amendment imposes a duty upon the FBI to perform this function.

All of the individuals were unanimous in the belief that if the Bureau were to withdraw from the Uniform Crime Reporting project that there would be considerable opposition and all were agreed that if we decide to withdraw that the procedure would be to so advise the Attorney General.

Messrs. Mohr and Tolson were in favor of withdrawing from the Uniform Crime Reporting project on the following basis:

(1) We have no way of insuring that the police will submit accurate figures. At the present time we have severed making surveys of record systems. We have also severed making crime re-ort audits. Questions have arisen from time to time concerning figures reported in the Uniform Crime Reports from other cities with the Bureau being blamed.

(2) The possibility exists that strained relations would result from continuing the Uniform Crime Reporting project.

(3) The continuance of the Uniform Crime Reporting project may result as it has in the past in adverse publicity and adverse editorial comment.

Tolson \_\_\_\_\_  
Ladd \_\_\_\_\_  
Clegg \_\_\_\_\_  
Glavin \_\_\_\_\_  
Nichols \_\_\_\_\_  
Rosen \_\_\_\_\_  
Tracy \_\_\_\_\_  
Harbo \_\_\_\_\_  
Mohr \_\_\_\_\_  
Tele. Room \_\_\_\_\_  
Nease \_\_\_\_\_  
Gandy \_\_\_\_\_

cc: Mr. Clegg  
Mr. Mohr

RECORDED - 103

INDEXED - 103

EX-115

JUN 27 1950

ORIGINAL COPY FILED IN

Messrs. Glavin, Tracy, Harbo, Belmont, Rosen, Clegg, Nichols favored continuing the Uniform Crime Reporting project. Their basis was the decision predicated upon the following:

(1) There is a need for nation-wide figures on the extent of crime. Even though, admittedly, some of the figures are incomplete and inaccurate, they are the best that can be obtained under the present set up.

(2) The Bureau has operated the Uniform Crime Reporting project for some 20 years. The project was assigned to the Bureau on the basis of our solicitation that we are the only organization in the Government that has Agents calling upon police departments on a day-to-day basis.

(3) The Bureau has been designated as the agency in the Federal Government to contact local police on the basis of our previous relations and contacts with them.

(4) It was the considered judgment of those recommending that we stay in the project that regardless of what our views were the project would be carried on. Should the Census Bureau take it over or should some other Government agency take it over, it would be necessary for them to develop contacts with the police. It is conceivably possible that they might try to go further than merely compiling crime statistics.

(5) The Uniform Crime Reporting project does make the Bureau the center of information on the extent of crime. The public relations value inuring from the Bureau over the years has been considerable and more than outweighs the few instances of unfavorable publicity.

(6) The cost of maintaining the Uniform Crime Reporting project in proportion to our total budget is negligible. The cost of the Uniform Crime Reporting project and the Statistical Unit totals \$123,000 annually, i.e. This covers all expenses for the Statistical Unit.

As previously indicated, all members of the Conference were unanimous in recommending that if it should be decided to abandon the Uniform Crime Reporting project that the facts be presented to the Attorney General with the suggestion that overtures be made to the Census Bureau to determine if they would take it over.

Respectfully,  
For the Conference

Clyde Tolson, Chairman

Tolson \_\_\_\_\_  
Ladd \_\_\_\_\_  
Clegg \_\_\_\_\_  
Glavin \_\_\_\_\_  
Nichols \_\_\_\_\_  
Rosen \_\_\_\_\_  
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Harbo \_\_\_\_\_  
Mohr \_\_\_\_\_  
Tele. Room \_\_\_\_\_  
Nease \_\_\_\_\_  
Gandy \_\_\_\_\_

h  
THE DIRECTOR

5/5/50

EXECUTIVES CONFERENCE

~~RECORDING~~ ~~SCIENTIFIC~~ TRAINING IN THE FIELD

The Executive Conference on 5/5/50, consisting of Messrs. Tolson, Glavin, Tracy, Harbo, Mohr, Nichols, Rosen, Carlson and Clegg, unanimously approved a revised form to be used in the Field for recording scientific training given to Special Agents throughout the year. This revised form will be consistent with the revised scientific training program in the Field, and will replace the old form which has now become obsolete.

A draft of the revised form and a copy of the old form are attached.

ALL INFORMATION CONTAINED  
HEREIN IS UNCLASSIFIED  
DATE 5/20/91 BY SP-5 C/BMP

OK  
K  
Respectfully,  
For the Conference

✓  
Clyde Tolson

Attachments

cc: Mr. Clegg  
Mr. Mohr

HHC:agh

RECORDED - 15

INDEXED - 15

66-2557-7864  
JUN 29 1950

17-325

JUL

THE DIRECTOR

6/22/50

JOINT COMMITTEE

SUGGESTION NO. 417  
EMPLOYEE: SA J. H. RANDOLPH  
INVESTIGATIVE DIVISION  
~~BUREAU FORMS - USE OF TABULAR STOPS~~

SAVINGS: None  
AWARD: None

Members present: H. H. Clegg  
R. T. Harbo  
S. K. McKee  
E. Scheidt

ALL INFORMATION CONTAINED  
HEREIN IS UNCLASSIFIED  
DATE 5/25/94 BY SP-5 CJP/DP

① Expedited Conference

SUGGESTION: That Bureau forms be re-examined and redevise in such a manner as to reduce to a minimum the number of tabular stops on typewriters; thus, it was felt that there would be expedited the typing of information on established, approved forms.

Attached to the suggestion was a proposed revision of page 1 of report forms; also a proposed revision of the form which is now used as an inter-office communication (letter) between field offices and the Bureau.

ADVANTAGES: 1. There would be some slight saving in the number of shifts made in typing these forms, due to the location of the tabular stops.

DISADVANTAGES:

1. The average report is certainly more than one page in length, and there is but one page 1 form for each report; thus, the tabular stops set for the first page of the report form would not apply to the second and subsequent pages, and adjustments would have to be made for the second and subsequent pages.
2. Leave slips, flash notices, exhibit envelopes and numerous other types of forms other than the investigative report form would likely be interspersed between the typing of reports, thus making necessary additional shifts in the tabular stops during a normal day's program of typing.
3. The suggested revision in the report form would change the order of dictation on the part of the Agents in order to meet the sequence of typing up the information in investigative reports.
4. The location of data on the first page of investigative reports which is frequently referred to would be changed, and employees would have to accustom themselves to the variation of the location of such data with a slight waste of time and more inconvenience.

Tolson \_\_\_\_\_  
Ladd \_\_\_\_\_  
Clegg \_\_\_\_\_  
Glavin \_\_\_\_\_  
Nichols \_\_\_\_\_  
Rosen \_\_\_\_\_  
Tracy \_\_\_\_\_  
Harbo \_\_\_\_\_  
Mohr \_\_\_\_\_  
Tele. Room \_\_\_\_\_  
Nease \_\_\_\_\_  
Gandy \_\_\_\_\_

JOINT COMMITTEE RECOMMENDATION: Unanimously unfavorable.

RECORDED - 38-16-47-36  
INDEXED - 38-16-47-36

66-2554-7866X  
R. P. Q.

THE DIRECTOR

6/22/50

JOINT COMMITTEE

SUGGESTION NO. 419

EMPLOYEE: SA ELMERS B. RINDY  
HOUSTON OFFICE

SAVINGS: None

AWARD: None

TECHNICAL EQUIPMENT

MEMBERS PRESENT: E. H. Clegg  
R. T. Harbo  
S. K. McKee  
E. Scheidt

ALL INFORMATION CONTAINED  
HEREIN IS UNCLASSIFIED  
DATE 5/20/91 BY SP-5 CJP/PAK

SUGGESTION: That in one interview room in each field office there be placed a wire recorder to record the conversations between an Agent and a subject as evidence of the necessary warnings and the absence of factors which would any statements made involuntary; also that a two-way mirror be placed in the interview room so that photographs could be made of the subject as he prepares specimens of handwriting, or as he was being interviewed or as he was reading statements.

ADVANTAGES: 1. This could be corroborative evidence of the lack of unethical practices and illegal practices on the part of the Agents during such interviews.

DISADVANTAGES:

1. The introduction of wire recorders and two-way mirrors for photographic purposes in interview rooms might easily be interpreted as unethical practices and procedures when such equipment is used.
2. Such corroboration is unnecessary, and will not be admissible under most circumstances at the trial of a case.
3. The mirror device might be recognized by some subjects who would immediately feel that they were being tricked and otherwise treated in an unusual manner to the disadvantage of the interview.
4. Existing facilities take care of the infrequent instances where it is necessary to record a particular interview.

JOINT COMMITTEE RECOMMENDATION: Unanimously unfavorable.

Tolson \_\_\_\_\_  
Ladd \_\_\_\_\_  
Clegg \_\_\_\_\_  
Glavin \_\_\_\_\_  
Nichols \_\_\_\_\_  
Rosen \_\_\_\_\_  
Tracy \_\_\_\_\_  
Harbo \_\_\_\_\_  
Mohr \_\_\_\_\_  
Tele. Room \_\_\_\_\_  
Nease \_\_\_\_\_  
Gandy \_\_\_\_\_

CC: Mr. Clegg

Mr. Mohr

Mr. Mohr

Mr. Mohr

Mr. Mohr

RECORDED - 14

INDEXED - 14

JUL 6 1950

37

66-2554-7866X1

66-2554-7866X1



THE DIRECTOR

6/22/50

JOINT COMMITTEE

SUGGESTION NO. 418  
EMPLOYEE: SA DONALD V. EBERLE  
ALBUQUERQUE OFFICE

SAVINGS: None

AWARD: None

~~REPORT WRITING~~

MEMBERS PRESENT: H. H. Clegg  
R. T. Harbo  
S. K. McKee  
E. Scheidt

ALL INFORMATION CONTAINED  
HEREIN IS UNCLASSIFIED

DATE 5/20/91 BY SP-5 CJP/MS

SUGGESTION: That all Bureau reports be marked "Administrative" with the exception of Prosecutive Summary Reports which would be disseminated to the United States Attorneys. In security cases, the present practice would continue, and this suggestion would apply only to criminal cases involving possible prosecution.

- ADVANTAGES:
1. There would be but one report - the Prosecutive Summary Report - which would be disseminated to United States Attorneys.
  2. It would establish uniformity in procedure in this particular type of case in that all investigative reports except summaries would be administrative reports.
  3. It would save time of Agents in the preparation of reports.

- DISADVANTAGES:
1. It would create a lack of uniformity as between criminal and security cases.
  2. A United States Attorney should receive the investigative reports as they are prepared so that he can be apprised of the developments of the investigation and could advise the field office that he does not intend to prosecute and the investigation could be discontinued at an early date.
  3. The United States Attorney who studiously prepares his cases would desire the detailed narrative of what the prosecution witnesses would say, in order to aid him in determining if there is to be prosecution, as well as to be of assistance during cross-examinations.
  4. The United States Attorney frequently needs a preliminary report to assist him at Commissioners' hearings and presentation of cases to the Grand Jury, even though the investigation is not completed.

Tolson \_\_\_\_\_  
Ladd \_\_\_\_\_  
Clegg \_\_\_\_\_  
Glavin \_\_\_\_\_  
Nichols \_\_\_\_\_  
Rosen \_\_\_\_\_  
Tracy \_\_\_\_\_  
Harbo \_\_\_\_\_  
Mohr \_\_\_\_\_  
Tele. Room \_\_\_\_\_  
Nease \_\_\_\_\_  
Gandy \_\_\_\_\_

cc: Mr. Clegg  
Mr. Mohr

RECORDED - 14

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JUL 6 1950

37



5. The rule, as suggested, would apply to applicant type investigations, and this would be an impossible situation insofar as distribution of these reports to other agencies would be concerned, particularly since prosecutive summaries are not prepared in such cases.
6. It would interfere with full and free cooperation with the United States Attorney who would feel that he would be obtaining less complete and timely reports than he now does.

JOINT COMMITTEE RECOMMENDATION: Unanimously unfavorable.

Agd  
8

DEPT OF JUSTICE

LC 7

MAY 15 1964

RECEIVED

THE DIRECTOR

6/23/50

JOINT COMMITTEE

SUGGESTION NO. 425

EMPLOYEE: SAC G. R. McSWAIN  
CHICAGO OFFICE

DISTRIBUTION OF I.O.'s AND A. O. 's

ALL INFO CONTAINED

HEREIN IS UNCLASSIFIED

DATE 5/19/91 BY SP-5ci baf

SAVINGS: None

AWARD: None

MEMBERS PRESENT: H. H. Clegg  
R. T. Harbo  
S. K. McKee  
E. Scheidt

① Executive Conference

SUGGESTION: That in the future Identification Orders and Apprehension Orders be distributed only to Agents on the Criminal Squad of field offices.

ADVANTAGES:

1. It will save paper, money and printing, and reduce the number of I.O.'s and A.O.'s required.
2. Agents on the Security and Applicant Squads have but little official interest in the identification of subjects of I.O.'s.

DISADVANTAGES:

1. All employees should be put on notice as to the identities of I.O. subjects since they are the more important fugitives.
2. Agents on road trips may be called upon to work on these types of cases.
3. Under the proposal, an I. O. would be available to any Agent who desired the same. This would make a difficult situation with reference to the distribution of an adequate supply to individual offices.
4. The cost is negligible for the additional I.O.'s and A.O.'s required for the present distribution.

JOINT COMMITTEE RECOMMENDATION: Unanimously unfavorable.

Tolson \_\_\_\_\_  
Ladd \_\_\_\_\_  
Clegg \_\_\_\_\_  
Glavin \_\_\_\_\_  
Nichols \_\_\_\_\_  
Rosen \_\_\_\_\_  
Tracy \_\_\_\_\_  
Harbo \_\_\_\_\_  
Mohr \_\_\_\_\_  
Tele. Room \_\_\_\_\_  
Nease \_\_\_\_\_  
Gandy \_\_\_\_\_

cc: Mr. Clegg  
Mr. Mohr

HHC: dgh

RECORDED - 62

INDEXED - 62

66-2554-786X3  
RECEIVED  
JUL 1 1950  
JUL 1

THE DIRECTOR

JOINT COMMITTEE

SUGGESTION NO. 421

EMPLOYEE:  

SAVANNAH OFFICE

~~CONTRACT FORMS~~

MEMBERS PRESENT: H. H. Clegg  
R. T. Harbo  
S. K. McKee  
E. Scheidt

SAVINGS: None  
AWARD: None

b6  
b7C

ALL INFORMATION CONTAINED  
HEREIN IS UNCLASSIFIED  
DATE 5/29/91 BY SP-5 C/BJ

**SUGGESTION:** That the Bureau discontinue stapling together the pages of contract forms when they are furnished to the Field for the solicitation of bids. This stapling process is done in the Mechanical Section in order to see that the pages are arranged in proper sequence.

**ADVANTAGES:**

1. It would save time and labor in assembling the pages and stapling them together in field offices due to the fact that they must first be unstapled in order to fill out the necessary forms and then restaple them subsequently.
2. It will reduce the amount of time required in handling these forms in the field.
3. It will reduce the likelihood of marring or tearing the pages of the forms when they are being disassembled.

**DISADVANTAGES:**

1. There might occasionally be helpfulness in the present procedure in showing the order in which the pages should be reassembled.

**JOINT COMMITTEE RECOMMENDATION:** Unanimously favorable.

**EXECUTIVES CONFERENCE CONSIDERATION:**

The Executives Conference on 6/27/50, consisting of Messrs. Tolson, Glavin, Q. Tamm, Harbo, Ladd, Nichols, L. Laughlin, Carlson, Hargett and F. H. McIntire, unanimously approved the recommendation of the Joint Committee.

Respectfully,  
For the Conference

INDEXED - 85

Clyde Tolson

Tolson \_\_\_\_\_  
Ladd \_\_\_\_\_  
Clegg \_\_\_\_\_  
Glavin \_\_\_\_\_  
Nichols \_\_\_\_\_  
Rosen \_\_\_\_\_  
Tracy \_\_\_\_\_  
Harbo \_\_\_\_\_  
Mohr \_\_\_\_\_  
Tele. Room \_\_\_\_\_  
Nease \_\_\_\_\_  
Gandy \_\_\_\_\_

66-16263-592

HHC:agh

6/27/50

THE DIRECTOR

EXECUTIVES CONFERENCE

~~FIREARMS TRAINING - US of~~  
~~.30 CALIBER REMINGTON 81 RIFLE~~

ALL INFORMATION CONTAINED  
HEREIN IS UNCLASSIFIED  
DATE 5/20/91 BY SP-5 CJP/DPF

The Executives Conference on 6/27/50, consisting of Messrs. Tolson, Glavin, Q. Tamm, Harbo, Ladd, Nichols, L. Laughlin, Carlson, Hargett and F. H. McIntire, considered the recommendation of the SAC at El Paso that the Bureau authorize each field office to afford appropriate instructions in the use of the Remington 81 Rifle equipped with buckhorn sights.

At the present time, each office is required to have two Remington 81 Rifles equipped with buckhorn sights and two such rifles equipped with peep sights set aside to be used exclusively for raid purposes. All training with the rifle in the field is given with rifles equipped with peep sights. The Agents therefore receive no field training in the use of this rifle equipped with buckhorn sights.

SAC H. L. Sloan, Quantico, points out that New Agents are now receiving two weeks of firearms training. He recommends that during the first week of this training, New Agents be given training with rifles equipped with peep sights, and that during the second week they be given training with rifles equipped with buckhorn sights. Mr. Sloan recommends that the field firearms training schedule not be changed to include training in the field with rifles equipped with buckhorn sights.

The Executives Conference unanimously recommended that during the second week of firearms training afforded New Agents they be given training in the use of the Remington 81 Rifle equipped with buckhorn sights; and further, that In-Service training be altered to include training with rifles equipped with buckhorn sights. The Conference recommended that no change be made in the field firearms training relative to the Remington 81 Rifle.

If you concur, appropriate instructions will be issued to SAC H. L. Sloan at Quantico.

Respectfully,  
For the Conference

Clyde Tolson

Tolson \_\_\_\_\_  
Ladd \_\_\_\_\_  
Clegg \_\_\_\_\_  
Glavin \_\_\_\_\_  
Nichols \_\_\_\_\_  
Rosen cc: Mr. Clegg  
Tracy cc: Mr. Mohr  
Harbo \_\_\_\_\_  
Mohr \_\_\_\_\_  
Tele. Room \_\_\_\_\_  
Nease \_\_\_\_\_  
Gandy \_\_\_\_\_

RECORDED - 85

INDEXED - 85

66-2534-7868  
JUN 29 1950  
3

JUN 30 1950

MR. NICHOLS

5-29-50

L. E. SHORT

SUGGESTION REGARDING MATTER OF  
DRESS IN THE RECORDS SECTION

ALL INFORMATION CONTAINED  
HEREIN IS UNCLASSIFIED  
DATE 5/20/91 BY SP-5 C/BMP

[redacted] assigned to the File Review Unit recently suggested that the male employees assigned to the Records Section be permitted to wear sport shirts during the summer season. He contends that the sixth and seventh floors are not cooled to a comfortable temperature, and that employees, during the extremely warm weather, open their collars and loosen their ties. Mr. [redacted] pointed out further that there is a general tendency in restaurants and other public places to accept the wearing of sport clothes if appropriate to conditions of Washington, during summer months.

b6  
b7C

As you know, this matter has been considered on several occasions in the past and it was felt on those occasions that there would be no advantage in permitting employees to wear sport shirts in the Records Section. Male employees are frequently called upon to conduct tours and to do outside messenger work. This work, of course, requires appropriate dress.

RECOMMENDATION:

It is recommended that the suggestion offered by Mr. Ammann be considered by the Bureau.

Further it is recommended the attached letter be forwarded to Mr. [redacted]

b6  
b7C

Attachment

LJS:ba

67-144436

RECORDED - 94

INDEXED - 94

66-2537-7869  
JUN 29 1950  
FBI  
ORIGINAL FILED IN

ADDENDUM

JJM:LE 5-31-50

(9)  
The Executives Conference, on May 31, 1950, consisting of Tolson, Harbo, Glavin, Mohr, Belmont, McGuire, McIntire, Carlson, Rosen and Tracy, considered this suggestion and recommended the Records Section employees working on the 6th and 7th floors of this building and in the Identification Division building be permitted during the summer season from June 1, to September 15, to wear sport shirts, but that messengers and tour leaders who specifically come in contact with the public in view of their duties be required to wear appropriate shirts and neckties, so as to present a good personal appearance at all times.

JUL 13 1950

June 26, 1950

The Director  
The Executives Conference

ALL INFORMATION CONTAINED  
HEREIN IS UNCLASSIFIED  
DATE 1/20/91 BY SP-5CJ/bmf

The Executives Conference of June 22, 1950, consisting of Messrs. Tolson, Hargett for Rosen, Nease, F. H. McIntire for Clegg, McGuire for Nichols, Ladd, Belmont, Carlson, Parsons for Harbo, Tracy and Glavin, considered a suggestion submitted by Special Agent [redacted] of the Chicago Division concerning the possibility of the Bureau contacting insurance companies in the liability field with a view to their reaction to the issuance of a blanket policy to a committee of Special Agents covering the liability of such Special Agents as shall have joined an insurable group through the payment of an annual premium; that this premium will be commensurate with such liability as could actuarially be anticipated from the operation by these individuals of Government cars in the course of official business.

The Conference wishes to point out that at the present time, as mentioned by Special Agent [redacted] many Agents driving Government owned cars on official business have had riders attached to their regular personal automobile policies, which will protect them in driving Government owned cars; that it is not known what the average cost for the premium per year has been. The Conference wishes to further point out that if any group plan was to be set up, we would have to enter into negotiations with a number of insurance companies; that we would again run into the problem of having a certain percentage of our employees taking the insurance, and the Conference feels it would be highly undesirable at this time for the Bureau to endeavor to set up such a liability insurance policy for its Agent personnel. Should the Director agree, Special Agent [redacted] will be appropriately advised.

Respectfully,  
For the Conference

Clyde Tolson

Tolson  
Ladd CC: Mr. H. H. Clegg  
Clegg Mr. Mohr  
Glavin  
Nichols  
Rosen  
Tracy  
Harbo  
Mohr  
Tele. Room  
Nease  
Gandy

RECORDED - 85

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66-2554-7870  
JUL 30 1950

76 11  
JUL 3 1950



6/21/50

THE DIRECTOR

THE EXECUTIVES CONFERENCE

FIELD FIREARMS TRAINING for the fiscal year beginning 7/1/50

ALL INFORMATION CONTAINED  
HEREIN IS UNCLASSIFIED  
DATE 5/20/91 BY SP-6/bjt

The Executives Conference on 6/21/50, Messrs. Tolson, Glavin, Tracy, Harbo, Belmont, Ladd, Carlson, Nease, Hargett, McGuire and Clegg being present, considered the attached Bureau Bulletin setting forth the prescribed firearms training courses for the fiscal year beginning 7/1/50.

SAC Sloan had initially recommended that in firing the PPC there be eliminated the firing of the pistol from a sitting position at the 25 yard line and that in lieu thereof these 5 shots be fired double action from a kneeling position at the 25 yard line.

The Conference was unanimously opposed to this suggestion since the PPC is doing and has done much to standardize police training throughout the country. This course has been or is being adopted by many police departments in the United States and to change the standard course which has been developed over the years will merely lead to confusion and retard the standardization and improvement of firearms courses by police.

It was recognized further that the double action firing would lower the average scores of the Agents and would prevent several Agents from firing a perfect score and thus qualifying as a member of the Possible Club, because the double action firing from 25 yards would definitely reduce the score.

It was recommended that the PPC remain as is and that it be fired for record purposes as is.

It was recommended further that in order to provide the double action firing of the type suggested that during In-Service Training Courses at Quantico in addition to the PPC, the In-Service Agents would each be provided an opportunity to fire on the 25 yard line double action but this score would not be for the record but rather for practice purposes.

All other sections of this proposed Bulletin are approved. The course could be as it was last year except the snap shooting course for the rifle and revolver at 50 yards is eliminated for the forthcoming year since this was merely to show the Agents the advantages of a shoulder weapon over a pistol at long range and this purpose has been accomplished. 5 rounds have been added to one of the shotgun courses. The Thompson Sub-Machine Gun Course has been changed to give training by firing at 2 targets rather than 1 in order to make this course somewhat more practical. Otherwise the courses remain as heretofore.

The attached Bulletin was approved by the Conference.

Respectfully,  
FOR THE CONFERENCE

Tolson \_\_\_\_\_  
Ladd \_\_\_\_\_  
Clegg \_\_\_\_\_  
Glavin \_\_\_\_\_  
Nichols \_\_\_\_\_  
Rosen \_\_\_\_\_  
Tracy \_\_\_\_\_  
Harbo \_\_\_\_\_  
Mohr \_\_\_\_\_  
Tele. Room \_\_\_\_\_  
Nease \_\_\_\_\_  
Gandy \_\_\_\_\_

CC - Mr. Mohr, Mr. Clegg  
Attachment

RECORDED - 28  
INDEXED - 28  
JUN 30 1950

C. Tolson

June 23, 1950

The Director  
The Executives Conference

ALL INFORMATION CONTAINED  
HEREIN IS UNCLASSIFIED  
DATE 5/20/91 BY SP-SC/BP

The Executives Conference of June 22, 1950, consisting of Messrs. Tolson, Hargett for Rosen, Nease, F. H. McIntire for Clegg, McGuire for Nichols, Ladd, Belmont, Carlson, Parsons for Harbo, Tracy and Glavin, considered a suggestion submitted by Miss [redacted] of the Records Section, wherein she suggests that Mechanical Section Form 11-16 be made larger to permit more space for entering the description of mail to be sent down for photostating. Miss [redacted] attached one requisition which required twelve pages, she stating that had the requisition been on 8 1/2 x 11 paper instead of the present 5 x 8 paper, three pages would have been taken rather than the twelve in question.

b6  
b7c

The Conference was advised that Mr. Renneberger pointed out that he feels the present size requisition is satisfactory; that thousands of these requisition forms are used annually; that we print two of the forms on a 8 x 10 1/2 sheet of paper, saving a considerable amount of money; that the type of requisition, the length of which as pointed out by Miss [redacted] is utilized in only about one per cent of the cases.

It was pointed out to the Conference that since approximately ninety-nine per cent of the requisitions to the Mechanical Section can be handled on the present requisition form, that it would be a waste of paper to have the form reprinted on a larger form. The Conference agreed.

Respectfully,  
For the Conference

INDEXED - 13  
Glyde Tolson

RECORDED - 13

66-2554-7872  
JUN 20 1950  
37

cc: Mr. H. H. Clegg  
Mr. Mohr  
NRG:VH  
Tolson  
Ladd  
Clegg  
Glavin  
Nichols  
Rosen  
Tracy  
Harbo  
Mohr  
Tele. Room  
Nease  
Gandy

EX-115

6/27/50

THE DIRECTOR

JOINT COMMITTEE

SUGGESTION NO. 429  
QUARTERLY POLICE TRAINING REPORTS

SAVINGS: None  
AWARD: None

MEMBERS PRESENT: H. H. Clegg  
R. T. Harbo  
S. K. McKee  
E. Scheidt

ALL INFORMATION CONTAINED  
HEREIN IS UNCLASSIFIED  
DATE 5/20/81 BY SP-5 C/OHP

SUGGESTION: That the attached SAC Letter be sent to the field, which revises in a small way the copied headings for the Quarterly Police Training Report submitted to the Bureau by field offices. The present headings for the preparation of this report are:

- I Schools held since last report
- II Schools scheduled
- III Schools planned
- IV Attitude toward police training in division
- V Hazards and difficulties, with plans and recommendations
- VI A list of law enforcement agencies in the division with which the Bureau cannot cooperate and the reasons therefor.

The new form would be as follows:

- I Schools held since last report
- II Schools scheduled
- III Schools planned
- IV Problems in police training
- V A list of law enforcement agencies in the division with which the Bureau cannot cooperate and the reasons therefor.

ADVANTAGES:

1. The above change will eliminate some undesirable phraseology.
2. The implication might arise that there should be some interference with the attempts of others to start police training courses, and since the Bureau does not solicit police training schools the phraseology is undesirable.

RECORDED - 24

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DISADVANTAGES: None

JOINT COMMITTEE RECOMMENDATION: Unanimously favorable.

EXECUTIVES CONFERENCE CONSIDERATION:

The Executives Conference on 6/27/50, consisting of Messrs. Tolson, Glavin, Tamm, Harbo, Ladd, Nichols, F. H. McIntire, L. Laughlin, Carlson and Hargett, unanimously approved the recommendation of the Joint Committee.

cc: Mr. Clegg  
Mr. Mohr  
Attachment  
HHC: dgh dph

Respectfully,  
For the Conference

HHC

THE DIRECTOR

June 29, 1950

THE EXECUTIVES CONFERENCE

~~LABORATORY EXAMINATIONS FOR LOCAL LAW ENFORCEMENT AGENCIES~~

In accordance with the Director's instructions, the Conference again considered, on June 29, the desirability of the Bureau's continuing to make the FBI Laboratory's facilities available to local law enforcement agencies in criminal cases.

Messrs. Ladd, Glavin, Tamm, Belmont, Glegg, Carlson, Hargett and Harbo favored the proposal that we continue to make our Laboratory facilities available to local law enforcement agencies as we have in the past. Mr. Tolson is opposed. The various factors having a bearing on this proposal, either for or against, are substantially the same as they were when this matter was last considered. Attached for the Director's convenience is the Executives Conference memorandum dated December 5, 1949, setting forth in detail the advantages and disadvantages.

Respectfully,  
For the Conference

Glyde Tolson.

RTH:AF

cc-Mr. Glegg  
Mr. Mohr

ALL INFORMATION CONTAINED  
HEREIN IS UNCLASSIFIED  
DATE 5/20/91 BY SP-SCB/PH

*If our Appropriation is  
not cut we will continue it*

RECORDED - 38

INDEXED

166-2554-7874  
JUL 5 1950

RK

167  
JUL 6 1950

The Director

June 28, 1950

The Executives Conference

ALL INFORMATION CONTAINED

HEREIN IS UNCLASSIFIED

DATE 5/20/91 BY SP-5 CJP/MP

*Consolidation of*

The Executives Conference of June 21, 1950, consisting of Messrs. Tolson, Tracy, Harbo, Belmont, Ladd, McGuire for Nichols, Clegg, Carlson, Nease, Hargett for Rosen and Glavin, considered the desirability of consolidating the Bureau's machine accounting units presently distributed between the Records and Communications Division, the Administrative Division, and the Technical Laboratory.

It was pointed out to the Conference that at the present time all of the machine accounting equipment is housed on the sixth floor of the Identification Division; that Special Agent Leonard is in charge of the original Machine Accounting Unit in the Statistical Section and he handles the preparation of all Bureau statistics, including those under the cost accounting system presently being utilized by the Identification Division.

The Machine Accounting Unit of the Administrative Division handles the machine preparation of payrolls and other administrative budgetary and fiscal reports necessarily prepared on the machines.

The Cryptanalysis Section of the Technical Laboratory utilizes machine equipment which is presently housed adjacent to or with the Statistical Section equipment.

It was pointed out to the Conference that all of this equipment can be placed in contiguous space on the sixth floor of the Identification Building and, through such a consolidation of the equipment, there would be a savings in overhead administrative expense, and in addition thereto, there would be a considerable savings in the utilization of machine time. At the present time, the employees assigned to this work are distributed as follows: Administrative Division - 31, Records and Communications Division - 34, Technical Laboratory - 2.

It was pointed out to the Conference that both Special Agents Leonard and Meech, assigned to the Statistical Section of the Records and Communications Division, have their offices in the Identification Division and have had years of experience in the handling of IBM machines, and it is felt that it would be to the advantage of the Bureau to consolidate the entire machine grouping at this time under the supervision of Special Agent Leonard in the Records and Communications Division. Messrs. Harbo, Nichols, Clegg and Glavin concur in this recommendation to the Executives Conference.

Tolson  
Ladd  
Clegg  
Glavin  
Nichols  
Rosen  
Tracy  
Harbo  
Mohr  
Tele. Room  
Nease  
Gandy

CC: Mr. H. H. Clegg  
Mr. Mohr

RECORDED - 38

INDEXED - 3

ERG:VH

167

66-2554-7875

h



The Director

The Conference feels, therefore, in the interest of economy and better utilization of the equipment involved that the Machine Accounting personnel assigned to the Administrative Division and Technical Laboratory be reassigned to the Records and Communications Division and that Mr. Leonard be placed in charge of the combined unit.

Should the Director agree, this administrative change will be made.

Respectfully,  
For the Conference

*Leonard*  
24  
✓  
Clyde Tolson



June 28, 1950

The Director  
The Executives Conference

ALL INFORMATION CONTAINED  
HEREIN IS UNCLASSIFIED  
DATE 3/20/91 BY SP-SCI/PHF

The Executives Conference of June 20, 1950, consisting of Messrs. Tolson, Hargett for Rosen, Carlson, McIntire for Clegg, Ladd, Belmont, Harbo, Tracy and Glavin, considered a suggestion made by Miss [redacted] Principal Clark of the Newark Division, that all types of leave be covered on Form SF-71 (Application for Leave), one copy for routine annual leave and two copies for non-routine annual leave and for sick leave in excess of three days. SF-71 incorporates all information presently included on Form CC-318 except the address and working hours. This information can be included under Remarks on SF-71. Miss [redacted] states that if this is not desirable, Form SF-71 could be revised to include these two items. b6 b7C

For the Director's information, there is attached hereto a copy of both of the forms mentioned by Miss [redacted] SF-71 is the regular Civil Service form concerning which no changes can be made. The CC-318 is a form utilized by the Bureau and printed in its Mechanical Section. Miss [redacted] points out that the utilization of one form will eliminate unnecessary questioning on the part of employees concerning the type of form to be used in various instances and would result in the discontinuance of an unnecessary form.

It was pointed out to the Conference that the Civil Service form, under instructions from the General Accounting Office, is used only for non-routine leave, that is, leave of an emergency or semi-emergency nature which is not requested and approved a reasonable period of time in advance. It was pointed out further to the Conference that since the Bureau's particular problem involves the absence of many of its employees on road trip assignments, special assignments, etc., it became impracticable and undesirable to rely only on oral requests for routine annual leave, so the Bureau has utilized its own form to record the employees' request for routine annual leave. It was ascertained that approximately 47,000 of the Bureau's form are used each year and approximately 7,000 of the Civil Service form are utilized.

It was pointed out by the Leave Clerk that in the event the Bureau desired to utilize the one form, it would mean approximately 40,000 additional such forms which would have to be ordered each year from the Government Printing Office and that, since Bureau headquarters is only interested in receiving leave slips of a non-routine nature, the

Tolson \_\_\_\_\_  
Ladd \_\_\_\_\_  
Clegg \_\_\_\_\_  
Glavin \_\_\_\_\_  
Nichols \_\_\_\_\_  
Rosen \_\_\_\_\_  
Tracy \_\_\_\_\_  
Harbo \_\_\_\_\_  
Mohr \_\_\_\_\_  
Tele. Room \_\_\_\_\_  
Nease \_\_\_\_\_  
Gandy \_\_\_\_\_

CC: Mr. H. H. Clegg  
Mr. Mohr

WRG:VH

Attachment

RECORDED - 109  
INDEXED - 109

44-2551-7876


Memorandum for the Director

would  
SF-71 as presently utilized for non-routine leave/continue to be submitted in duplicate, and when utilized for routine leave, only one copy necessarily would have to be submitted. There is no objection to the employees' address or itinerary being recorded on the back of the Civil Service form. The form, however, cannot be revised.

It was further pointed out that we have a sufficient number of the Bureau forms on hand to last one year. It was also pointed out to the Conference that the utilization of one form would mean additional charges against our printing and binding allotment in our appropriation. The Conference recommends no change in the utilization of forms at the present time and that no further consideration be given this matter at this time. Should the Director agree, the attached communication should go forward to Miss

b6  
b7C

Respectfully,  
For the Conference

  
Clyde Tolson

The Director

June 26, 1950

The Executives Conference

ALL INFORMATION CONTAINED

HEREIN IS UNCLASSIFIED

DATE 5/30/91 BY SP-5 C/BW

The Executives Conference of June 21, 1950, consisting of Messrs. Tolson, Tracy, Harbo, Belmont, Ladd, McGuire for Nichols, Clegg, Carlson, Nease, Hargett for Rosen and Glavin, considered the facts relating to an automobile accident involving Special Agent Frank J. Reilly of the Butte Division.

For the Director's information, Special Agent Reilly was involved in an accident with a Bureau owned automobile on April 28, 1950, approximately nine miles north of Weiser, Idaho. Damage to the Bureau car approximated \$750.

Briefly, the facts are that Reilly, proceeding south on U. S. Highway 95, nine miles north of Weiser, Idaho, approached a curving winding hill, traveling at the rate of 45 miles per hour. About 3/4 of the distance up this hill, which is a gradual one, he turned into a horseshoe curve traveling due west for some 30 to 40 yards. At this point, the full rays of the sun were focused directly on the windshield of the car making visibility ahead very difficult. Agent Reilly thought he saw a car approaching, crowding over the center dividing line of the road, and immediately applied his brakes and turned his car to the right. Loose gravel on the road itself caused the car to skid and it slid onto the right shoulder of the road, which was composed of loose gravel. Reilly attempted to turn the car out of the loose gravel shoulder and onto the road, but was unsuccessful. The right front wheel dug into the gravel deeply, but the left front wheel continued its momentum forward, which action caused the car to go to the right down the embankment. The car rolled over one and one-quarter times, coming to rest on its right side.

A witness to the accident stated that she had followed Agent Reilly for perhaps a quarter of a mile on the highway; that he was not driving fast and judged his speed at not over 45 miles per hour. She advised she took her eyes off the road for a moment and when she glanced back, she noticed the car turning over and going off of the road to the right. She did not notice any other car force him off the road and did not see another car coming toward the Bureau car at the time of the accident. Two passengers in this witness' car gave substantially the same information.

Tolson

Ladd

Clegg

Glavin

Nichols

Rosen

Tracy

Harbo

Mohr

Tele. Room

Nease

Gandy

The investigating officer, Deputy Sheriff [redacted] of Weiser, Idaho, stated that the Bureau car was making a left turn when it went onto loose gravel at the edge of the pavement and went over an embankment. The vehicle went thirty feet forward and to the right after

CC: Mr. H. H. Clegg

Mr. H. H. Clegg

INDEXED - 85

166-2554-7877

1950 JUN 28 1950

WEG:VH

b6

b7C

Memorandum for the Director

going over the embankment, turning over one and one-quarter times. The report further reflects the road was in an open area, paved with a center stripe and low soft shoulders. The road surface was dry and the accident occurred on a curve on an upgrade.

The investigating Agent advised that the skid marks made by the right wheels of the car were fifteen feet long before they went into the gravel shoulder and thirty-three feet long in the gravel shoulder. The left wheel skid marks were forty-four feet long on the hard surface of the road. The shoulder of the road, five feet wide, was composed of loose stones and these stones had been knocked over the shoulder onto the highway proper. The shoulder was extremely soft and it appeared that the stones had just been placed there. The investigating Agent advises there was no more support for a vehicle from this shoulder than would be obtained from a pile of loose stones. It was apparent that as soon as the right wheels of the car got into this gravel, they were sucked in.

The owner of the garage at Weiser, Idaho, advised that the Bureau car was the fourth car his garage had pulled out of the ditch in the vicinity of the accident; that this was a very bad spot on the road; that the moment the wheels of the car got into the loose gravel on the shoulder, it was done for.

SAC Banister advises that this is not the first car wrecked in the Butte Division because of the impact of the sun upon the driver as he turns a curve. Banister stated he could point out several personal experiences which have been ridden out and he could certify that a driver is completely blinded; that it is similar to driving on a dark night and having the lights suddenly go out. Banister recommends that the Government pay the damages to the Bureau car resulting from this accident.

It is pointed out further from the investigating Agent's report that the shoulder of the road was such that an individual turning off the paved road to the shoulder would immediately be placed in jeopardy since the shoulder was soft and would "suck in" the wheels of the car on the shoulder rather than permitting the car to ride out of the shoulder and back onto the road.

Messrs. Belmont, Ladd, McGuire, Clegg, Carlson, Nease, Hargett and Glavin recommend that the Agent be not held responsible for the accident in question, they pointing out that in their determination, consideration was given as to whether the Agent was or was not negligent in the operation of the Bureau and, having knowledge of the effect of


*James H*

Memorandum for the Director

the full rays of the sun hitting a driver, they feel that the Agent was not negligent in the operation of the Bureau owned automobile and recommend that he be not held responsible for the damages thereto. Messrs. Tolson, Tracy and Harbo feel that the Agent was responsible for the accident. They feel that he should have anticipated the glare of the sun and had the car under control for any eventuality.

Pending the Director's decision, further action is being held in abeyance in this particular case.

Respectfully,  
For the Conference

  
Clyde Tolson

THE DIRECTOR

6/22/50

THE EXECUTIVES CONFERENCE

~~STOP NOTICE RECORDS -~~  
WASHINGTON FIELD OFFICE ADMINISTRATIVE MATTER

The Executives Conference on 6/22/50, Messrs. Tolson, Glavin, Tracy, Parsons, Belmont, Ladd, McGuire, Carlson, Hargett and F. H. McIntire being in attendance, considered the recommendation of SAC Hottel, WFO, that the present procedure of checking stop notices each 30 days be altered and the WFO be permitted to check them only once each 6 months. Mr. Hottel pointed out in his recent self-inspection report that the WFO maintains approximately 1800 stop notice cards which have been prepared as a result of stops being placed with the various agencies and bureaus in Washington. The conference took into consideration the fact that the WFO carries a tremendous burden in connection with these stop notices since they have to place stops with practically all Federal agencies, a great majority of these stops being precautionary and requesting advice if any information is received by these agencies.

The conference recommended:

(1) That all stops in connection with the apprehension or detention of any individual be checked each 30 days, as is presently being done.

(2) That the WFO be permitted to check other stops once each 90 days.

If approved, an appropriate letter is attached for the WFO.

Respectfully,  
FOR THE CONFERENCE

G. Tolson

CC - Mr. Mohr  
Mr. Clegg

ALL INFORMATION CONTAINED  
HEREIN IS UNCLASSIFIED  
DATE 5/30/91 BY SP-5 CJP/BMF

RECORDED - 105

INDEXED - 105

EX-34

Tolson \_\_\_\_\_  
Ladd \_\_\_\_\_ Attachment  
Clegg \_\_\_\_\_  
Glavin \_\_\_\_\_  
Nichols \_\_\_\_\_  
Rosen \_\_\_\_\_  
Tracy \_\_\_\_\_  
Harbo \_\_\_\_\_  
Mohr \_\_\_\_\_  
Tele. Room \_\_\_\_\_  
Nease \_\_\_\_\_  
Gandy \_\_\_\_\_

66-2554-7878  
20 1950

WTC  
JH



June 28, 1950

The Director

The Executives Conference

ALL INFORMATION CONTAINED  
HEREIN IS UNCLASSIFIED

DATE 5/30/91 BY SP-5 c/bm

The Executives Conference of June 16, 1950, consisting of Messrs. Tolson, Clegg, Rosen, Harbo, Tracy and Glavin, considered a suggestion made by Special Agent L. E. Short of the Files Section concerning the placing of Coca Cola machines at strategic points throughout the sixth and seventh floors.

Short in his memorandum points that such facilities are available in the Identification Division.

The conference was advised that any vending machines in the Identification Division are in the cafeteria in the basement of the building; that there are no vending machines elsewhere in the building. It was pointed out to the Conference that the Buildings Management Superintendent is very much opposed to the installation of Coca Cola or other machines throughout the building since they are a sanitary problem, they mess up the halls, they attract roaches and other bugs and, for that reason, the Buildings Management Group would be opposed to any such installation of machines.

The Conference feels that it would be undesirable to install such machines on the sixth and seventh floors and recommends no further action in connection with this particular suggestion.

Respectfully,  
For the Conference

Clyde Tolson

RECORDED - 109

INDEXED - 109

CC: Mr. H. H. Clegg  
Mr. Mohr

WBG:VH

Tolson \_\_\_\_\_  
Ladd \_\_\_\_\_  
Clegg \_\_\_\_\_  
Glavin \_\_\_\_\_  
Nichols \_\_\_\_\_  
Rosen \_\_\_\_\_  
Tracy \_\_\_\_\_  
Harbo \_\_\_\_\_  
Mohr \_\_\_\_\_  
Tele. Room \_\_\_\_\_  
Nease \_\_\_\_\_  
Gandy \_\_\_\_\_

66-2554-7819

June 26, 1950

The Director

The Executives Conference

LABOR MANAGEMENT RELATIONS ACT  
INVESTIGATION OF POSSIBLE VIOLATIONS  
OF SECTION 159 (h) TITLE 29 U. S. CODE  
(NON-COMMUNIST AFFIDAVITS)

ALL INFORMATION CONTAINED  
HEREIN IS UNCLASSIFIED  
DATE 5/30/91 BY SP-5 CIP/PA

On June 26, 1950, at a meeting of the Executives Conference, Messrs. Ladd, Harbo, Carlson, Hargett, McIntire, Quinn Tamm, and Laughlin being present, the handling of non-Communist affidavit cases by the field was discussed.

It was pointed out to the Conference that in view of an opinion received from the Department that the Statute of Limitations in cases of this kind does not bar prosecution for a three-year period following the execution of the affidavit, and since during this period it is possible to institute prosecutive action for any Communist activity, it would be incumbent upon the Bureau, after covering all logical leads in connection with an investigation under this Section, to carry these cases in a pending, inactive status until the period of three years following the execution of the affidavit expires. This action is necessary to insure that these cases are followed and that pertinent activity on the part of the subject is reported. Accordingly, the attached SAC Letter containing instructions that all cases investigated in the past, those presently under investigation, and future cases falling in this category be maintained in a pending or pending, inactive status until the expiration of the three-year period was prepared.

Those in attendance agreed unanimously that this SAC Letter be issued to the field. In the event you approve, the SAC Letter will be disseminated.

Respectfully,  
For the Conference

Clyde Tolson

Attachment

LHL:mc

CC: Mr. H. H. Clegg  
Mr. Mohr

RECORDED - 50  
INDEXED - 50

EX-43

166-2554-7880  
JUL 7 1950

JUN 28 4 30 PM '50  
RECEIVED-TOLSON  
U. S. DEPT. OF JUSTICE

Tolson  
Ladd  
Nichols  
Belmont  
Clegg  
Glavin  
Harbo  
Laughlin  
Rosen  
Tracy  
Harbo  
Mohr  
Tele. Room  
Holloman

THE DIRECTOR

June 30, 1950

THE EXECUTIVES' CONFERENCE

~~SUPPLEMENTAL AGREEMENT TO~~ DELIMITATIONS AGREEMENT NO. III

The attached SAC Letter reflecting a Supplemental Agreement to Delimitations Agreement No. III was prepared to advise the field of this Supplement to the Delimitations Agreement. The proposed SAC Letter was discussed at the Executives' Conference on June 29, 1950, Messrs. Tolson, Ladd, Clegg, Quinn Tamm, Glavin, Harbo, Carlson, Hargett, and Belmont in attendance. The Conference unanimously approved the letter, as prepared.

In the event the attached SAC Letter meets with your approval, it will be disseminated to the field.

Respectfully,  
For the Conference

ALL INFORMATION CONTAINED  
HEREIN IS UNCLASSIFIED  
DATE 5/30/91 BY SP-5 CIB/HR

Clyde Tolson

Attachment

CC - Mr. H. H. Clegg  
Mr. J. P. Mohr

AHB:tlc

Tolson \_\_\_\_\_  
Ladd \_\_\_\_\_  
Clegg \_\_\_\_\_  
Glavin \_\_\_\_\_  
Nichols \_\_\_\_\_  
Rosen \_\_\_\_\_  
Tracy \_\_\_\_\_  
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Mohr \_\_\_\_\_  
Tele. Room \_\_\_\_\_  
Nease \_\_\_\_\_  
Gandy \_\_\_\_\_

RECORDED - 75  
INDEXED - 75

66-2554-1881

167  
53 JUL 10 1950

July 5, 1950

The Director

Executives Conference

ALL INFORMATION CONTAINED  
HEREIN IS UNCLASSIFIED  
DATE 5/30/91 BY SP-5 CIP/PA

The Executives Conference of July 5, 1950, consisting of Messrs. Tolson, Carlson, Ladd, Belmont, Quinn Tamm, Tracy and Glavin, considered a suggestion made by Mr. T. E. Naughten that instructions be now issued to the field eliminating the necessity of furnishing a separate sheet heretofore attached to the monthly administrative report concerning "no card" cases of 1940 Selective Training and Service Act.

It was pointed out to the Conference that the 1940 Act expired on March 31, 1947; that the Statute of Limitations on offenses committed under that Act became effective March 31, 1950; that, obviously, there can be no new offenses of any type under the 1940 Act at this time; that, certainly, there can be no administrative closing of any new offenses, the types which the form referred to above was designed to cover. This form related to "no card" cases for the 1940 Act violations.

It was pointed out to the Conference that the Selective Service Section of the Investigative Division saw no necessity for continuance of this form and, due to this fact, it is the recommendation of the Conference that the field be advised that this additional sheet, which covered "no card" cases under the 1940 Selective Service Act, need no longer be submitted.

Respectfully,  
For the Conference

Clyde Tolson

CC: Mr. H. H. Clegg  
Mr. Mohr

Tolson \_\_\_\_\_  
Ladd \_\_\_\_\_  
Clegg \_\_\_\_\_  
Glavin \_\_\_\_\_  
Nichols \_\_\_\_\_  
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Mohr \_\_\_\_\_  
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Nease \_\_\_\_\_  
Gandy \_\_\_\_\_

URG:VH

RECORDED - 85  
INDEXED - 85

166-2554-7882  
JUL 12 1950

376  
JUL 11 1950

June 23, 1950

MR. TOLSON

Mr. S. J. Tracy

COPIES OF CRIMINAL RECORDS TO UNITED STATES MARSHALS,  
UNITED STATES ATTORNEYS, AND PROBATION OFFICERS

The Assistant United States Attorney at Butte, Montana, has requested that United States Attorneys be furnished copies of criminal records directly, the present procedure being that three copies of criminal records are sent the United States Marshal who, in turn, furnishes one copy to the United States Attorney and one copy to the Probation Officer.

On January 19, 1935, all Special Agents in Charge were notified that the Bureau would resume the former practice of furnishing to contributors an additional copy of the record for the interested prosecuting attorney. An effort was made by some prosecuting officials to have the extra copy sent directly to them; however, the Bureau pointed out in letters the difficulty involved with several thousands of prosecutive agencies in ascertaining their correct address and where there were several prosecuting agencies in the same locality, it would be most difficult for the typists in the Identification Division to ascertain the correct prosecuting official.

On March 9, 1937, United States Attorney Blanton, St. Louis, brought up the same question and it was pointed out to Mr. Blanton the difficulties involved in furnishing copies directly.

On March 18, 1937, Mr. Schilder pointed out in a memorandum to the Director the difficulties involved in sending copies directly to the United States Attorneys and to the Probation Officers upon receipt of a fingerprint card from the United States Marshal. He pointed out particularly that in Missouri there were, in 1937, five Deputy Marshals located at points other than the headquarters office of the United States Marshals and that it would be impossible for employees in the Identification Division to be conversant with the locality of Deputy Marshals in ascertaining the prosecuting official to whom the copies were to be directed. It was decided at that time not to send copies directly.

The matter was reviewed again in 1946 and on August 2, 1946, a memorandum was sent to Assistant to the Attorney General McGranery that due to procedural and personnel difficulties in the Identification Division it would not be possible efficiently to furnish an additional copy of each record to United States Attorneys. It was pointed out that when fingerprints are sent in by the arresting or apprehending Federal agency, the prosecutive office is not always known. It was recommended that the Department give consideration

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Gandy \_\_\_\_\_

SJT:edm

RECORDED 87

JUL 17 1950  
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RECEIVED

ORIGINAL COPY FILED IN 62-71639-412



to issuing a circular to United States Attorneys, Marshals, and Probation Officers advising that the fingerprint records sent directly to the Marshal should be made immediately available to the proper prosecuting office.

Mr. R. A. Chappell, Chief Probation Officer of the United States Courts, on December 24, 1946, issued a memorandum to all Probation Officers and United States Marshals advising that the FBI had kindly consented to furnish routinely to United States Marshals an extra copy of criminal records for the use of Probation Officers. It is since this date that three copies of criminal records have been sent to United States Marshals.

If criminal records are sent directly to United States Attorneys and Probation Officers, the following problems would arise:

1. The fingerprint cards would have to be carefully examined in the Recording Section to be certain that all necessary information was on the fingerprint card to enable the Typing Section to direct the reply to the proper United States Attorney.
2. In the Typing Section additional notes would have to be typed on records to show that a copy was sent to United States Attorneys and to the Probation Officers and the particular city and state. Otherwise, the Identification Division records could not be checked to ascertain that a copy in fact had been sent.
3. Separate mailing lists would have to be set up for both United States Attorneys and Probation Officers. There are 300 separate Marshals and Deputies offices and there are approximately 200 separate United States Attorney and Assistant United States Attorney offices.
4. The cost of handling would be increased as three times the number of envelopes would be used and the cost of air mail postage would be substantially increased.
5. The Marshal, United States Attorney, and the Probation Officer in the particular case oftentimes are not located in the same city and references would have to be searched to properly address the records.

Mr. George Miller of the Department, who handles instructions to United States Marshals and is familiar with Departmental instructions in this regard, advised that he could see no necessity for sending copies of records directly to United States Attorneys. He believes that in a particular case a United States Attorney is particularly interested in getting a copy of the record at the earliest possible moment and he is located in another city than the Marshal, he should request the Marshal to attach a note to the fingerprint card to send an extra



copy of the record in the particular case directly to the United States Attorney. The Identification Division is equipped to handle special requests of this nature and they would be handled promptly.

RECOMMENDATION:

It is recommended that United States Attorney John B. Tansil in Billings, Montana, be advised that in special cases the Bureau will be glad to send a copy of the criminal record directly to him whenever the United States Marshal includes a note to that effect on a fingerprint card. There is attached hereto a proposed letter to United States Attorney John B. Tansil.

It is also recommended that the attached memorandum be sent to the Department suggesting that a circular letter be sent to all United States Attorneys, United States Marshals, and Probation Officers advising them of the desirability of the Marshal transmitting copies of criminal records promptly and immediately to the proper prosecuting official.

Attachments

6/23/50

Considered by Committee consisting of Messrs. Ladd, Glavin, Carlson and Tracy, who unanimously recommend that the Bureau continue to send three copies of criminal records to United States Marshals only, for the reasons set forth in the foregoing memorandum.

SJT:DSS

OK  
H

June 30, 1950

THE DIRECTOR

THE EXECUTIVES' CONFERENCE

~~CONFIDENTIAL~~  
\* SOCIALIST WORKERS PARTY  
INTERNAL SECURITY - SWP

5/30/91  
Classified by SP-5CJ/DHC  
Declassify on: OADR

At the Executives' Conference, June 30, 1950, Messrs. Tolson, Ladd, Clegg, Quinn Tamm, Glavin, Harbo, Carlson, Hargett, and Belmont in attendance, the Conference was advised that information has been received from the Philadelphia Division and the San Francisco Division to the effect that a Youth Labor Delegation to Yugoslavia will leave New York in late July, 1950, to return approximately September, 1950, for the purpose of studying conditions in Yugoslavia and to "counteract some of the Stalinist slanders that have been circulating regarding the Tito regime." The information further indicated that the International Political Bureau of the Fourth International ascertained that the Yugoslav Government has formed a Left Centrist Bloc, a committee of which has urged that members of the Trotskyist Movement take an active part in the formation of work brigades from various countries to go to Yugoslavia for a period of six weeks or more. One informant advised it is his belief that the purpose of the trip is to seek out all information concerning revolution in Yugoslavia and to learn methods for revolt against capitalist governments. (S)

An informant advised that while the Delegation is in Yugoslavia, their expenses will be paid by the Yugoslav Youth Organization and their travel expenses will be paid by a committee of an organization, apparently in New York, called the "Friends of New Yugoslavia." (S)

Another informant stated that the Yugoslav Government is paying all expenses of the trip from New York to Yugoslav and return. It was pointed out that it is possible that the Yugoslav Government is attempting to organize an intelligence apparatus through members of the Socialist Workers Party. (S)

In view of the present international situation, there was considered the advisability of attempting to have a Bureau informant included in one of the groups going to Yugoslavia under the above program. It was the unanimous opinion of the Conference that a survey should be made of appropriate offices in the field to determine whether arrangements can be made for an informant to accept an invitation to accompany one of these groups to Yugoslavia this summer. It was felt that considerable information of value relative to conditions in Yugoslavia, the attitude of the Yugoslav Government toward the United States, any plans on the part of the Yugoslav Government to set up an espionage apparatus in this country, and the activities of the Fourth International would be obtained through such means. It was realized that the Bureau would probably have to meet at least part of the expenses of the informant on such a trip. (S)

RECORDED  
INDEXED

66-2557-7884

Tolson \_\_\_\_\_  
Ladd \_\_\_\_\_  
Clegg \_\_\_\_\_  
Glavin \_\_\_\_\_  
Nichols \_\_\_\_\_  
Rosen \_\_\_\_\_  
Tracy \_\_\_\_\_  
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Mohr \_\_\_\_\_  
Tele. Room \_\_\_\_\_  
Nease \_\_\_\_\_  
Gandy \_\_\_\_\_

In the event you approve, an appropriate survey will be conducted of offices having informants in the Socialist Workers Party to determine whether arrangements can be made along the above lines.

Respectfully,  
For the Conference

Clyde Tolson

9  
cc - Mr. H. H. Clegg  
Mr. J. P. Mohr

AHB:tlc

DATE OF REMOVAL 7-13-50

TYPE  
MAIL

SUBMITTED BY \_\_\_\_\_ DATED 4-21-50

HAS BEEN REMOVED FOR MR. LAMPHERE TO BE KEPT PERMANENTLY IN HIS OFFICE, ROOM ~~408~~.

SEE FILE 66-2554-7530 FOR AUTHORITY.

SUBJECT JUNE MAIL

ALL INFORMATION CONTAINED  
HEREIN IS UNCLASSIFIED

DATE 5/31/91 BY SP-5 CIB/MS

REMOVED BY ck-51

FILE NUMBER 66-2554-7885

PERMANENT SERIAL CHARGEOUT

June  
mail

10/10/10

THE DIRECTOR

6/28/50

JOINT COMMITTEE

SUGGESTION NO. 427

EMPLOYEE: [REDACTED]

NEWARK OFFICE

NEGATIVE SEARCHES OF INDICES

SAVINGS: None

AWARD: None

b6  
b7C

MEMBERS PRESENT: H. H. Clegg  
R. T. Harbo  
S. E. McKee  
E. Scheidt

Executive  
Conference

SUGGESTION: That the word "fail" not be used in connection with negative searches of indices.

The employee making this suggestion points out that quite often in dictation the following sentence is used: "The indices of this office fail to reflect any information on the subject." She points out that the use of the word "fail" in the sentence invariably makes her recoil mentally since she receives the impression that the lack of information in the indices was possibly reflective of a shortcoming and might create an undesirable effect on persons outside the Bureau who receive copies of such communications.

JOINT COMMITTEE RECOMMENDATION: Unanimously unfavorable.

The Joint Committee was unanimous in the opinion that there are many ways to express the thought concerning this suggestion, and that it would be undesirable to require that employees express a thought in a set fashion.

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DATE 5/31/91 BY SP-5 CIP/mf

Tolson \_\_\_\_\_  
Ladd \_\_\_\_\_  
Clegg \_\_\_\_\_  
Glavin \_\_\_\_\_  
Nichols \_\_\_\_\_  
Rosen \_\_\_\_\_  
Tracy \_\_\_\_\_  
Harbo \_\_\_\_\_  
Mohr \_\_\_\_\_  
Tele. Room \_\_\_\_\_  
Nease \_\_\_\_\_  
Gandy \_\_\_\_\_

CC: Mr. Clegg  
Mr. Mohr

66-3665

66-2554-7886  
NOT RECORDED  
75 JUL 10 1950

INITIALS ON ORIGINAL

AL COPY FILED IN

THE DIRECTOR

June 27, 1950

JOINT COMMITTEE

SUGGESTION #460

EMPLOYEE: WILLIAM H. BOARDMAN, SA  
RE: CRIMINAL PHOTOGRAPHS

MEMBERS PRESENT: H. H. Clegg  
R. T. Harbo  
S. K. McKee  
E. Scheidt

SUGGESTION:

That arrangements be made with the Bureau of Prisons to have all convicts photographed at the time of their release as well as when they are first received at the prison facility. The suggestion contemplates that field offices will make contacts with officials of the various state and local prisons also.

In support of the suggestion, it is pointed out that the more recent photograph would be valuable in the event the convict, after release, became the subject of a fugitive investigation.

JOINT COMMITTEE CONSIDERATION:

Unanimously unfavorable on the ground that the Identification Division does not have the personnel required to handle this additional volume of work in receiving and filing photographs. Further, it was felt that this would be an inopportune time for the FBI to be making such requests of prison officials.

*Executive  
Conference*

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DATE 5/31/91 BY SP-5C/DK

166-2554  
NOT RECORDED  
75 JUL 10 1950

cc-Mr. Clegg

Mr. Mohr

RTH:AF

Room

58 JUL 19 1950

ORIGINAL COPY FILED IN 66-1631-2554

June 8, 1950

THE DIRECTOR

A. ROSEN

FRAUD AGAINST THE GOVERNMENT  
SURPLUS PROPERTY ACT  
STATUTE OF LIMITATIONS

The Statute of Limitations in Fraud cases was suspended during the war but again began to run on January 1, 1950. A Bureau Bulletin has been prepared calling this fact to the attention of the field and explaining the effect of the wartime suspension on pending cases.

ACTION RECOMMENDED:

With your approval, it is suggested that the attached Bureau Bulletin be forwarded.

ADDENDUM: AR:FE 6-9-50

Unanimously approved by the Executives' Conference. Those in attendance were Messrs: Tolson, Ladd, Clegg, Glavin, Harbo, Belmont, Nichols, Mohr, Tracy, and Rosen.

Attachment  
OJK:mcp

Respectfully,  
For the Conference.

Clyde Tolson

NOT RECORDED

JUN 18 1950

ALL INFORMATION CONTAINED  
HEREIN IS UNCLASSIFIED  
DATE 5/31/91 BY SP-5 CJP/BK

ORIGINAL COPY FILED IN 760



6/28/50

THE DIRECTOR

JOINT COMMITTEE

SUGGESTION NO. 449  
EMPLOYEE: SAC R. B. HOOD  
LOS ANGELES

SAVINGS: None  
AWARD: None

REPORT WRITING

MEMBERS PRESENT: H. H. Clegg  
R. T. Harbo  
S. K. McKee  
E. Scheidt

*Executive Conference*

SUGGESTION: That whenever a closing or RUC report is prepared by an office, only one copy of the report be prepared for the office submitting it. This would save materials and filing space and would eliminate the preparation of unnecessary copies of reports.

JOINT COMMITTEE RECOMMENDATION: Unanimously unfavorable.

It was felt the adoption of such a rule would result in a considerable amount of extra typing. Cases which are RUC'd or closed may, and frequently are subsequently reopened, and one copy of the last previous report might be inadequate for the investigative needs. Further, there are frequent instances wherein it is desired to furnish a copy of an investigative report to some other agency which has requested information even though the case may be closed.

ALL INFORMATION CONTAINED  
HEREIN IS UNCLASSIFIED  
DATE 5/31/91 BY SP-5 CJB

RECORDED - 51

INDEXED - 118

EX-32

66-2554-746  
JUL 11 1950  
66

Tolson \_\_\_\_\_  
Ladd \_\_\_\_\_  
Clegg \_\_\_\_\_  
Glavin \_\_\_\_\_  
Nichols \_\_\_\_\_  
Rosen \_\_\_\_\_  
Tracy \_\_\_\_\_  
Harbo \_\_\_\_\_  
Mohr \_\_\_\_\_  
Tele. Room \_\_\_\_\_  
Nease \_\_\_\_\_  
Gandy \_\_\_\_\_

cc: Mr. Clegg  
Mr. Mohr

*hph*

*11-2-50*

*456*

THE DIRECTOR

June 27, 1950

JOINT COMMITTEE

MEMBERS PRESENT: H. H. Clegg  
E. T. Harbo  
S. K. McKee  
E. Scheidt

SUGGESTION #464

EMPLOYEE: [REDACTED]

RE: EXTENSION TABS FOR FILE COVERS

ALL INFORMATION CONTAINED  
HEREIN IS UNCLASSIFIED  
DATE 5/31/91 BY SP-5 CIP/PAZ

b6  
b7C

**SUGGESTION:** That there be an extended top clip made for file covers, the clip to be approximately one inch above the top of the file, with a clear window so that the file number may be inserted in it. Various colors would be used for different types of files; for example, blue for Security Index subjects, red for I. O. subjects.

- Advantages:**
1. It would be an aid for rapid identification of files, especially when they are stacked in the file room during the normal working day prior to being returned to the file cabinets. Many hours would be saved in searching for files for it would be no longer necessary for the employee to search through mail attached to files to locate the file cover. By using distinctive colors, the majority of files would be eliminated at a glance when the search was made.
  2. If all Security Index card cases were to be needed in a hurry, they could all be pulled without referring to any other source in the office, simply by reason of the fact that they have a distinctive designation in the top clip.

**Disadvantages:**

1. Additional employee time required to prepare the proposed identification tab and attach it to the file. It is noted that this would be in addition to the designation of the file number on the file cover as heretofore.
2. It would not be possible to rely on the absence of a distinctive colored tab on a file when searching for a file among a group of case files which are temporarily out of the file cabinets, because of the possibility that the distinctively colored tab might have become separated from the file. If it is desired to locate all case files on Security Index subjects, this can be done much more readily by using the file numbers as they appear on the Security Index card rather than by relying on a distinctively colored tab on the case file itself.

RECORDED - 51

JOINT COMMITTEE CONSIDERATION: INDEXED - 118

Unanimously unfavorable.

cc-Mr. Clegg  
Mr. Mohr  
RTH: AF

JUL 21 1950

66

EX-32

50 JUL 21 1950

ORIGINAL COPY FILED IN 66-2554-7887

THE DIRECTOR

6/29/50

JOINT COMMITTEE

SUGGESTION NO. 455

EMPLOYEE: SA GEORGE W. RAE

NEWARK OFFICE

SPECIAL AGENT TRAINING IN LIP READING

SAVINGS: None

AWARD: None

MEMBERS PRESENT: H. H. Clegg  
R. T. Harbo  
S. K. McKee  
E. Scheidt

*Executive  
Conference*

SUGGESTION: That a number of Special Agents be afforded exhaustive training in the techniques of lip reading.

In making this suggestion, it was pointed out that a knowledge of lip reading could be readily used in surveillances in security cases where meetings in hotel lobbies, restaurants and other places were being covered.

JOINT COMMITTEE RECOMMENDATION: Unanimously unfavorable.

The Joint Committee was unanimously opposed to this suggestion on the ground that the results possibly obtainable would not justify the effort involved.

ALL INFORMATION CONTAINED  
HEREIN IS UNCLASSIFIED  
DATE 5/31/81 BY SP-501/207

cc: Mr. Clegg  
Mr. Mohr

ES: dgh dgh

Tolson \_\_\_\_\_  
Ladd \_\_\_\_\_  
Clegg \_\_\_\_\_  
Glavin \_\_\_\_\_  
Nichols \_\_\_\_\_  
Rosen \_\_\_\_\_  
Tracy \_\_\_\_\_  
Harbo \_\_\_\_\_  
Mohr \_\_\_\_\_  
Tele. Room \_\_\_\_\_  
Nease \_\_\_\_\_  
Gandy \_\_\_\_\_

62-37855

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75 JUL 10 1950

58 JUL 20 1950 453

ORIGINAL COPY FILED IN 62-37855-13

6/28/50

THE DIRECTOR

JOINT COMMITTEE

SUGGESTION NO. 443

EMPLOYEE: SA [redacted]

OMAHA OFFICE

POLICE TRAINING FILMS

SAVINGS: None  
AWARD: None

b6  
b7C

MEMBERS PRESENT: H. H. Clegg  
R. T. Harbo  
S. K. McKee  
E. Scheidt

*Executive Conference*

SUGGESTION: That police training films relating to the Identification and Laboratory Divisions of the Bureau be prepared.

This suggestion outlined details for the preparation by Bureau personnel with existing Bureau equipment of films relating to the Identification and Laboratory Division for future exhibition before police training schools.

JOINT COMMITTEE RECOMMENDATION: Unanimously unfavorable.

The Joint Committee was unanimously of the opinion that the preparation of such films as suggested would not compare favorably with films prepared by professional companies, for which reason it is not desirable to consider this suggestion favorably. Further, that the value received from such films would not justify the expense that would be entailed in producing the films covered by this specific suggestion.

ALL INFORMATION CONTAINED  
HEREIN IS UNCLASSIFIED  
DATE 8/31/82 BY SP-50/pjf

66-2554-  
NOT RECORDED  
75 JUL 10 1950

cc: Mr. Clegg  
Mr. Mohr  
Tolson  
Ladd  
Clegg  
Glavin ES:dgh dgh  
Nichols  
Rosen  
Tracy  
Harbo  
Mohr  
Tele. Room  
Nease  
Gandy

ORIGINAL COPY FILED IN 1-1162-191

MR. NICHOLS

June 8, 1950

L. E. SHORT

SUGGESTION REGARDING MANNER OF DRESS  
OF MALE RECORDS SECTION EMPLOYEES

Mr. [ ] and Miss [ ], both assigned to the Filing Unit, have suggested that male employees assigned to the Records Section be permitted to go below the sixth floor without wearing suit coats.

They contend that the present practice takes up valuable time inasmuch as male employees who work in the Records Section without suit coats must secure their coats prior to delivering files to offices located below the sixth floor.

As you know, the requirement that male employees wear suit coats upon leaving the Records Section is a long standing rule. Some time ago the rule was relaxed to some extent and employees assigned to the Messenger Unit are now permitted to carry out their assignments without being dressed in a suit coat.

RECOMMENDATION:

It is recommended that consideration be given to permitting Records Section employees to leave the Records Section without wearing suit coats.

Further, it is recommended that the attached letters be forwarded to Mr. [ ] and Miss [ ].

LES:gs  
Attachments

6-12-50  
ADDENDUM:

YOU WILL RECALL THAT JUST RECENTLY EMPLOYEES WHO REMAIN EXCLUSIVELY IN THE RECORDS SECTION WERE ALLOWED TO WEAR SPORT SHIRTS. THE ABOVE SUGGESTION PRESUPPOSES THE FACT THAT THOSE EMPLOYEES WHO GO OUT OF THE RECORDS SECTION MUST WEAR REGULAR DRESS SHIRTS. HOWEVER, THEY WOULD STILL LIKE TO AVOID WEARING A COAT WHEN MAKING DELIVERIES, LOCATES, ETC. AS YOU HAVE PERHAPS OBSERVED, MANY PEOPLE THROUGHOUT THE BUILDING GO AROUND IN THEIR SHIRT SLEEVES. OBVIOUSLY WE WOULD REQUIRE THAT OUR EMPLOYEES BE NEAT AND CLEAN IN THIS RESPECT.

FWN:gs

ADDENDUM: LBN:mb 6/14/50

Unanimously approved by the Executives Conference consisting of Messrs. Callahan, Harbo, Belmont, Rosen, McIntire, Ladd and

RECEIVED  
5/31/51  
SP-56/p27

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b7C

ORIGINAL FILED

RECORDED - 91

INDEXED - 32

73

7/5/50

THE DIRECTOR

EXECUTIVES CONFERENCE

~~PROPOSED LEGISLATION AMENDING POWERS OF ARREST  
VESTED IN FBI AGENTS (TITLE 18 USC, SECTION 3052)~~

The Bureau has recommended to the Department that efforts be made to have legislation enacted amending Section 3052, Title 18 USC, which will give FBI Agents the same powers of arrest as U. S. Marshals. This amendment would eliminate the necessity of having to show the element of likelihood of flight before an arrest can be made by a Bureau Agent in a felony case without a warrant.

The Bureau also recommended legislation to amend Section 3107 of Title 18, USC, which is the section empowering FBI Agents to serve search warrants, by including in this section the Associate Director and Assistant to the Director, and this making both Section 3052 and Section 3107 uniform in this respect.

Mr. Hoffman of the Department has advised orally that Mr. Peyton Ford's office has sent to Congress the proposed legislation as outlined above. He advises that the Department will follow this proposed legislation. He also pointed out that the bill must go both to the Senate and House Judiciary Committees and must be acted upon at this session of Congress or else revived at a later session.

The Executives Conference on 7/5/50, consisting of Messrs. Tolson, Glavin, Q. Tamm, Parsons, Belmont, Ladd, Carlson and F. H. McIntire, considered the above matter, and in view of the desirability of this legislation, the Conference was unanimously in favor of directing a memorandum to the Attorney General recommending that passage of this legislation be pushed.

If you concur, there is attached an appropriate memorandum to the Department.

ALL INFORMATION CONTAINED  
HEREIN IS UNCLASSIFIED

DATE 5/31/51 BY SP-5 CJP/PMC  
Respectfully  
For the Conference

Also expedite in  
any way we can

RECORDED - 38  
Clyde Tolson

INDEXED - 36

166-2554-7889  
JUL 11 1950

Tolson \_\_\_\_\_  
Ladd \_\_\_\_\_  
Clegg \_\_\_\_\_ Attachment  
Glavin \_\_\_\_\_  
Nichols \_\_\_\_\_  
Rosen \_\_\_\_\_  
Tracy \_\_\_\_\_  
Harbo \_\_\_\_\_  
Belmont \_\_\_\_\_  
Mohr \_\_\_\_\_  
Tele. Room \_\_\_\_\_  
Nease \_\_\_\_\_  
Gandy \_\_\_\_\_

Mr. Clegg  
Mr. Mohr

JHM:dgh

JUL 13 1950



THE DIRECTOR

July 6, 1950

THE EXECUTIVES' CONFERENCE

~~CONFIDENTIAL INFORMANTS - BUREAU SOURCES~~

At the Executives' Conference, July 5, 1950, Messrs. Tolson, Ladd, Glavin, Quinn Tamm, Fred McIntire, Carlson, Parsons and Belmont in attendance, the Executives' Conference considered the desirability of again alerting the field to the necessity of carefully handling any information coming from [redacted] as well as other confidential sources carried under the category of Bureau Sources.

b7E

In the past, information attributed to [redacted] has been sent chiefly to certain key offices, inasmuch as the investigation required was centralized in those offices. With the ramifications of the Fuchs case and related matters which are based on information coming from [redacted] it is apparent that investigation is being required in a number of field offices and, therefore, our field offices should again be alerted to the necessity of carefully handling information coming from Bureau Sources. In order to accomplish this, the attached SAC Letter was prepared. The Executives' Conference unanimously approved this letter.

In the event you approve, the letter will be disseminated.

~~ALL INFORMATION CONTAINED  
HEREIN IS UNCLASSIFIED  
DATE 10/1/01 BY 60322  
ORIGINAL~~

Respectfully,  
For the Conference

Clyde Tolson

Attachment

AHB:tlc  
la

~~Classified by SP-5 C. B. J. C. B. J.  
Declassify on: OADR  
5/1/11~~

RECORDED - 34

INDEXED - 34

66-2554-1890

son - CC - Mr. H. H. Clegg  
Mr. J. P. Mohr

The Director

July 7, 1950

The Executives Conference

The Executives Conference of July 7, 1950, consisting of Messrs. Tolson, Nichols, Carlson, McIntire, Rosen, Ladd, Belmont, Parsons, Quinn Tamm and Glavin, was advised of the fact that a number of Special Agents in the Bureau at the present time hold reserve commissions, and it was further advised that it was felt some action should be taken at this time to have the Secretary of Defense take steps, which would permit agents to remain in their present assignments as Special Agents rather than being called up into active service in the event the present critical situation becomes more acute.

The Conference was advised concerning steps which had been taken by the Secretary of War in March of 1942, wherein personal communications were forwarded to various Special Agents holding reserve commissions in the Army at that time, requesting such Agents to resign from those commissions due to the fact that it had been determined that they could better serve their country as Special Agents of the FBI.

The Conference recommends, therefore, that the attached explanatory memorandum go forward to the Attorney General concerning this matter and also that the suggested communication to the Secretary of Defense for the Attorney General's signature go forward with the memorandum to the Attorney General.

Respectfully,  
For the Conference

Glyde Tolson

ALL INFORMATION CONTAINED  
HEREIN IS UNCLASSIFIED  
DATE 5/31/94 BY SP-5CJ/017

Tolson \_\_\_\_\_  
Ladd \_\_\_\_\_  
Clegg \_\_\_\_\_  
Glavin \_\_\_\_\_  
Nichols \_\_\_\_\_  
Rosen \_\_\_\_\_  
Tracy \_\_\_\_\_  
Harbo \_\_\_\_\_  
Mohr \_\_\_\_\_  
Tele. Room \_\_\_\_\_  
Nease \_\_\_\_\_  
Gandy \_\_\_\_\_

CC: Mr. H. H. Clegg  
Mr. Mohr

NRG:VH

Attachment

RECORDED - 34

INDEXED - 34

53 JUL 13 1950

66-257-789

7/5/50

THE DIRECTOR

EXECUTIVES CONFERENCE

SECOND INTERNATIONAL CONGRESS OF CRIMINOLOGY  
SEPTEMBER 10 - 19, 1950

hmm  
The Executives Conference on 7/5/50, consisting of Messrs. Tolson, Glavin, Q. Tamm, Parsons, Belmont, Ladd, Carlson and F. H. McIntire, considered the State Department's memorandum of June 7, 1950 to the Department of Justice relative to the above conference. The memorandum from the State Department points out that the French Embassy has transmitted to the State Department an invitation to interested organizations to attend the Second International Congress of Criminology to be held in Paris, September 10-19, 1950. The State Department points out that this Congress is non-governmental, and that no invitation has been extended by the government of the French Republic; and that no departmental funds will be available to defray expenses of a delegate. This memorandum requested that the State Department be advised in the event any Department of Justice representative is to attend.

Accompanying the State Department's memorandum was a memorandum to Mr. Peyton Ford from Mr. J. V. Bennett, Bureau of Prisons, advising that no representative of that bureau would attend the Congress.

The Conference unanimously recommended that the Department be advised that the FBI was not interested in having a representative in attendance at this Congress. In arriving at this conclusion, the Conference considered the fact that the Congress was non-governmental, that no official invitation was received from the French Government, and that there was no indication that any benefit for the Bureau could be derived from our attendance at the Congress.

If you concur, there is attached an appropriate memorandum advising the Department.

Respectfully,  
For the Conference.

4  
ALL INFORMATION CONTAINED  
HEREIN IS UNCLASSIFIED  
DATE 5/31/91 BY SP-5 CMB/MS  
Clyde Tolson

66-2554-7892

- Tolson
- Ladd
- Clegg
- Glavin
- Nichols
- Rosen
- Tracy
- Harbo
- Belmont
- Mohr
- Tele. Room
- Nease
- Gandy

cc: Mr. Clegg  
Mr. Mohr

FHM: dgh

INDEXED - 25  
RECORDED - 25

ATC

THE DIRECTOR

July 10, 1950

The Executive Conference

REQUESTS FROM VARIOUS SENATE COMMITTEES

The Executive Conference, Messrs. Tolson, Ladd, Nichols, Glavin, Parsons, Belmont, McIntire, Carlson, and Q. Tamm being present, considered a question arising in the Identification Division concerning requests from various Senate committees.

The Conference was advised that the Identification Division is receiving requests for criminal records from various Congressional Committees and it was felt that a Bureau policy should be established concerning the furnishing of such information. It was pointed out that by a ruling of the Attorney General dated in 1937, it was decided that Senators and Congressmen themselves are entitled to receive information that may be contained in the Identification Division files. This policy has been followed since the Attorney General's ruling in 1937.

The Conference was unanimously of the opinion that, based upon this ruling, Congressional committees are entitled to receive information from the Identification Division files and such requests should be honored.

If you approve, appropriate instructions will be issued to the Identification Division.

Respectfully,  
For the Conference

Clyde Tolson

CC: Mr. Clegg  
Mr. Mohr

ALL INFORMATION CONTAINED  
HEREIN IS UNCLASSIFIED  
DATE 5/3/91 BY SP-5 ci/km

RECORDED - 25  
INDEXED - 25

66-2554-17893

Tolson \_\_\_\_\_  
Ladd \_\_\_\_\_  
Clegg \_\_\_\_\_  
Glavin \_\_\_\_\_  
Nichols \_\_\_\_\_  
Belmont \_\_\_\_\_  
Mohr \_\_\_\_\_  
Tele. Room \_\_\_\_\_  
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Gandy \_\_\_\_\_

56 JUL 13 1950

THE DIRECTOR

July 5, 1950

THE EXECUTIVES' CONFERENCE

FINGERPRINTING AND PHOTOGRAPHING OF SUBJECTS AFTER  
INDICTMENT

At the Executives' Conference, June 29, 1950, Messrs. Tolson, Ladd, Clegg, Quinn Tamm, Glavin, Harbo, Carlson, Hargett, and Belmont in attendance, the Executives' Conference was advised that the question had arisen as to the advisability of FBI Agents fingerprinting and photographing individuals taken into custody after indictment. It was pointed out that this would appear to be the duty of the U. S. Marshal, rather than Special Agents of the FBI. As a point in instance, the Conference was advised that William Walter Remington was photographed and fingerprinted by Agents of the New York Office following his surrender to the court on June 13, 1950, on an indictment for perjury.

After discussion in the Executives' Conference, it was unanimously agreed that the field should be alerted to see that the fingerprinting and photographing of subjects which comes within the province of the U. S. Marshal should be carried out by the U. S. Marshal and that Bureau Agents should not perform this function, except where a person arrested by Special Agents is released on bond or otherwise, or it appears that he will be released, before being placed in the custody of the U. S. Marshal. Persons who surrender in answer to an indictment should not come within such exception, inasmuch as the U. S. Attorney can make appropriate arrangements to have the U. S. Marshal handle the matter.

The Conference felt that the line of demarcation should be drawn, except in most unusual circumstances, along the lines of whether the subject was apprehended by Bureau Agents. It was pointed out that in many instances, such as in the cases of IO fugitives, indictments have been returned prior to the apprehension of the subject by Bureau Agents, and it was recommended that an arrest under such circumstances be handled in the same manner as an arrest without indictment, in so far as fingerprinting and photographing are concerned. Even in those instances, of course, if the United States Marshal has the facilities and immediately fingerprints and photographs the subjects, there is no need for Bureau Agents to perform this duty.

The attached SAC Letter was approved by the Conference. In the event it meets your approval, it will be disseminated.

Tolson \_\_\_\_\_  
Ladd \_\_\_\_\_  
Clegg \_\_\_\_\_  
Glavin \_\_\_\_\_  
Nichols \_\_\_\_\_  
Rosen \_\_\_\_\_  
Tracy \_\_\_\_\_  
Harbo \_\_\_\_\_  
Mohr \_\_\_\_\_

Tele. Room \_\_\_\_\_  
Nease \_\_\_\_\_  
Gandy \_\_\_\_\_

Attachment

ANB:tlc

54 JUL 13 1950

Respectfully,  
For the Conference

Clyde Tolson

ALL INFORMATION CONTAINED  
HEREIN IS UNCLASSIFIED  
DATE 3/31/91 BY SP-5 CJB



July 10, 1950

THE DIRECTOR

THE EXECUTIVES' CONFERENCE

BUREAU WAR PLANS;  
DETCON PROGRAM

*gm*

In view of the present international situation, the Executives' Conference on July 10, 1950, considered the advisability of further instructing the field regarding procedures to be followed under the Detcom Program. Certain of the details of the program have not previously been furnished to the field, with particular reference to the proposed Presidential Proclamation and Departmental regulations because of their confidential nature. The Executives' Conference felt that the field should be advised in more detail in order to permit various offices to function efficiently in the event it is necessary to put into effect the Detcom Program.

Attached is a proposed SAC letter for this purpose. It was approved unanimously by the Executives' Conference, consisting of Messrs. Tolson, Ladd, Glavin, Tracy, Parsons, Mohr, Rosen, J. J. McGuire, and Belmont.

In the event it meets with your approval, this SAC letter will be disseminated immediately.

Respectfully,  
For the Conference

*[Signature]*  
Clyde Tolson

ALL INFORMATION CONTAINED  
HEREIN IS UNCLASSIFIED  
DATE *3/11/91* BY *SP-5C/BK*

Attachment

CC - Mr. H. H. Clegg  
Mr. J. P. Mohr

Tolson \_\_\_\_\_ AHB:tlc  
Ladd \_\_\_\_\_  
Clegg \_\_\_\_\_  
Glavin \_\_\_\_\_  
Nichols \_\_\_\_\_  
Rosen \_\_\_\_\_  
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Mohr \_\_\_\_\_  
Tele. Room \_\_\_\_\_  
Nease \_\_\_\_\_  
Gandy \_\_\_\_\_

RECORDED - 111

INDEXED - 111

*66-2534-7895*



July 5, 1950

THE DIRECTOR

The Executive Conference

CONSOLIDATION OF CIVIL SERVICE  
FINGERPRINT CARDS WITH  
CRIMINAL FILE

The Executive Conference, consisting of Messrs. Tolson, Glavin, Belmont, Parsons, McIntire, Carson, and Q. Tamm, considered the problem of consolidating the Civil Service fingerprint cards with the criminal files of the Identification Division so that current arrest information might be furnished to the Civil Service Commission.

The Conference was advised that on a continuing basis it would cost the Bureau \$540,000. a year to maintain the Civil Service fingerprint cards in the criminal file plus an original installation cost of \$150,000. The Conference was unanimously of the opinion that the Civil Service fingerprint cards should not be consolidated with the criminal files because of the cost to the Bureau.

It was recommended, however, that a letter be addressed to all fingerprint contributors requesting that when a person is arrested and the Police Department obtains information that this person is a government employee, they so indicate on the fingerprint card. Such a notice has appeared in the Law Enforcement Bulletin. If you approve this request, a letter to all contributors will be prepared.

Respectfully,  
For the Conference

CC: Mr. Clegg  
Mr. Mohr

Clyde Tolson

ALL INFORMATION CONTAINED  
HEREIN IS UNCLASSIFIED  
DATE 5/31/91 BY SP-5 C/BK

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75 JUL 24 1950

Tolson \_\_\_\_\_  
Ladd \_\_\_\_\_  
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Tele. Room \_\_\_\_\_  
Nease \_\_\_\_\_  
Gandy \_\_\_\_\_

7/10  
THE DIRECTOR

July 10, 1950

THE EXECUTIVES' CONFERENCE

X BUREAU WAR PLANS

Because of the present international situation, the Executives' Conference on July 10, 1950, considered the advisability of implementing instructions to the field, covering Bureau war plans, as set forth in SAC Letter #108, Series 1948, dated July 27, 1948.

It was believed advisable to break down current instructions into three phases, namely, Plan WA, covering an urgent emergency (this plan to be put into effect at the present time); Plan VB, covering steps to be taken in the event of a state of war; and, Plan WC, covering steps to be taken in the event of actual invasion.

The Executives' Conference, consisting of Messrs. Tolson, Ladd, Glavin, Tracy, Parsons, Mohr, Rosen, J. J. McGuire, and Belmont, approved the attached SAC Letter which sets forth the current instructions to the field. In the event you approve, it will be disseminated immediately.

Respectfully,  
For the Conference

Clyde Tolson

Attachment

CC - Mr. H. H. Clegg  
Mr. J. P. Mohr

RECORDED - 111

INDEXED - 111

ALL INFORMATION CONTAINED  
HEREIN IS UNCLASSIFIED  
DATE 5/31/91 BY SP-5 a/bx

66-2554-7896

Tolson \_\_\_\_\_  
Ladd \_\_\_\_\_  
Clegg \_\_\_\_\_  
Glavin \_\_\_\_\_  
Nichols \_\_\_\_\_  
Rosen \_\_\_\_\_  
Tracy \_\_\_\_\_  
Harbo \_\_\_\_\_  
Mohr \_\_\_\_\_  
Tele. Room \_\_\_\_\_  
Nease \_\_\_\_\_  
Gandy \_\_\_\_\_

AHB:tlc

h  
THE DIRECTOR

July 7, 1950

The Executive Conference

CIVILIAN DEFENSE FINGERPRINT CARDS

The Executive Conference, Messrs. Tolson, Ladd, Nichols, Glavin, Parsons, Belmont, McIntire, Carlson, and C. Tamm being present, were advised that the Identification Division is presently in receipt of fingerprint cards reflecting the enrollment of individuals for civilian defense duties in San Francisco, California, and also in the State of Michigan. The question was raised as to how these fingerprint cards should be handled in the Identification Division based upon the fact that they are being submitted strictly by local civilian defense organizations and that national regulations concerning civilian defense had not been issued.

The Conference was unanimously of the opinion that these fingerprint cards should be treated as Personal Identification fingerprint cards and should be merely classified and filed in the non-original file. If you approve, they will be handled in this manner in the Identification Division.

Respectfully,  
For the Conference

Clyde Tolson

6/7/51 JH  
cc: Mr. Glavin  
Mr. Mohr

ALL INFORMATION CONTAINED  
HEREIN IS UNCLASSIFIED  
DATE 6/3/91 BY SP-5CJ/bmp

RECORDED - 39

INDEXED - 39

66-2554-7899  
JUL 12 1950  
14

54 JUL 13 1950

THE DIRECTOR

July 10, 1950

The Executive Conference

FOLLOW-UP COPIES OF FINGERPRINT RECORDS

The Executive Conference, Messrs. Tolson, Ladd, Glavin, Parsons, Belmont, Rosen, McIntire, Carlson, and C. Tamm being present, considered the question in the Identification Division of sending follow-up copies of fingerprint records to arresting agencies.

The Conference was advised that the present Bureau policy provides for follow-up copies of fingerprint records to be sent to institutions where the Institution Fingerprint card reflects that the full time sentence has not expired. In addition, a follow-up copy is sent to the last arresting agency within a five year period. This means that in the Identification Division as current fingerprint cards are received, thousands of additional copies of fingerprint records are mailed to institutions and Police Departments daily, who have previously arrested the same individual, so that these Police Departments may be advised of the individuals current activities. This necessitated additional work in the Identification Division and it is felt at the present time that the transmission of such copies is not necessary.

The Conference is unanimously of the opinion that transmission of follow-up copies to arresting agencies should be discontinued by the Identification Division. The Conference recommends that, if the policy of furnishing follow-up copies is discontinued, an appropriate notice should be prepared for the FBI Law Enforcement Bulletin advising local arresting agencies and institutions that they will not in the future receive follow-up copies.

If you approve the recommendation that the Bureau discontinue the sending of these copies, an appropriate notice will be prepared for the Law Enforcement Bulletin.

Respectfully,  
For the Conference

Clyde Tolson

ALL INFORMATION CONTAINED  
HEREIN IS UNCLASSIFIED  
DATE 5/3/81 BY SP-5C/bm

Mr. Clegg  
Mr. Mohr

RECORDED - 92

INDEXED - 92

EX-115

66-2554-7900  
12 1950

JUL 13 1950

THE DIRECTOR

7/10/50

*C* EXECUTIVES CONFERENCE

*Wm*  
REPAIRS

FIELD FIREARMS EQUIPMENT

*and repairs from the field*

The Executives Conference on 7/7/50, consisting of Messrs. Tolson, Glavin, Q. Tamm, Parsons, Belmont, Ladd, Rosen, Carlson, Nichols and F. H. McIntire, considered the recommendation of SAC H. L. Sloan, Quantico, that firearms sent in from the Field for repair be sent directly to Quantico, and that requests for replacement parts be sent directly to Quantico.

Mr. Sloan pointed out that firearms received at the Bureau headquarters had to be conveyed to Quantico by a Special Agent, thereby unnecessarily tying up valuable Agent time.

The Executives Conference unanimously recommended that instructions be sent to the Field that firearms in need of repair be forwarded from the Field direct to Quantico, and that replacement parts be ordered directly from Quantico.

If you concur, an appropriate letter to all SAC's is attached.

Respectfully,  
For the Conference

*[Signature]*  
Clyde Tolson

Attachment

cc: Mr. Clegg  
Mr. Mohr

FHM: dgh *[Signature]*

Tolson \_\_\_\_\_  
Ladd \_\_\_\_\_  
Clegg \_\_\_\_\_  
Glavin \_\_\_\_\_  
Nichols \_\_\_\_\_  
Rosen \_\_\_\_\_  
Tracy \_\_\_\_\_  
Harbo \_\_\_\_\_  
Belmont \_\_\_\_\_  
Mohr \_\_\_\_\_  
Tele. Room \_\_\_\_\_  
Nease \_\_\_\_\_  
Gandy \_\_\_\_\_

ALL INFORMATION CONTAINED  
HEREIN IS UNCLASSIFIED  
DATE 5/3/91 BY SP-5 C/BW

RECORDED - 136  
INDEXED - 136

166-2554 - 7901  
JUL 13 1950  
37

54

14 1950

COPY: BW

July 6, 1950

SAC, Albuquerque

Director, FBI

RECORDED - 92

66-2554-7902

Desks

Reurlet June 20, 1950 relative to your request for center drop desks for use in your office.

EX-43

This is to advise that 15 wooden center drop desks are being furnished from the Bureau.

h. r

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HEREIN IS UNCLASSIFIED  
DATE 6/3/91 BY SP-5CJ/paf

ORIGINAL FILED IN



6/20/50

DIRECTOR, FBI

SAC, ALBUQUERQUE

DESKS

Reference is made to Bureau letter dated June 13, 1950, entitled as above, advising that wooden center-drop desks could be furnished this office.

The small wooden center-drop desk is not practical for the stenographers because it leaves them no work space where they can place their files, exhibits, or assemble their work.

If the Bureau cannot furnish the metal 55" wide left-pedestal desk, then a request is made to furnish the 60" wide metal left-pedestal desk for use by stenographers in this office.

pw;ush

ADDENDUM- July 3, 1950. The executives Conference of June 29, 1950 consisting of Messrs. Tolson, Hargett, Carlson, Clegg, Ladd, Belmont, Harbo, Quinn Tamm and Glavin, considering the request received from the SAC at Albuquerque, instructed that so long as wooden typewriter desks are available at the Seat of Government, that such desks should be forwarded to Albuquerque. WRG:VH

RECORDED - 92

EX-43

JUL 13 1950  
73

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DATE 6/3/91 BY SP-5C/bte

ORIGINAL FILED

THE DIRECTOR

7/7/50

THE EXECUTIVE CONFERENCE

APPLICATIONS FOR PARDON AFTER COMPLETION OF SENTENCE;  
APPLICATIONS FOR EXECUTIVE CLEMENCY

The Executive Conference today with Messrs. Tolson, Ladd, Belmont, Glavin, McIntire for Clegg, Nichols, Parsons for Harbo, and Rosen in attendance unanimously approved the attached proposed Bureau Bulletin advising the field that a flash notice shall be placed against the identification record of each applicant under investigation in the above captioned matters at the time the applicant's identification record is requested. This flash will be withdrawn when it has served its purpose.

Respectfully,  
For the Conference

Clyde Tolson

AR:WN  
Attachment

WW

ALL INFORMATION CONTAINED  
HEREIN IS UNCLASSIFIED  
DATE 6/3/91 BY 9-5010

Tolson \_\_\_\_\_  
Ladd \_\_\_\_\_  
Clegg \_\_\_\_\_  
Glavin \_\_\_\_\_  
Nichols \_\_\_\_\_  
Rosen \_\_\_\_\_  
Tracy \_\_\_\_\_  
Harbo \_\_\_\_\_  
Mohr \_\_\_\_\_  
Tele. Room \_\_\_\_\_  
Nease \_\_\_\_\_  
Gandy \_\_\_\_\_

RECORDED - 38

65-554-7903

JUL 17 1950

7/7/50

THE DIRECTOR

THE EXECUTIVES CONFERENCE

~~MAINTENANCE EMPLOYEES AND OTHERS  
HAVING ACCESS TO SPACE OCCUPIED  
BY THE FIELD DIVISIONS~~

The Executives Conference today with Messrs. Tolson, Ladd, Belmont, Glavin, McIntire for Clegg, Nichols, Parsons for Harbo, and Rosen in attendance unanimously approved the attached proposed SAC Letter again calling the attention of the field to the necessity of complying with Bureau instructions in respect to maintenance employees and others having access to our space in view of the security risk involved by the very presence of such employees in public buildings occupied by our field divisions.

Respectfully,  
For the Conference

Clyde Tolson

AR:WW  
Attachment  
ww

ALL INFORMATION CONTAINED  
HEREIN IS UNCLASSIFIED  
DATE 6/3/91 BY SP-5C/pm

INDEXED - 76

RECORDED - 76

JUL 14 1950

37

JUL 12 4 05 PM '50

U.S. DEPT. OF JUSTICE

RECEIVED DIRECTOR

Tolson \_\_\_\_\_  
Ladd \_\_\_\_\_  
Clegg \_\_\_\_\_  
Glavin \_\_\_\_\_  
Nichols \_\_\_\_\_  
Rosen \_\_\_\_\_  
Tracy \_\_\_\_\_  
Harbo \_\_\_\_\_  
Mohr \_\_\_\_\_  
Tele. Room \_\_\_\_\_  
Nease \_\_\_\_\_  
Gandy \_\_\_\_\_

JUL 17 1950

THE DIRECTOR

July 11, 1950

The Executives Conference

~~TUESDAY THROUGH SATURDAY SHIFT~~  
~~IDENTIFICATION DIVISION~~

ALL INFORMATION CONTAINED  
HEREIN IS UNCLASSIFIED

DATE 4/3/91 BY SP-5 CIP/ny

The Executives Conference consisting of Messrs. Tolson, Ladd, Rosen, Glavin, Parsons, Belmont, Lehr, and Tracy, on July 10, 1950, considered the question of a Tuesday-through-Saturday shift in the Identification Division.

The Conference was advised that the following employees in the Identification Division had volunteered to work the Tuesday - Saturday shift:

Technical Section (including 2 Assistant Coordinators)	25
Typing Section	12
Card Index Section	6
Recording Section	1
Posting Section	2
Total	67

The Conference unanimously recommended that the Tuesday-through-Saturday shift be started in the Identification Division beginning the week of July 18 - 22, 1950. The Conference further recommends that this Tuesday-through-Saturday shift be built up by the assignment of new employees entering on duty to work this particular shift until such time as the necessary number of employees has been secured.

It is proposed that only criminal prints be handled on Saturday.

If the Director approves, appropriate instructions will be issued in the Identification Division.

Respectfully,  
For the Conference,

RECORDED - 13

Clyde Tolson

INDEXED - 13

166-2554-7905  
JUL 12 1950

cc - Mr. Clegg  
Mr. Mohr

Correspondence

adm 307  
JUL 17 1950

7-13-50

THE DIRECTOR

Executives Conference

SPEAKERS - GRADUATION EXERCISES  
FBI NATIONAL ACADEMY  
SEPTEMBER 29, 1950

ALL INFORMATION CONTAINED  
HEREIN IS UNCLASSIFIED  
DATE 6/3/91 BY SP-5 CJP/BJ

The Executives Conference on 7-12-50, with Messrs. Tolson, Tracy, Parsons, Mohr, Ladd, Rosen, Nichols, Callahan, Belmont and F. H. McIntire present, considered the following list of speakers proposed by the Training and Inspection Division:

GOVERNMENT

1. John R. Steelman, Assistant to the President
2. Cyrus S. Ching, Director, Federal Mediation and Conciliation Service
3. Congressman Walter H. Judd of Minnesota
4. General Hoyt S. Vandenberg, U. S. Air Force

NON-GOVERNMENT

1. Governor Earl Warren of California
2. Henry J. Kaiser of Kaiser Frazer
3. Thomas J. Watson, President, International Business Machines Corporation
4. Eddie Rickenbacker, President, Eastern Airlines
5. Dean Clarence E. Manion, Notre Dame University
6. Mr. Roy Howard of Scripps-Howard Syndicate.

The Conference recommended that former President Herbert Hoover be extended an invitation to deliver the Graduation address and further recommended that, if Mr. Hoover is invited and accepts, we have only one speaker at this Graduation. The Conference recommended that, as second choice, invitations be extended to Mr. Cyrus S. Ching, Director, Federal Mediation and Conciliation Service, as the representative from the Government and to Mr. Colgate W. Carden, Jr., President of the University of Virginia, as the non-Government representative.

If you approve either of the recommendations of the Conference, appropriate letters of invitation will be immediately prepared.

Respectfully,  
For the Conference

INDEXED - 38

Clyde Tolson

Tolson \_\_\_\_\_  
Ladd \_\_\_\_\_  
Clegg \_\_\_\_\_  
Glavin \_\_\_\_\_  
Nichols \_\_\_\_\_  
Rosen \_\_\_\_\_  
Tracy \_\_\_\_\_  
Harbo \_\_\_\_\_  
Belmont \_\_\_\_\_  
Mohr \_\_\_\_\_  
Tele. Room \_\_\_\_\_  
Nease \_\_\_\_\_  
Gandy \_\_\_\_\_

cc-Mr. Mohr  
Mr. Clegg

EHM:DLT

JUL 17 1950

*Handwritten notes and signatures:*  
Mr. Tolson  
Mr. Clegg  
Mr. Mohr  
Mr. Ladd  
Mr. Rosen  
Mr. Nichols  
Mr. Callahan  
Mr. Belmont  
Mr. McIntire  
Mr. Parsons  
Mr. Tracy  
Mr. Harbo  
Mr. Glavin  
Mr. Nease  
Mr. Gandy  
Mr. Tolson  
Mr. Clegg  
Mr. Mohr  
Mr. Ladd  
Mr. Rosen  
Mr. Nichols  
Mr. Callahan  
Mr. Belmont  
Mr. McIntire  
Mr. Parsons  
Mr. Tracy  
Mr. Harbo  
Mr. Glavin  
Mr. Nease  
Mr. Gandy

THE DIRECTOR

7-13-50

Executives Conference

MOTION PICTURE FILM ~~"PURSUIT"~~  
TRAINING MATTER

ALL INFORMATION CONTAINED  
HEREIN IS UNCLASSIFIED  
DATE 6/3/91 BY SP-5 CJB

The Executives Conference on 7-12-50, with Messrs. Tolson, Tracy, Parsons, Mohr, Ladd, Rosen, Nichols, Callahan, Belmont and F. H. McIntire present, considered the recommendation of the Training and Inspection Division that 5 copies of the above film be purchased. The San Diego Division forwarded to the Bureau for review a motion picture, "Pursuit," prepared by the San Diego Police Department Training Division as an instructional film. This film depicts an armed robbery of a liquor store, the getaway observed by witnesses, the theft of another automobile by the subjects, their changing clothing, the establishment of a police road block and the ultimate apprehension of the subjects. This film also contains shots of the San Diego Office of the FBI and of members of the San Diego Police Department requesting FBI assistance in identifying these subjects through our Identification Division. It thereby stresses cooperation between the FBI and local law enforcement. This film has been reviewed by the Training Division and it is recommended as a desirable training aid. Copies can be purchased for \$58.00 per copy.

The Conference recommended that 5 copies of this film be purchased for use in Field police training schools.

Respectfully,  
For the Conference

Clyde Tolson

cc-Mr. Mohr  
Mr. Clegg

FHM:DMG

Tolson \_\_\_\_\_  
Ladd \_\_\_\_\_  
Clegg \_\_\_\_\_  
Glavin \_\_\_\_\_  
Nichols \_\_\_\_\_  
Rosen \_\_\_\_\_  
Tracy \_\_\_\_\_  
Harbo \_\_\_\_\_  
Belmont \_\_\_\_\_  
Mohr \_\_\_\_\_  
Tele. Room \_\_\_\_\_  
Nease \_\_\_\_\_  
Gandy \_\_\_\_\_

JUL 18 1950

RECORDED - 38

INDEXED - 38

66-2554-7907

JUL 17 1950



MR. TOLSON

5/5/50

H. H. CLEGG

SURVEY BY INSTITUTE OF PUBLIC ADMINISTRATION  
NEW YORK CITY POLICE DEPARTMENT

ALL INFORMATION CONTAINED  
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DATE 6/3/91 BY SP-5 CIP/H

*Essential Conference*

Reference is made to the attached memorandum concerning a survey of the New York City Police Department police records by the Institute of Public Administration with which Mr. Bruce Smith is associated. It is observed that you and the Director have concluded that Mr. A. E. Leonard of the Bureau should not be made available to aid in making the survey of the New York records system if and when Mr. Bruce Smith requested his services, and with Mr. Smith's organization to pay Mr. Leonard for this work from their own funds while Mr. Leonard was temporarily on loan and off the Bureau's payroll.

I would like to submit some additional views in recommending that this matter be reconsidered:

1. The Bureau has, to some extent and with a varying frequency, been conducting such audits and surveys for 15 years or more. There was no obligation that we do so. But we did.

2. The Bureau in giving consideration to discontinuing these surveys and audits decided to discontinue them only after the Institute of Public Administration (Bruce Smith) agreed to train a man to handle this sort of work, to conduct such surveys on a cost basis, and agreed that the Bureau could refer such requests to him for handling. The Institute of Public Administration is, of course, a private organization, and they certainly have no obligation to do this unless they so desire. This organization also did the initial surveys and served as technical advisor in setting up the uniform standards and classifications and financed this initial project when it was first initiated.

3. Mr. Bruce Smith has been a friend of the Bureau, a consistent friendly advisor in Uniform Crime Reporting, is an instructor before the National Academy without compensation other than actual expenses, and has frequently aided the Bureau as consultant without cost in connection with the Uniform Crime Reports and other matters. His request for Mr. Leonard's services and agreement to pay for Mr. Leonard's services seems to be a reasonable request.

4. I can also see no more harm in Mr. Leonard making this survey, whether for Bruce Smith or for the Bureau, than there was in Mr. Leonard and Mr. Harbo making similar but shorter surveys in New York previously and in other places throughout the United States; and thus, it appears to me to be worthy of reconsideration as an accommodation to Mr. Smith, and in an effort to get the New York City Police Department "in the groove" in this program, if and when Mr. Smith's organization is requested to make the survey.

RECOMMENDATION:

RECORDED - 106

66-7554-7908  
JUL 5 1950  
66-5-123

For the above reasons, it is recommended that this matter be reconsidered,

Tolson  
Ladd  
Clegg  
Glavin  
Nichols  
Rosen  
Tracy  
Harbo  
Mohr  
Tele. Room  
Nease  
Gandy

HHC:dgk  
Attachment

ORIGINAL COPY FILED IN 66-7554-193

and if and when Mr. Smith requests the services of Mr. A. E. Leonard, that the Bureau at that time state how long Mr. Leonard can be made available for this purpose if the request for his services is for too great a length of time. I heartily favor the Bureau's discontinuing surveys and audits of this type, but in getting out of this work we have established something of a precedent; and I know of no one else who has any compelling obligation to do it, but since we have discontinued it as a practice, because Mr. Bruce Smith has set up some system of handling it although he had no obligation to do so, I feel that we should be as helpful to him as he has been to the Bureau.

ADDENDUM: LBN:mb 5/12/50

The Executives Conference consisting of Messrs. Tolson, Clegg, Rosen, Belmont, Mohr, Harbo, Tracy, Glavin and Nichols unanimously agreed that no further action was necessary on the foregoing until such time as we have a request.

THE DIRECTOR  
THE EXECUTIVES CONFERENCE

7/13/50

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DATE 6/3/91 BY SP-SCI/bm

The Executives Conference of July 13, 1950, consisting of Messrs. Tolson, Tracy, Parsons, Ladd, Belmont, Rosen, F. H. McIntire, Nichols, Glavin and Mohr, considered the letter from U. S. Attorney John D. Hill of Birmingham, Alabama, and the proposed memorandum to the Attorney General recommending the proposal of legislation empowering Special Agents to administer oaths in all types of cases investigated by the Bureau.

It was pointed out to the Conference that under the provisions of Section 93, Title 5, U. S. Code, Special Agents are authorized to administer oaths in fraud cases and in investigations involving irregularities or misconduct on the part of Government employees only. Mr. Hill in his communication points out that on many occasions witnesses in important cases have appeared before the Grand Jury or during the trial of cases and have repudiated the statements which they had made to Special Agents of the Bureau. In view of the fact that the statements were not sworn to by the witnesses, it was not possible to prosecute them for perjury when such repudiation occurred.

One half of the Conference, consisting of Messrs. Nichols, Belmont, McIntire, Parsons and Tracy, was opposed to the Director making such a recommendation to the Attorney General requesting legislation empowering Special Agents to administer oaths in all types of cases. They felt that first of all the administering of oaths was a judicial function and for that reason there should be no request for extension of the authority now granted to Special Agents. They felt if there was a general empowering of Special Agents to administer oaths in all types of cases, that the Bureau would be criticized. They also felt that no benefits would result from obtaining such authority for Special Agents and that conceivably it might result in the obtaining of fewer statements from subjects, victims and witnesses since it soon would become known that such individuals if they gave statements to Special Agents under oath would become liable to perjury prosecutions.

Mr. Belmont further felt that if the Bureau obtained such general authority it would then be incumbent upon the Bureau in all types of cases to obtain sworn statements where possible, which Mr. Belmont would not be desirable and in the event sworn statements were not obtained, the Bureau would be criticized by the U. S. Attorneys and others for failure to obtain signed sworn statements initially. Mr. Belmont further felt that there were cases of a rather routine nature where it would not be desirable to obtain signed sworn statements and of course such individuals might later appear before Grand Juries or during the trial of cases and repudiate previously given signed statements to Special Agents which were not sworn to, with resultant criticism to the Bureau.

RECORDED - 102 INDEXED - 102 66-2554-7909

Tolson  
Ladd  
Clegg  
Glavin  
Nichols  
Rosen  
Tracy  
Harbo  
Mohr  
Tele. Room  
Nease  
Gandy

JUL 20 1950

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The other half of the Conference, consisting of Messrs. Tolson, Ladd, Rosen, Glavin and Mohr, was of the opinion that the proposed memorandum to the Attorney General was desirable and should be sent. They felt that no criticism would be directed to the Bureau in the event the authority was obtained since there was nothing inherently bad or repugnant in the administering of oaths and as a consequence they could not see that any criticism would be directed toward the Bureau if such authority were granted to Special Agents. They were of the opinion that obviously it might not be desirable or wise to indiscriminately request sworn signed statements from subjects, victims and witnesses in every case and in every instance but if the authority was obtained, that it should be carefully controlled and utilized where desirable and necessary in order to insure the proper administration of justice and also to give added weight and authority to statements now obtained in Bureau cases by Bureau Agents. In conclusion, these members of the Conference felt that there were some benefits to be derived from securing authority for Special Agents of the Bureau to administer oaths in all types of cases and that no harm or criticism would accrue to the Bureau by virtue of the Bureau taking this action.

There is attached a memorandum to the Attorney General in the event the Director approves the latter views of the Conference. There is also attached a letter to U. S. Attorney John D. Hill acknowledging his communication.

Respectfully,  
For the Conference

Clyde Tolson

CC - Mr. Clegg

THE DIRECTOR

July 13, 1950

The Executives Conference

NATIONAL DEFENSE FINGERPRINTING

The Executives Conference consisting of Messrs. Tolson, Ladd, Nichols, Rosen, F. McIntire, Mohr, Parsons, Callahan, and Tracy considered the matter of handling fingerprints of employees in airplane factories.

The Director of Plant Protection at Boeing Aircraft Company, Seattle, Washington, contacted the Seattle Office to determine whether in view of the present international situation it would be possible to have fingerprints of employees searched through the Bureau's files.

For the Director's information, employees in war plants during World War II were fingerprinted pursuant to an order issued by the Provost Marshal General's Office of the Army on February 25, 1942. This order was rescinded by the War Department by order of the Secretary of War on November 25, 1943. Over 31 million National Defense applicant fingerprints were handled during World War II.

In view of the fact that the Department of National Defense has not to date issued any orders or instructions with reference to the fingerprinting of employees engaged on war contract work, the Conference unanimously recommends that the Seattle Office be advised to inform the Boeing Aircraft Company at Seattle that fingerprints of this type are not presently being handled.

If the Director approves, there is attached herewith a letter to the Seattle Office so informing.

Respectfully,  
For the Conference,

Clyde Tolson

cc - Mr. Clegg  
Mr. Mohr

SJT:do

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HEREIN IS UNCLASSIFIED  
DATE 6/3/83 BY SP-5 CIP/HR

RECORDED - 105

INDEXED - 105

JUL 18 1950

EX-78

54 JUL 24 1950



July 17, 1950

THE DIRECTOR

The Executives Conference

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DATE 6/3/91 BY SP-5 CJP/HP

*\* Removal of fingerprint records*

The Executives Conference consisting of Messrs. Tolson, Ladd, Eosen, Nichols, Belmont, Parsons, F. H. McIntire, Mohr, and Tracy, on Friday, July 14, 1950, considered the present emergency with reference to steps which should be taken in the Identification Division in the event of a greater national emergency.

It was recommended in view of the fact it is practically impossible to remove the fingerprint records from the Identification Division in the event of an evacuation of Washington that the Bureau personnel fingerprint file presently in the Single Fingerprint Section of the Identification Division be the only fingerprint records removed from the building.

It was further recommended to the Conference that in the event of an evacuation in Washington, the duplicate personnel files presently in the Identification Division be destroyed.

It was further recommended that in the event of an evacuation, only a skeleton force remain on duty in the Identification Division to handle special and important expedite searches.

The Executives Conference unanimously recommended approval of the above recommendations.

Respectfully,  
For the Conference,

Clyde Tolson

cc - Mr. Clegg  
Mr. Mohr

SJT:edm

Tolson \_\_\_\_\_  
Ladd \_\_\_\_\_  
Clegg \_\_\_\_\_  
Glavin \_\_\_\_\_  
Nichols \_\_\_\_\_  
Rosen \_\_\_\_\_  
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Harbo \_\_\_\_\_  
Mohr \_\_\_\_\_  
Tele. Room \_\_\_\_\_  
Nease \_\_\_\_\_  
Gandy \_\_\_\_\_

RECORDED - 88  
INDEXED - 88

66-2554-7911  
JUL 19 1950  
3

54 JUL 19 1950



7/18/50

THE DIRECTOR

THE EXECUTIVES CONFERENCE

UNITED STATES MARINE CORPS  
FBI NATIONAL ACADEMY

*applicant to FBI N.A.*

The Executives Conference, consisting of Messrs. Tolson, Glavin, Tracy, Parsons, Mohr, Nichols, Rosen, Laughlin and F. H. McIntire, considered the request of Colonel James C. Bigler, USMC, that another non-commissioned officer of the Marines be permitted to attend the Academy in the January 1951 Session. Colonel Bigler related that there would be a decided increase in criminal investigations by Marine personnel in 1951 due to changes brought about by the new Uniform Code of Military Justice which becomes effective in January 1951.

Five Marines have graduated from the Academy, two are in Washington, one in Quantico, one in Camp Lejeune, North Carolina, and one in Hawaii.

RECOMMENDATION:

The Conference unanimously recommended that another representative be accepted for attendance at the Academy. If you approve, Colonel James C. Bigler, USMC, will be appropriately advised.

ALL INFORMATION CONTAINED  
HEREIN IS UNCLASSIFIED  
DATE 6/3/91 BY SP-5 CBR

Respectfully,  
For the Conference

*[Handwritten signature]*

Clyde A. Tolson

*[Handwritten initials]*

- Tolson \_\_\_\_\_
- Ladd \_\_\_\_\_
- Clegg \_\_\_\_\_
- Glavin \_\_\_\_\_
- Nichols \_\_\_\_\_
- Rosen \_\_\_\_\_
- Tracy \_\_\_\_\_
- Harbo \_\_\_\_\_
- Belmont \_\_\_\_\_
- Mohr \_\_\_\_\_
- Tele. Room \_\_\_\_\_
- Nease \_\_\_\_\_
- Gandy \_\_\_\_\_

cc - Mr. Mohr  
Mr. Clegg

FHM:mfc

RECORDED - 77

INDEXED - 77

66-2554-7912

*[Handwritten signature]*

THE DIRECTOR

July 17, 1950

~~CONFIDENTIAL~~

THE EXECUTIVES' CONFERENCE

~~ALL INFORMATION CONTAINED  
HEREIN IS UNCLASSIFIED  
EXCEPT WHERE SHOWN  
OTHERWISE~~

~~INTERNAL SECURITY - ESPIONAGE CONFERENCE  
WITH FIELD SUPERVISORS~~

~~ALL INFORMATION CONTAINED  
HEREIN IS UNCLASSIFIED  
EXCEPT WHERE SHOWN  
OTHERWISE~~

The Executives Conference on July 17, 1950, considered two SAC letters pertaining to suggestions arising from the Internal Security-Espionage Conference with field supervisors recently held at the Bureau.

The first letter pertains to Espionage Investigations Coverage of Soviet and Satellite officials and official establishments in the United States. It instructs the field to pay close attention to these establishments as they are the "core" of Soviet and Satellite intelligence activities. It instructs that the number of investigations of Soviet and Satellite officials be increased on a selective basis and that we pay particular attention to officials who are in contact with Americans who are residents of the United States who possibly could be developed as intermediaries. It instructs that we attempt to approach Soviet or Satellite officials on whom we have advance information that they may defect. It points out that motion picture surveillances were effective in the Harry Gold case. The field is further instructed to advise the Bureau of any cases involving possible war-time espionage, even though it would not appear the evidence obtained would sustain prosecution, in order that these cases can be referred to the Department. The purpose is to prevent a future criticism or statement by the Department that action would have been taken had the Bureau presented the case to the Department.

The second SAC Letter instructs that reports on top functionaries of the Communist Party be submitted quarterly. This is to reduce duplicative reporting, inasmuch as the field advises the Bureau by teletype and letter of current developments in these cases. The field is authorized to make payments to confidential informants up to one hundred dollars, regardless of the number of payments involved. This will reduce letters to the Bureau and will enable the Bureau to take advantage more promptly of informant activities. This letter reiterates the need for informants on a policy-making level in the Communist Party and suggests utilizing defectors from the Party as intermediaries. The letter points out the need to increase our coverage of underground activities on the part of the Communist Party and sets forth suggestions to assist the field in this regard.

The Executives' Conference unanimously favored the sending of these SAC Letters. In the event you approve, they will be disseminated to the field.

Tolson \_\_\_\_\_  
Ladd \_\_\_\_\_  
Clegg \_\_\_\_\_  
Glavin \_\_\_\_\_  
Nichols \_\_\_\_\_  
Rosen \_\_\_\_\_  
Tracy \_\_\_\_\_  
Harbo \_\_\_\_\_  
Mohr \_\_\_\_\_  
Tele. Room \_\_\_\_\_  
Nease \_\_\_\_\_  
Gandy \_\_\_\_\_

Attachment

CG - Mr. H. H. Clegg  
Mr. J. P. Mohr

AMB:tlc

RECORDED - 89  
Respectfully,  
For the Conference

INDEXED - 89

Clyde Tolson

~~CONFIDENTIAL~~

Classified by 30-50-1011  
Declassify on: OADR

THE DIRECTOR

July 17, 1950

THE EXECUTIVES' CONFERENCE

AMERICAN LEGION CONTACT PROGRAM

ALL INFORMATION CONTAINED  
HEREIN IS UNCLASSIFIED  
DATE 6/3/91 BY SP-5 CIP/BJP

In view of the present international situation, the Executives' Conference considered the advisability of instituting an American Legion Contact Program on July 13, 1950.

By memorandum dated November 18, 1940, the Bureau requested approval of the Department for a program whereby the FBI would use American Legion Commanders as informants. This was approved. On December 4, 1940, the field offices of the Bureau were advised of this program, and on December 9, 1940, were furnished a list of the American Legion Commanders in their areas. As of September 11, 1943, 10,319 Post Commanders had been contacted by Bureau Agents and 59,865 sources of information had been developed within the Legion. The program was discontinued, as such, on November 26, 1945, although the field has, of course, maintained close liaison with the American Legion.

In considering the advisability of instituting a program of this kind at the present time the following was considered:

Disadvantages:

- (1) The program would involve considerable administration at the Seat of Government and considerable time on the part of agents in the field.
- (2) It is doubtful whether the number of cases reported to us through this source in the past warrants the time and effort involved in developing the program.
- (3) There are other veteran organizations, such as Amvets, Veterans of Foreign Wars, Catholic War Veterans, and Jewish War Veterans, which might take umbrage if the Bureau does not conduct a contact program among those organizations also.

Advantages:

- (1) The American Legion is a powerful, numerically large group of citizens in active participation in the affairs of this country. From the standpoint of public relations alone and having the backing of such a group, the time and effort involved in the program is well worthwhile.

- (2) Through a contact program, the American Legion can be held in mind in so far as investigations involving security matters is concerned. Unless the program is installed, the American Legion can well embark on its own investigative activity which would conflict with that of the Bureau.

INDEXED - 104

66-2554-7914

Tolson \_\_\_\_\_  
Ladd \_\_\_\_\_  
Clegg \_\_\_\_\_  
Glavin \_\_\_\_\_  
Nichols \_\_\_\_\_  
Rosen \_\_\_\_\_  
Tracy \_\_\_\_\_  
Harbo \_\_\_\_\_  
Mohr \_\_\_\_\_  
Tele. Room \_\_\_\_\_  
Nease \_\_\_\_\_  
Gandy \_\_\_\_\_

EC - Mr. H. H. Clegg

Mr. J. P. Mohr

AHB:t1c

MEMORANDUM FOR THE DIRECTOR

(3) The backing of an organization such as the American Legion can be of great assistance to the Bureau in carrying out its duties from the standpoint of entree to persons and organizations in all walks of life.


The Executives' Conference, consisting of Messrs. Tolson, Ladd, Tracy, Parsons, Mohr, Rosen, F. H. McIntire, Nichols and Belmont, were of the unanimous opinion that we should institute an American Legion Contact Program at the present time. It was felt that it was not necessary to carry the program to the other veteran organizations, inasmuch as many members of the American Legion are likewise members of the other organizations and an extension of the program to the other organizations would result in duplication and the results would not be commensurate with the effort.

The Conference felt that it was not necessary to contact the Department prior to starting this program. The Conference felt that the initial step should be personal contact by Inspector Lee Pennington with the National Commander of the American Legion.

If this program is instituted, it is recommended that an additional desk be set up in the Internal Security Section of the Security Division in order that it may be given appropriate administration. An additional Supervisor should be called in for this purpose.

In the event you approve, this program will be instituted immediately.

Respectfully,  
For the Conference

  
Clyde Tolson

*I agree*  
*PL*

The Director

July 17, 1950

The Executives Conference

~~PRESTONE ANTI-FREEZE~~

The Executives Conference of July 11, 1950, consisting of Messrs. Ladd, Rosen, Nichols, Tracy, Mohr, Belmont, Parsons for Harbo, McIntire for Clegg, and Callahan for Glavin, considered the attached proposed letter to all Special Agents in Charge requesting that the Bureau be advised immediately of the quantity of Prestone Anti-freeze needed for automobiles assigned to each Division, and all in attendance approved that this SAC Letter go forward.

Respectfully,  
For the Conference

Clyde Tolson

NPC:akc

cc - Mr. H. H. Clegg  
Mr. Mohr

ALL INFORMATION CONTAINED  
HEREIN IS UNCLASSIFIED  
DATE 6/3/91 BY SP-5 CIB

RECORDED - 77

INDEXED - 77

66-554-7915  
JUL 20 1950

Tolson \_\_\_\_\_  
Ladd \_\_\_\_\_  
Clegg \_\_\_\_\_  
Glavin \_\_\_\_\_  
Nichols \_\_\_\_\_  
Rosen \_\_\_\_\_  
Tracy \_\_\_\_\_  
Harbo \_\_\_\_\_  
Mohr \_\_\_\_\_  
Tele. Room \_\_\_\_\_  
Nease \_\_\_\_\_  
Gandy \_\_\_\_\_



THE DIRECTOR

THE EXECUTIVES' CONFERENCE

July 17, 1950  
ALL INFORMATION CONTAINED  
HEREIN IS UNCLASSIFIED  
DATE 6/1/91 BY SP-5ci/pw

~~COMMUNIST PARTY PETITIONS;~~

~~SUBSCRIBERS TO THE "DAILY WORKER" AND "DAILY PEOPLE'S WORLD"~~  
~~LOYALTY OF GOVERNMENT EMPLOYEES~~

On June 29, 1949, the Executives' Conference, recommended and the Director approved that field offices should not submit to the Bureau for indexing Communist Party petitions and lists of subscribers to subversive publications, but that these should be indexed only in the field offices. The Executives' Conference considered at that time the Attorney General's decision that signing a Communist Party petition in and of itself was sufficient basis to institute a full field loyalty investigation. Based on the Director's approval of the recommendation of the Executives' Conference, SAC Letter 76 (a) dated August 2, 1949, was prepared and sent to the field, instructing that the field offices index names appearing on Communist Party petitions and lists of subscribers to subversive publications, but that such petitions and lists should not be forwarded to the Bureau.

The Executives' Conference, consisting of Messrs. Tolson, Ladd, Glavin, F. H. McIntire, J. Tamm, Parsons, Carlson and Belmont, on July 5, 1950, again considered this matter, based on a suggestion from the Detroit Office that since full field loyalty investigations and preliminary inquiries are instituted upon the fact that the same name and address of an employee appears on a Communist Party petition or subscription list, the Bureau may desire to have such petitions and lists forwarded to the Bureau for indexing or may desire to have the names of all government employees searched through the indices of the appropriate field offices.

The issue involved in this matter is simply this. The Attorney General has ruled that signing a Communist Party petition in and of itself is sufficient basis to institute a full field loyalty investigation. Our field offices are in possession of numerous Communist Party petitions containing the names of thousands of signers and numerous subscription lists, which are not indexed at the Bureau. Therefore, when the loyalty forms are searched through the Bureau, they are not checked against these petitions and subscription lists and the Bureau is thus placed in the position that full field investigations are not opened on individuals whose names may be contained in these lists which are maintained at the field offices. The field offices, of course, are under instructions to call to the Bureau's attention any names appearing on such petitions or lists, concerning whom information is received reflecting possible government employment in order that investigations may be considered.

Tolson \_\_\_\_\_  
Ladd \_\_\_\_\_  
Clegg \_\_\_\_\_  
Glavin \_\_\_\_\_  
Nichols \_\_\_\_\_  
Rosen \_\_\_\_\_  
Tracy \_\_\_\_\_  
Harbo \_\_\_\_\_  
Mohr \_\_\_\_\_  
Tele. Room \_\_\_\_\_  
Nease \_\_\_\_\_  
Gandy \_\_\_\_\_

With reference to the subscription lists, there appears to be no problem, inasmuch as the Attorney General has not ruled that investigations should be opened merely on the basis that an individual's name appears on a subscription list.

CC - Mr. H. H. Clegg  
Mr. J. P. Mohr

RECORDED - 15  
INDEXED - 15  
EX - 25

54 JUL 25 1950



MEMORANDUM FOR THE DIRECTOR

With reference to the Communist Party petitions, it was pointed out that in the New York Office alone, approximately 300,000 names are contained on Communist Party petitions which have not been indexed at the Bureau. Other field offices likewise have Communist Party petitions containing thousands of names. If the Bureau were going to index these names, we would be faced with the problem of indexing hundreds of thousands of names, merely for the purpose of avoiding possible criticism, in that we did not open a full field investigation on a signer of a Communist Party petition. The Executives' Conference felt that the expense and magnitude of such a task would not warrant the indexing of these names.

It was further realized that a great many persons who had signed these petitions did so in ignorance or thoughtlessness, and not from the standpoint of disloyalty.

With reference to the further suggestion of the Detroit Office that the names of all government employees be searched through the indices of the appropriate field offices, it was pointed out that this would not be feasible because of the tremendous cost involved.

The Executives' Conference unanimously recommended that the Bureau should not take steps to index the names in Communist Party petitions or subscription lists here at the Seat of Government.

In the event you approve, an appropriate reply to the Detroit Office will be prepared along these lines.

Respectfully,  
For the Conference

Clyde Tolson

cc: Mr. Ladd  
Mr. Rosen  
Mr. Pennington  
Mr. Ranstad

THE DIRECTOR

July 13, 1950

A. ROSEN

*lrm*  
INVESTIGATIVE POLICY  
SELECTIVE SERVICE ACT, 1948

PURPOSE:

To recommend the issuance of a Bureau Bulletin and changes in the Manual of Instructions and the FBI Handbook necessitated by the extension by Congress of the Selective Service Act of 1948.

BACKGROUND:

The Selective Service Act of 1948 was, by its own terms, to have expired June 24, 1950; however, the date of expiration was extended by Congress to July 9, 1950 by a joint resolution approved June 23, 1950. The Act was further extended to July 9, 1951 by Public Law 599, 81st Congress, approved June 30, 1950.

The present Manual and Handbook sections do not, of course, reflect these extensions of the Act.

RECOMMENDATION:

It is recommended that the attached proposed Manual and Handbook changes be approved in order that the sections relating to the Selective Service Act of 1948 may be up to date and it is further recommended that the attached Bureau Bulletin be approved bringing the attention of the Field to the extension of this Act.

Attachment

HR:FCF

ADDENDUM: AR:FE 7-18-50

ALL INFORMATION CONTAINED  
HEREIN IS UNCLASSIFIED  
DATE 6/2/91 BY SP-5 BVR

Unanimously approved by Executives' Conference. Those in attendance were Messrs. Tolson, Ladd, Belmont, Glavin, McIntire, Mohr, Parsons and Rosen.

Respectfully  
For the Conference:

RECORDED 101

Clyde Tolson

66-2554-7917  
JUL 24 1950  
66

- Tolson
- Ladd
- Belmont
- Glavin
- Nichols
- Tracy
- Harbo
- Quinn
- Nease
- Tele. Room
- Holloman
- Gandy

*Handbook & Manual  
of Instructions  
revised 7/20/50  
68 AUG 2 1950*

*Handbook*  
*Handbook*  
*Handbook*

ORIGINAL COPY FILED IN 66-1934-6744

July 13, 1950

PROPOSED CHANGE IN  
MANUAL OF INSTRUCTIONS, SECTION 90  
SELECTIVE SERVICE ACT OF 1948

The third paragraph of Section A - Introduction on Page 1 should be amended as follows:

"By the terms of Section 17 of Title I, this Title was to terminate on the second anniversary of the date of its enactment or on such earlier date as might be specified in a joint resolution of the two Houses of Congress, except as to offenses committed prior to such date and except for certain specific provisions of Title I mentioned in Subsection (b) of Section 17. (Section 17, Title 50, U. S. Code, Appendix Section 467)."

By Public Law 572, 81st Congress, approved June 23, 1950 the Selective Service Act of 1948 was extended to July 9, 1950 and by Public Law 599, 81st Congress, approved June 30, 1950 it was further extended to July 9, 1951.

ALL INFORMATION CONTAINED  
HEREIN IS UNCLASSIFIED  
DATE 6/3/91 BY SP-5C/DIV

65-2524-1111  
ENCLOSURE

July 13, 1950

PROPOSED CHANGE IN  
FBI HANDBOOK, PART III, CHAPTER 69  
SELECTIVE SERVICE ACT, 1948  
(Sec. 90 - M. of I. - Vol. III)

- I. STATUTES
  - A. Criminal Provisions  
Sec. 12, T 50 (Appendix Section 462; Sec. 12, Title I,  
Public Law 759, 80th Congress)
  - B. Reemployment Provisions  
Sec. 9, T 50 (Appendix Section 459; Sec. 9, Title I,  
Public Law 759, 80th Congress)
  - C. Statute of Limitations  
Three years from date of offense unless offense is a  
continuing one.
  - D. Extensions of Act  
Public Law 572, 81st Congress extended the Act to  
July 9, 1950 and Public Law 599, 81st Congress extended  
the Act to July 9, 1951.

ALL INFORMATION CONTAINED  
HEREIN IS UNCLASSIFIED  
DATE 6/3/91 BY SP-SC/bmy

66-2554-711

ENCLOSURE

THE DIRECTOR  
THE EXECUTIVES' CONFERENCE

July 18, 1950

~~SPECIAL SERVICE CONTACTS~~

ALL INFORMATION CONTAINED  
HEREIN IS UNCLASSIFIED  
DATE 4/2/91 BY SP-5C/pk

On July 17, 1950, the Executives' Conference, consisting of Messrs. Tolson, Ladd, Nichols, F. H. McIntire, Rosen, Mohr, Parsons, Tracy, Glavin and Belmont, considered the advisability of revitalizing the Special Service Contacts Program in view of the present international situation.

As a result of numerous offers received from prominent and distinguished persons throughout the country to be of assistance to the FBI, the Director conceived the idea of establishing, immediately after the declaration of war, a Special Service Contact Desk in order that the offers made by these individuals could be used to the fullest extent. On December 24, 1941, instructions concerning the utilization of these individuals were sent to all SACs, and on December 26, 1941, a Special Service Contact Desk was established at the Seat of Government and a centralized Special Service Contact file was created.

The list was restrictive, never amounting to more than 250 names. No pressure was exerted to solicit these special service contacts. Emphasis was placed on keeping these volunteers active by giving them appropriate assignments. Quarterly reports of accomplishments were submitted until this program was discontinued about April 5, 1946.

The Executives' Conference voted unanimously in favor of the re-establishment of this program at the present time.

In the event you approve, a Special Service Contact Desk will be set up and the program will be reinstituted at once. The Special Service Contact Desk will be set up in the Correlation-Liaison Section of the Security Division.

Respectfully,  
For the Conference.

CC - Mr. H. H. Clegg  
Mr. A. H. Belmont

AHB:tlc

Clyde Tolson

RECORDED - 77  
INDEXED - 77

166-2554-7918  
JUL 21 1950

JUL 25 1950

THE DIRECTOR

July 14, 1950

THE EXECUTIVES' CONFERENCE

PLANT INFORMANT PROGRAM

ALL INFORMATION CONTAINED

HEREIN IS UNCLASSIFIED

DATE 6/4/91 BY SP-5 CJP/PAK

In view of the current international situation and the Bureau's responsibilities in the field of sabotage, espionage and subversive activities, the Executives' Conference on July 13, 1950, considered the advisability of reactivating the program of developing confidential plant informants, which was in effect during World War II.

In 1940, ONI and G-2 requested that the Bureau develop undercover informants in certain industrial plants in lieu of placing Special Agents in those plants in undercover status. Instructions were issued to the field in September, 1940. As of December, 1944, we had 85,219 informants listed in a total of 14,529 plants throughout the country. The program was discontinued approximately November 26, 1945.

At the present time we have two programs involving contacts at plants which have been in effect for some time.

The first of these programs is entitled "Procli" (Protection of Classified Information) which is based on a list of plants periodically furnished to us by the Armed Forces. Agents in the field are required to contact the security officers handling the classified projects to advise them of the jurisdiction of the Bureau and to insure that any violations coming within our jurisdiction are immediately reported to us. The number and identity of plants involved in this program is subject to constant change with shifting contracts. However, they number over a thousand.

The second program is entitled "Vital Facilities, the National Military Establishment." Under this program periodical lists of vital facilities, vital utilities and critical points of transportation and communications systems, which are considered to be of primary interest to the National Military Establishment in the event of a sudden outbreak of hostilities and which are to receive priority attention in plans for the defense of the United States, are furnished by the National Military Establishment to the Bureau. This list of facilities is periodically subject to change, but numbers approximately 2,500. Under this program, Agents in the field are required to develop sources and contacts within the facilities to insure that the Bureau's jurisdiction is understood and that any violations are reported immediately to the Bureau. The field is required to satisfy itself that it has sufficient contacts and sources within each facility to insure prompt reporting of any violations.

In neither of the above programs are confidential informants developed as such and, of course, the plants and facilities considered under these programs are restricted to those of a most vital nature or those handling classified contracts. The number of plants by no means compares with the total of 14,529 in which the Bureau had informants as of December, 1944.

Tolson \_\_\_\_\_  
Ladd \_\_\_\_\_  
Clegg \_\_\_\_\_  
Glavin \_\_\_\_\_  
Nichols \_\_\_\_\_  
Rosen \_\_\_\_\_  
Tracy \_\_\_\_\_  
Harbo \_\_\_\_\_  
Tele. Room \_\_\_\_\_  
Nease \_\_\_\_\_  
Gandy \_\_\_\_\_

SEP 14 1950

CC - Mr. H. H. Clegg

Mr. J. P. Mohr

AHB:tlc

SEP 8 1950

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ORIGINAL COPY FILED IN



MEMORANDUM FOR THE DIRECTOR

The disadvantages of reactivating this program are:

(1) It will require a great deal of administration at the Seat of Government and will require a great deal of investigative time on the part of field personnel. This will be an additional load on the field which is already carrying a heavy burden.

(2) While thousands of informants were developed during the last program, the number of worthwhile cases reported to the Bureau through those informants was practically negligible.

The advantages are:

(1) Merely because informants did not report sabotage cases to us in the past does not mean that they will not report them in the future.

(2) The widespread and general knowledge that the FBI has informant coverage in plants is of itself a deterrent to sabotage and espionage within the plants.

(3) In the event of sabotage or espionage in a plant, the Bureau would be open to criticism if we had not developed informants within the plant, anticipating such violations. This would be true even though the informants did not report the violation to us.

The Executives' Conference, consisting of Messrs. Tolson, Ladd, Tracy, Parsons, Mohr, Rosen, F. H. McIntire, Nichols and Belmont, were unanimously of the opinion that because of the present international situation the plant informant program should be reactivated at this time.

In order to handle this appropriately, it would be necessary to set up a separate desk in the Internal Security Section of the Security Division and an additional Supervisor would be required. During the carrying out of the previous program, several Supervisors were required at the Seat of Government for supervision and additional Supervisors may be necessary as the program progresses. In the event you approve, immediate steps will be taken to re-institute the plant informant program.

Respectfully,  
For the Conference

Clyde Tolson

The Director

July 20, 1950

The Executives Conference

ALL INFORMATION CONTAINED  
HEREIN IS UNCLASSIFIED  
DATE 6/9/91 BY SP-5 CJB/7

The Executives Conference of July 19, 1950, consisting of Messrs. Tracy, Parsons, Mohr, Ladd, Belmont, McIntire for Glegg, Rosen and Glavin, considered a request made by the Washington Field Office that a small panel truck equipped with radio, X-ray mirrors, and similar equipment be purchased for use by the Washington Field Office.

The Conference was advised that the Washington Field Office has stated that for all practical purposes the entire official personnel of foreign countries are located in Washington, D. C. The Washington Field Office is engaged in many espionage and internal security cases involving this type of personnel. It also has an investigative problem pertaining to the coverage of the Communist Party. Numerous surveillances are conducted and the Washington Field Office is in need of motor vehicles providing security and camouflage to assist in the critical surveillances which are conducted. That office operates regularly scheduled physical surveillances every day of the year and also conducts spot surveillances arising from developments in various cases.

It was pointed out to the Conference that three such trucks are presently on order for the Boston, Detroit, and Seattle Offices, and that at the present time we have three such trucks in use, one assigned to New York, one assigned to Chicago, and another assigned to San Francisco.

The Executives Conference recommends approval of the purchase of such a panel truck for the Washington Field Office at such time as our 1951 appropriation is approved.

Respectfully,  
For the Conference

*That is the  
appropriate  
list?*

Tolson \_\_\_\_\_

Ladd \_\_\_\_\_

Glegg \_\_\_\_\_

Glavin *cc* - Mr. H. H. Glegg

Nichols \_\_\_\_\_

Rosen \_\_\_\_\_

Tracy \_\_\_\_\_

Harbo *WRC:dkc*

Mohr \_\_\_\_\_

Tele. Room \_\_\_\_\_

Nease \_\_\_\_\_

Gandy \_\_\_\_\_

Clyde Tolson

RECORDED - 77

INDEXED - 77

JUL 21 1950

7919

JUL 25

THE DIRECTOR

7/18/50

THE EXECUTIVES CONFERENCE

U. S. FISH AND WILDLIFE SERVICE  
INTERIOR DEPARTMENT  
FBI NATIONAL ACADEMY

ALL INFORMATION CONTAINED  
HEREIN IS UNCLASSIFIED  
DATE 6/4/91 BY SP-5 CJB/HY

The Executives Conference, consisting of Messrs. Tolson, Glavin, Tracy, Parsons, Mohr, Nichols, Rosen, Laughlin and F. H. McIntire, considered the request of Mr. C. H. Lawrence of the Enforcement Division, U. S. Fish and Wildlife Service of the Interior Department, that his organization be permitted to send two enforcement officers to the National Academy. Mr. Lawrence explained to Mr. C. Dallas Mobley of the Training and Inspection Division that his organization is planning to conduct regional training schools within the Service and therefore desires to have two men trained as instructors. Mr. Lawrence has advised that 95% of the work of his Division is in the enforcement field.

Applicants have been accepted for the National Academy from the U. S. Park Police, Public Buildings Administration, and National Park Service, all of which are in the Interior Department. Since applicants have been accepted from the other enforcement divisions in the Interior Department the Conference was of the opinion that our declining to accept applicants from the U. S. Fish and Wildlife Service would be inconsistent. The Conference was also of the opinion that these men could be of considerable service to our investigators in the field.

RECOMMENDATION:

The Conference unanimously recommended that two representatives of the U. S. Fish and Wildlife Service be accepted at separate Sessions of the Academy. If you approve, Mr. C. H. Lawrence, Enforcement Division, U. S. Fish and Wildlife Service, will be appropriately advised.

Respectfully,  
For the Conference

RECORDED - 34

Clyde A. Tolson

JUL 21 1950

INDEXED - 34

Tolson  
Ladd  
Clegg  
Glavin  
Nichols  
Rosen  
Tracy  
Harbo  
Belmont  
Mohr  
Tele. Room  
Nease  
Gandy

cc - Mr. Mohr

Mr. Clegg

FHM:mfc

50 JUL 25 1950

*I will go along but I don't see what we give in training will be practical to them. I don't see what service they will be to us & I think we ought to draw a line somewhere otherwise we will be accepting almost any Govt. agency which applies in respect of its remoteness from actual police work.*

The Director

July 17, 1950

A. Rosen

PHYSICAL SURVEILLANCE;  
INTERVIEWING; SUBJECTS AND SEIZURES

ALL INFORMATION CONTAINED  
HEREIN IS UNCLASSIFIED  
DATE 8/3/91 BY SP-5 CJP/MT

Attached hereto is a draft of a proposed Bureau Bulletin bringing to the attention of the field recent observations on the handling of captioned matters. This Bulletin cites several incidents and makes suggestions for correction thereof. It is based on consideration given to these problems by representatives of the Training and Inspection Division, the Security Division and the Investigative Division. It should be helpful to all field divisions in holding a complete discussion of these subjects at the next Agents' field conference.

Attached hereto is an SAC letter to the field requesting that at the next Agents' conference captioned subjects are to be assigned to qualified and experienced Special Agent personnel to lead a discussion on the separate subjects of surveillances; arrests, interviews and confessions; and searches and seizures. The attention of the Special Agents in Charge is being directed to Sections 2 and 3 of the Manual of Instructions covering such topics and to the currently proposed Bureau Bulletin.

Attachment

CJP:scb

ADDENDUM: AR:FE 7-18-50

Unanimously approved by the Executives' Conference. Those in attendance were Messrs. Tolson, Ladd, Belmont, Glavin, McIntire, Mohr, Parsons and Rosen.

Respectfully  
For the Conference

Clyde Tolson

Mr. Tolson  
Mr. E. A. Tamm  
Mr. Clegg  
Mr. Glavin  
Mr. Ladd  
Mr. Nichols  
Mr. Rosen  
Mr. Tracy  
Mr. Egan  
Mr. Gurnea  
Mr. Harbo  
Mr. Mohr  
Mr. Pennington  
Mr. Quinn Tamm  
Tele. Room  
Mr. Nease  
Miss Gandy

RECORDED - 143

INDEXED - 143

JUL 25 1950

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BoB DL

The Director

July 19, 1950

The Executives Conference

ALL INFORMATION CONTAINED  
HEREIN IS UNCLASSIFIED  
DATE 6/4/91 BY SP-5CJ/PM

The Executives Conference of July 13, 1950, consisting of Messrs. Tolson, McIntire for Clegg, Rosen, Belmont, Ladd, Mohr, Parsons for Harbo, Tracy, Nichols and Glavin, were advised that the following firearms are either stored in the Gun Room at Washington or in storage at the FBI Academy, Quantico, Virginia:

.38 Super Automatic	203
.45 Automatic	12
.22 Woodsman Automatic	2
.357 Magnum 4 1/2" bbl.	6
.357 Magnum 6" bbl.	1
.38 Police Positive Revolver	3
.32 Pocket Positive Revolver 2 1/2"	13
.38 Detective Special Revolver 2"	2
.38 S & W Revolver 4" bbl.	14
.38 S & W Revolver 6" bbl.	5
.22 Official Police Revolver 6" bbl.	2
.38 Official Police Revolver 6" bbl.-heavy and light bbls.	14
.38 Official Police Revolvers 4" bbl.	1600
Thompson Submachine Guns	83
Remington Rifles	58
Remington Shotguns	14
Gas Guns	100
Thompson Submachine Guns	48
Remington Shotguns, Model 31	36
Winchester .351 Rifles	17
Winchester Model 52, .22 Caliber Rifles	4
Gas Guns	2
Remington Model 81 Rifle	1

The Conference felt that the above-mentioned weapons are sufficient in number to take care of any emergency which might arise in Washington in connection with the present international condition.

Tolson \_\_\_\_\_  
Ladd \_\_\_\_\_  
Clegg \_\_\_\_\_  
Glavin \_\_\_\_\_  
Nichols \_\_\_\_\_  
Rosen \_\_\_\_\_  
Tracy \_\_\_\_\_  
Harbo \_\_\_\_\_  
Mohr \_\_\_\_\_  
Tele. Room \_\_\_\_\_  
Nease \_\_\_\_\_  
Gandy \_\_\_\_\_

Respectfully,  
For the Conference

RECORDED - 14

INDEXED - 14

Clyde Tolson

66-2554-1922

Mr. H. H. Clegg

Mr. Mohr

5 JUL 25 1950

7/19/50

THE DIRECTOR

THE EXECUTIVES CONFERENCE

~~SECURITY~~ <sup>of</sup> BUREAU IDENTIFICATION BADGES

ALL INFO CONTAINED  
HEREIN IS UNCLASSIFIED  
DATE 6/9/91 BY SP-5 CIP/PA

The Executives Conference, consisting of Messrs. Tolson, Glavin, Tracy, Parsons, Mohr, Ladd, Belmont, Rosen, and F. H. McIntire, considered the security of Bureau identification badges.

During the recent security check it was noted that some employees have been leaving their identification badges in unlocked desk drawers overnight. In all cases noted, however, the doors to the offices in which these desks were located were locked. The Conference considered the possibility that some unauthorized person who might secure one of these badges could use it as identification and gain entry to any of the Bureau space.

RECOMMENDATION:

The Conference unanimously recommended that these identification badges either be kept on the person or if the employees desired to leave them at the Bureau overnight that they be placed in securely locked cabinets. If you concur, there is attached a memorandum to all Seat of Government employees containing appropriate instructions.

Respectfully,  
For The Conference

C. Tolson

RECORDED - 14

INDEXED - 14

cc - Mr. Mohr  
Mr. Clegg

Tolson \_\_\_\_\_  
Ladd \_\_\_\_\_  
Clegg \_\_\_\_\_  
Glavin \_\_\_\_\_  
Nichols \_\_\_\_\_  
Rosen \_\_\_\_\_  
Tracy \_\_\_\_\_  
Harbo \_\_\_\_\_  
Belmont \_\_\_\_\_  
Mohr \_\_\_\_\_  
Tele. Room \_\_\_\_\_  
Nease \_\_\_\_\_  
Gandy \_\_\_\_\_

PHM:mfc  
Attachment

50 JUL 25 1950



The Director

July 20, 1950

The Executives Conference

ALL INFORMATION CONTAINED  
HEREIN IS UNCLASSIFIED  
DATE 6/3/81 BY SP-5 CJP/MP

The Executives Conference of July 17, 1950, consisting of Messrs. Tolson, McIntire for Clegg, Rosen, Ladd, Parsons for Harbo, Mohr, Tracy, Belmont, Nichols and Glavin, considered a proposed Bureau Bulletin to all investigative employees concerning voucher matters, wherein there were listed some twenty items in which difficulty has been experienced by the Bureau in handling Agents' expense vouchers.

The Conference recommends approval of the Bulletin as prepared.

Respectfully,  
For the Conference

Clyde Tolson

CC: Mr. H. H. Clegg  
Mr. Mohr

WRG:VH

Tolson \_\_\_\_\_  
Ladd \_\_\_\_\_  
Clegg \_\_\_\_\_  
Glavin \_\_\_\_\_  
Nichols \_\_\_\_\_  
Rosen \_\_\_\_\_  
Tracy \_\_\_\_\_  
Harbo \_\_\_\_\_  
Mohr \_\_\_\_\_  
Tele. Room \_\_\_\_\_  
Nease \_\_\_\_\_  
Gandy \_\_\_\_\_

RECORDED - 14

INDEXED - 14

166-2554-7924  
JUL 25 1950  
AS

50 JUL 25 1950

The Director

July 19, 1950

The Executives Conference

*Interviewing of Agents*

The Executives Conference consisting of Messrs. Tolson, Glavin, Quinn Tamm, Parsons, Belmont, Ladd, Rosen, McIntire, Carlson and Nichols considered the proposed letter to Agents in Charge pointing out that the Bureau will not approve photographing of an Agent in a hospital or permit an Agent to give an interview. The Conference was unanimous in recommending that any such matter should be cleared with the Bureau and that the attached letter, which has been revised, should be sent out.

Respectfully,  
For the Conference

Clyde Tolson

CC - Mr. Mohr  
Mr. Clegg

ALL INFORMATION CONTAINED  
HEREIN IS UNCLASSIFIED  
DATE 4/4/90 BY SP-5 C/BM

LBN:mrh

Tolson \_\_\_\_\_  
Ladd \_\_\_\_\_  
Clegg \_\_\_\_\_  
Glavin \_\_\_\_\_  
Nichols \_\_\_\_\_  
Rosen \_\_\_\_\_  
Tracy \_\_\_\_\_  
Harbo \_\_\_\_\_  
Mohr \_\_\_\_\_  
Tele. Room \_\_\_\_\_  
Nease \_\_\_\_\_  
Gandy \_\_\_\_\_

INDEXED - 93

RECORDED - 93

JUL 20 11 19 AM '50  
U.S. DEPT. OF JUSTICE  
RECEIVED - DIRECTOR

66-2554-7925  
JUL 25 1950

50 JUL 25 1950

The Director

July 20, 1950

The Executives Conference

ALL INFORMATION CONTAINED  
HEREIN IS UNCLASSIFIED  
DATE 4/4/91 BY SP-5C/1018

The Executives Conference of July 17, 1950, consisting of Messrs. Tolson, McIntire for Clegg, Rosen, Ladd, Parsons for Harbo, Mohr, Tracy, Belmont, Nichols and Glavin, considered a suggested letter to all Special Agents in Charge concerning bond withholdings, wherein it was suggested that when authorizations are made for withholding funds for the purchase of bonds or notice of change in such authorization, the employee indicate on the card his office of assignment, together with his title, i.e., Special Agent, Stenographer or Clerk.

The Conference was advised that it was felt such a procedure was necessary since there are a number of employees having similar names with the possibility that errors will be made from time to time in charging the proper employee's account.

The Conference recommends approval of the letter as prepared.

Respectfully,  
For the Conference

Clyde Tolson

CC: Mr. H. H. Clegg  
Mr. Mohr

RECORDED - 27

INDEXED - 21

WRG:VH

Tolson \_\_\_\_\_  
Ladd \_\_\_\_\_  
Clegg \_\_\_\_\_  
Glavin \_\_\_\_\_  
Nichols \_\_\_\_\_  
Rosen \_\_\_\_\_  
Tracy \_\_\_\_\_  
Harbo \_\_\_\_\_  
Mohr \_\_\_\_\_  
Tele. Room \_\_\_\_\_  
Nease \_\_\_\_\_  
Gandy \_\_\_\_\_

JUL 25 1950

66-2584-7926

JUL 25 1950

THE DIRECTOR

July 18, 1950

THE EXECUTIVES' CONFERENCE

\* COMMUNISTS IN INDUSTRY

ALL INFORMATION CONTAINED

HEREIN IS UNCLASSIFIED

DATE 5/3/91 BY SP-5 CJB/BJP

On July 14, 1950, the Executives' Conference was advised that we have received at least two requests from industry for the identity of Communists employed in industry. Specifically, by letter dated July 5, 1950, SAC Hood, Los Angeles, advised that representatives of the Union Pacific and Santa Fe Railroads had contacted him on instructions from their headquarters to obtain from the Los Angeles Office a list of known Communists who might be working for the Union Pacific and Santa Fe Railroads in that area.

On July 12, 1950, SAC Wall advised from Albany that he had received a request from a Vice President of the General Electric Company, Schenectady, New York, for recommendations as to how General Electric could better augment its protection program and whether it would be possible for Mr. Wall to check a list of some 4,000 names of individuals employed in the Turbine Plant of General Electric. In both of these instances, the SACs properly advised the requesting organizations that the Bureau could not perform this function. The attention of the Munitions Board has been called to the request of General Electric which is in the nature of a request for a plant survey.

Inasmuch as it is apparent that the Bureau will receive an increasing number of requests from industry for the identity of Communists working in particular plants, the Conference considered the Bureau's position relative to such requests. The Conference, consisting of Messrs. Tolson, Ladd, Tracy, Parsons, Mohr, Rosen, F. H. McIntire, Glavin, Nichols, and Belmont, was of the opinion that the Bureau should continue to answer such inquiries as we have in the past, pointing out the confidential nature of FBI files and the restrictions imposed by the Attorney General.

It was the opinion of the Executives' Conference that a letter should be directed to the Attorney General, pointing out that we have received such requests and will undoubtedly receive additional requests in the future and that we will reply to the requests in the same manner as we have handled them in the past. The Conference felt that such a letter to the Attorney General would be desirable, inasmuch as Charles E. Wilson, of General Electric, according to SAC Wall, addressed a telegram dated June 30, 1950, to the Attorney General, requesting that information as to the identities of Communists employed in industry be made available to industry.

RECORDED - 102

A proposed letter to the Attorney General is attached for your approval.

INDEXED - 102  
Respectfully,  
For the Conference

Tolson \_\_\_\_\_  
Ladd \_\_\_\_\_  
Clegg \_\_\_\_\_  
Glavin \_\_\_\_\_  
Nichols \_\_\_\_\_  
Rosen \_\_\_\_\_  
Tracy \_\_\_\_\_  
Harbo \_\_\_\_\_  
Mohr \_\_\_\_\_  
Tele. Room \_\_\_\_\_  
Nease \_\_\_\_\_  
Gandy \_\_\_\_\_

Attachment

CC - Mr. H. H. Clegg

Mr. J. P. Mohr

54 JUL 26 1950

Clyde Tolson

THE DIRECTOR

July 19, 1950

The Executives Conference

~~COMPLETE DATE OF BIRTH ON ALL INDEX CARDS~~  
~~IDENTIFICATION DIVISION~~

ALL INFORMATION CONTAINED  
HEREIN IS UNCLASSIFIED  
DATE 6/3/91 BY SP-5 CIP/PA

The Executives Conference consisting of Messrs. Tolson, Ladd, Glavin, Rosen, Mohr, Belmont, Parsons, and Tracy on July 18, 1950, considered a suggestion of Miss [redacted] of the Identification Division that the complete date of birth be placed on all index cards.

b6  
b7C

For the Director's information, for many years the age of the individual has appeared on the index card as, for example, 25 - 29, indicating 25 years of age in 1929. In view of the fact that the files in the Identification Division are now so large it would be of assistance in searching common names particularly if the month, day, and year of birth were shown on the index card. It would be particularly of value in the noncriminal file. The additional typing involved would be negligible.

It was further suggested that where the date of birth does not appear but merely the age, this being particularly true on original fingerprint cards, the year of birth be shown, i.e. 1904 rather than 25 - 29 which is the present procedure.

b6  
b7C

The Executives Conference unanimously recommended approval of the suggestions. If you approve, there is attached a letter to Miss [redacted] thanking her for the suggestion.

Respectfully,  
For the Conference,

Clyde Tolson

Attachment

cc - Mr. Clegg  
Mr. Mohr

BT:scm

RECORDED - 102  
INDEXED - 102

66-2554 - 7928

Tolson \_\_\_\_\_  
Ladd \_\_\_\_\_  
Clegg \_\_\_\_\_  
Glavin \_\_\_\_\_  
Nichols \_\_\_\_\_  
Rosen \_\_\_\_\_  
Tracy \_\_\_\_\_  
Harbo \_\_\_\_\_  
Mohr \_\_\_\_\_  
Tele. Room \_\_\_\_\_  
Nease \_\_\_\_\_  
Gandy \_\_\_\_\_

34 JUL 20 1950

THE DIRECTOR

July 18, 1950

THE EXECUTIVES' CONFERENCE

SECURITY INDEX

ALL INFORMATION CONTAINED  
HEREIN IS UNCLASSIFIED

DATE 5/4/91 BY SP-5 CIP/

On July 18, 1950, in view of the fact that the conversion of the Security Index to the IBM has been completed and the new system will very shortly go into operation, the attached SAC Letter was prepared, advising the field of the procedure to be followed and at the same time to point out certain errors which have been committed by the field in handling the Security Index.

The Executives' Conference, consisting of Messrs. Tolson, Ladd, Glavin, Parsons, Mohr, Rosen, F. H. McIntire, Nichols, and Belmont, recommended that the letter be approved and sent out to the field.

In the event you approve, the letter will be disseminated.

Respectfully,  
For the Conference

Clyde Tolson

Attachment

AHB:tlc

Tolson \_\_\_\_\_  
Ladd \_\_\_\_\_  
Clegg \_\_\_\_\_  
Glavin \_\_\_\_\_  
Nichols \_\_\_\_\_  
Rosen \_\_\_\_\_  
Tracy \_\_\_\_\_  
Harbo \_\_\_\_\_  
Mohr \_\_\_\_\_  
Tele. Room \_\_\_\_\_  
Nease \_\_\_\_\_  
Gandy \_\_\_\_\_

CC - Mr. H. H. Clegg  
Mr. J. P. Mohr

JUL 26 1950

RECORDED - 77  
INDEXED - 77  
JUL 25 1950

RECEIVED

JUL 10 1950



MR. LADD

May 31, 1950

A. H. BELMONT

INTERNAL SECURITY - ESPIONAGE CONFERENCE

ALL INFORMATION CONTAINED  
HEREIN IS UNCLASSIFIED  
DATE 6/3/91 BY SP-5CJ/DPF

PURPOSE:

To recommend that a two-day conference be held at the Bureau on June 26 and 27, 1950, for representatives from the fourteen Bureau Divisions handling the bulk of security work to acquaint them with recent developments and policies and to discuss existing problems and ways and means of increasing our security coverage and "forging ahead" in this phase of our work.

OBSERVATIONS:

In order to obtain maximum coverage and effectiveness in our security work with the limited personnel available, it is necessary that there be complete understanding on the part of the field offices of the Bureau's objectives and policies. It is also believed necessary that there be frequent examinations of our policies, our problems in effecting adequate coverage, and discussion of the ways and means of increasing our coverage. It is believed important that from time to time we obtain the views and suggestions of the field offices and examine the various problems which arise in the field.

The field supervisors are the "key men" with regard to security investigations in the field. They have the responsibility for direct planning of the security work and supervising the investigations. They are in close contact with the investigating Agents and are close to the various problems that arise in the field. They should be thoroughly familiar with all of the Bureau's objectives and policies and should be in the best position to offer constructive suggestions for the improvement of our security work. A conference of these "key men" with representatives of the Security Division should accomplish not only a mutual understanding of Bureau objectives and policies, but should produce suggestions for increasing our security coverage.

It is believed that such a conference should be held in an informal "panel forum" manner to encourage the full participation of all persons in attendance. With respect to each subject matter discussed, the Bureau objectives, policies and procedures to date will be briefly summarized, followed by discussion of the various problems, the possible solutions thereof, and/or suggestions for changes in policies or procedures.

Suggestions arising during the conference as to policy or procedure will be written up and submitted for consideration.

RECOMMENDATION:

It is recommended that a two-day conference be held at the Bureau on June 26 and 27, 1950, to be attended by those Bureau representatives from the fourteen Bureau Divisions handling the bulk of our security work who are directly responsible for administering the Security Program. Mr. Ladd will be present, whenever possible, during the conference. Mr. Belmont will personally handle the conference.

Tolson \_\_\_\_\_  
Ladd \_\_\_\_\_  
Clegg \_\_\_\_\_  
Glavin \_\_\_\_\_  
Nichols \_\_\_\_\_  
Rosen \_\_\_\_\_  
Tracy \_\_\_\_\_  
Harbo \_\_\_\_\_  
Mohr \_\_\_\_\_  
Tele. Room \_\_\_\_\_  
Nease \_\_\_\_\_  
Gandy \_\_\_\_\_

AHB:tlc

RECORDED - 104

JUL 25 1950  
66

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MEMORANDUM FOR MR. LADD

Mr. Henrich and Mr. Baumgardner will be in attendance throughout, and the briefing as to Bureau policies, objectives and procedures, as each subject is taken up, will be presented by the appropriate representative of the Security Division. The Inspection and Training Division will be invited to attend.

There is attached for your approval a letter directed to the offices enumerated below, furnishing a list of subject matters which will be discussed at the conference and instructing that the representatives designated to attend should come to the conference prepared to participate fully in the discussion. The following field personnel is being instructed to attend the conference. The selection is based on personnel directly responsible for administering the Security Program in the designated offices:

Albuquerque	-	SAC P. Wily
Baltimore	-	ASAC R. J. Lally
Boston	-	Supervisor Phillip M. Breed
Chicago	-	Supervisor [redacted]
Cleveland	-	Supervisor [redacted]
Detroit	-	ASAC Paul Shine
Los Angeles	-	Supervisor [redacted]
New York	-	Supervisor [redacted]
Philadelphia	-	Supervisor [redacted]
Pittsburgh	-	ASAC E. J. Powers
San Francisco	-	Supervisor [redacted]
Seattle	-	Supervisor [redacted]
Washington Field	-	Supervisor [redacted]
Newark	-	Supervisor [redacted]

b6  
b7C

This conference is being planned along lines of a down-to-earth discussion which will prove valuable both to the Seat of Government and the field.

ADDENDUM:

June 1, 1950

This matter was taken up at the Executives' Conference and unanimously approved on the morning of June 1, 1950. Present at the Executives' Conference were Messrs. Tolson, Glavin, Tracy, Harbo, Mohr, Rosen, McGuire, McIntire, and Belmont. In the event the Director approves, the field will be notified at once.

AHB:tlc

OK  
21

THE DIRECTOR

July 19, 1950

THE EXECUTIVES' CONFERENCE

\*LABOR MANAGEMENT RELATIONS ACT - 1947

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HEREIN IS UNCLASSIFIED  
DATE 6/3/79 BY SP-5 CIP/HF

The Executives' Conference, consisting of Messrs. Tolson, Ladd, F. H. McIntire, Rosen, Mohr, Parsons, Tracy, and Belmont, on July 19, 1950, recommended unanimously that the attached Bureau Bulletin be sent out to acquaint the field with procedures in locating non-Communist affidavits required under the Labor Management Relations Act of 1947. In the event you approve, it will be disseminated.

Respectfully,  
For the Conference

Clyde Tolson

Attachment

AHB:tlc

Tolson \_\_\_\_\_  
Ladd \_\_\_\_\_  
Clegg \_\_\_\_\_  
Glavin \_\_\_\_\_  
Nichols \_\_\_\_\_  
Rosen \_\_\_\_\_  
Tracy \_\_\_\_\_  
Harbo \_\_\_\_\_  
Mohr \_\_\_\_\_  
Tele. Room \_\_\_\_\_  
Nease \_\_\_\_\_  
Gandy \_\_\_\_\_

CC - Mr. H. H. Clegg  
Mr. J. P. Mohr

RECORDED - 29  
INDEXED - 29

66-2554-7932

JUL 25 1950

54 JUL 26 1950

The Director

July 20, 1950

The Executives Conference

ALL INFORMATION CONTAINED  
HEREIN IS UNCLASSIFIED  
DATE 13/9/91 BY SP-5C/pjw

The Executives Conference of July 17, 1950, consisting of Messrs. Tolson, McIntire, For Clegg, Rosen, Ladd, Parsons for Harbo, Mohr, Tracy, Belmont, Nichols and Glavin, considered a suggestion made by [redacted] that when a field office sends in an enclosure that this enclosure be placed in a brown, clasped envelope 8 1/2 x 11. If this is done by the field office, it would save the routers in the Files Section extra handling of the enclosures. Miss [redacted] felt that if this suggestion, which was made before, was approved, it would save time at the Seat of Government. Miss [redacted] has already been thanked for her suggestion.

b6  
b7C

The Conference was further advised that a memorandum has been prepared by Special Agent L. E. Short of the Files Section which sets forth that the Bureau by memorandum dated April 27, 1944, pointed out the desirability of the Records Section viewpoint of using 8 1/2 x 11 clasped envelopes; that standardizing the sizes of envelopes used by the Routing Unit of the Records Section would facilitate the filing of enclosures.

Glavin pointed out to the Conference that he had observed enclosures coming into the Bureau in different types of envelopes; that it was necessary for the routing clerks in the Files Section to place such enclosures in the regular 8 1/2 x 11 brown clasped envelope, and that, if the field divisions utilized the standard 8 1/2 x 11 envelope, there would be considerable time saved in the Files Section in not having to again handle these exhibits.

Mr. Short pointed out when it is necessary for the Routing Unit to replace the envelope furnished by the field office, a certain amount of duplication exists. However, he felt that the employees in the Routing Unit of the Records Section can more effectively determine the need for utilizing envelopes for enclosures than the several field divisions and thereby carry out the Bureau's desires in this regard. He also points out that consideration should be given to the possible increase in the cost of postage in requiring field divisions to furnish all enclosures in 8 1/2 x 11 envelopes.

Mr. Nichols felt that it would be desirable to have all enclosures sent in in the uniform 8 1/2 x 11 clasped envelope.

The Conference felt that it would be desirable to standardize exhibit envelopes so that there would not be duplicate handling of these exhibits and recommends, therefore, that appropriate instructions be issued to the field in this regard. Should the Director agree, the instructions will be prepared.

Respectfully,  
For the Conference

Clyde Tolson

52 JUL 27 1950  
cc: Mr. H. H. Clegg  
Mr. Mohr  
WRA: VJ

## Office Memorandum • UNITED STATES GOVERNMENT

TO : MR. TOLSON *W*

DATE: 7/20/50

FROM : J. P. MOHR

SUBJECT:

ALL INFORMATION CONTAINED  
HEREIN IS UNCLASSIFIED  
DATE 6/3/91 BY SP-5CJ/BR

Mr. Tolson	✓
Mr. Clegg	✓
Mr. Glavin	✓
Mr. Ladd	✓
Mr. Nichols	✓
Mr. Rosen	✓
Mr. Tracy	✓
Mr. Egan	✓
Mr. Gurnea	✓
Mr. Harbo	✓
Mr. Mohr	✓
Mr. Pennington	✓
Mr. Quinn Tamm	✓
Tele. Room	✓
Mr. Nease	✓
Miss Holmes	✓
Miss Gandy	✓

In accordance with your instructions I contacted the following members of the Executives Conference and instructed them that in the future and effective immediately all Executive Conference memoranda shall be prepared on typewriters equipped with script type or larger:

Messrs. Ladd, Tracy, Clegg, Glavin,  
Nichols, Belmont, Rosen, Parsons for  
Harbo, and Nease.

Mr. Carlson's secretary has a typewriter equipped with script type and any memoranda prepared by him will be prepared with such type.

In the future, therefore, all Executive Conference memoranda will be prepared on typewriters equipped with script type or larger.

JPM:DSS

*I am glad to hear this*

*J.P. Mohr*

RECORDED - 13

166-2554-7934  
AUG 1 1950

55 AUG 3 1950

TWO

THE DIRECTOR

June 8, 1950

The Executives Conference

SINGLE FINGERPRINT FILE  
SINGLE FINGERPRINT SECTION  
IDENTIFICATION DIVISION

ALL INFORMATION CONTAINED  
HEREIN IS UNCLASSIFIED  
DATE 4/3/91 BY SP-SCI/PM

The Executives Conference consisting of Messrs. Tolson, Rosen, Fred McIntire, Belmont, Harbo, Mohr, Glavin, and Tracy on June 7, 1950, considered a new file in the Single Fingerprint Section of the Identification Division to replace the present Single Fingerprint File.

For the Director's information, the Single Fingerprint File started in 1933 resulted in only six identifications actually made on the basis of the search of latent fingerprints through the file and no identification has been made since 1941. The General Appearance File consists of photographs of the individuals whose single fingerprints have been placed in the Single Fingerprint File. In addition, there are approximately 23,500 punch cards which include the physical characteristics of the individuals involved. No identification has been made in the General Appearance File.

It is therefore recommended the Single Fingerprint File and the General Appearance File be discontinued and made completely inactive, that no searches be made in either in the future except under some very unusual circumstance.

In lieu thereof, a new file has been devised for use in Bureau cases only. It is proposed that fingerprint cards of individuals known or reputed to be bank robbers, kidnapers, extortionists, bank burglars, and outstanding gangsters (this is the type now in the Single Fingerprint File) be prepared and filed by right and left hand under a new filing system devised in the Identification Division. The advantages are:

1. Only approximately 23 of the latent fingerprints contain sufficient pattern area for search through the Single Fingerprint File; however, under the proposed new file, the majority of the latent fingerprints submitted could be searched through the proposed file.
2. The proposed file would contain the photograph of all fingers on one hand which would enable a rapid comparison to be made against five fingers simultaneously. This is not possible in the present Single Fingerprint File.
3. Due to the fact more latent fingerprints could be searched, the percentage of possible identifications would be greatly increased by the new file.
4. The cost of reactivating the present Single Fingerprint File would be approximately \$42,000. To install the proposed file would cost approximately \$9,000.

Tolson \_\_\_\_\_  
Ladd \_\_\_\_\_  
Clegg \_\_\_\_\_  
Glavin \_\_\_\_\_  
Nichols \_\_\_\_\_  
Rosen \_\_\_\_\_  
Tracy \_\_\_\_\_  
Harbo \_\_\_\_\_  
Mohr \_\_\_\_\_  
Tele. Room \_\_\_\_\_  
Nease \_\_\_\_\_  
Gandy \_\_\_\_\_

cc - Mr. Clegg

Mr. Mohr

55 OCT 24 1950

RECORDED - 45  
66-2554-7935X  
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78 OCT 14 1950  
INITIALS ON ORIGINAL



5. The cost of maintenance of the Single Fingerprint File, if reactivated, would be approximately \$15,000 while the cost of maintaining the proposed file would be approximately \$9,000.
6. The administration of the file would be simpler inasmuch as clerical employees could do the greater portion of the work.
7. The present cost of classifying single fingerprints under the Eattley system is quite expensive while the new classification system for the right and left hand is very simple and is much less expensive.
8. When a subject receives a long penitentiary sentence, his prints can be easily and economically removed from the file for the period of the sentence. This is not practical in the Single Fingerprint File.

Sample guide cards and a right hand and left hand set of prints as they will appear in the proposed file are transmitted herewith.

A subcommittee consisting of Messrs. Rosen, Fred McIntire, Tracy, Glavin and Inspector Gearty carefully considered the matter and recommended favorably to the Conference. The entire Conference unanimously recommended approval of the suggestions.

Respectfully,  
For the Conference;

Clyde Tolson

Attachments

THE DIRECTOR

7-25-50

EXECUTIVES CONFERENCE

ALL INFORMATION CONTAINED

HEREIN IS UNCLASSIFIED

DATE 4/3/91 BY SP-5/BNH

The Executives Conference on 7-24-50, with Messrs. Glavin, Tracy, Parsons, Mohr, Ladd, Belmont, Rosen, Nichols and Clegg present, considered the communication from the Denver Office with reference to the Bureau's instructions that only one firearms instructor should be assigned to give police training in firearms in the field unless some special circumstance arises that would make additional assistance necessary and then the facts with recommendations should be submitted to the Bureau.

SAC Kramer indicates, because of the dangerous nature of the assignment, because of improvised but carefully selected and properly arranged Firearms Ranges and similar other reasons, he does not believe the Bureau's position to be a sound one.

The Executives Conference did not feel that they were adequate reasons or arguments to cause a change in the instructions recently issued. It is true that at Quantico some added instructors over and beyond the one instructor are often afforded in view of the fact that in these retraining courses and initial courses the instruction goes into matters of refinement and improving scores and individual tutoring is necessary. In Field Police Schools one instructor can give the instruction and qualified police officers from the departments whose personnel is being trained can aid in seeing that safety rules are being enforced even though they are not qualified firearms instructors and it would take a minimum amount of time for one Bureau firearms instructor to teach even the amateur police officer what safety rules are and call attention to any violation thereof. If these police supervisors are more adept and can afford personal tutoring, this is even better.

The Conference recommended no change in policy and there is attached hereto a letter to SAC Kramer calling attention to the fact that the policy announced has been carefully considered and asking for an explanation as to his concluding statements indicating first, he, in two schools that are already scheduled, did not intend to follow the Bureau's instructions and, secondly, that he wouldn't have any firearms training courses in the future.

Tolson \_\_\_\_\_  
Ladd \_\_\_\_\_  
Clegg \_\_\_\_\_  
Glavin \_\_\_\_\_  
Nichols \_\_\_\_\_  
Rosen \_\_\_\_\_  
Tracy \_\_\_\_\_  
Harbo \_\_\_\_\_  
Belmont \_\_\_\_\_  
Mohr \_\_\_\_\_  
Tele. Room \_\_\_\_\_  
Nease \_\_\_\_\_  
Gandy \_\_\_\_\_

cc-Mr. Mohr  
Mr. Clegg

Attachment

Respectfully,  
For the Conference

Clyde Tolson

RECORDED - 32

INDEXED - 32

66-2554-7936  
AUG 2 1950  
37

1 AUG 7 1950

THE DIRECTOR

June 27, 1950

JOINT COMMITTEE

SUGGESTION #463

EMPLOYEE: SA CURTIS E. THOMPSON

RE: NATIONAL FRAUDULENT CHECK FILE

MEMBERS PRESENT: H. H. Clegg  
R. T. Harbo  
S. K. McKee  
E. Scheidt

ALL INFORMATION CONTAINED  
HEREIN IS UNCLASSIFIED  
DATE 6/3/91 BY SP-5 CJB/PA

Executive  
Conference

SUGGESTION: That the Bureau undertake to furnish law enforcement agencies and, through them, other interested agencies such as banks, hotels, and stores, additional information concerning professional check passers. This, it is suggested, would be accomplished by the use of notices similar to the Identification Orders used on fugitives. The notices could be in two forms. One style or form would be used where the identity of the check passer is known; it would contain substantially the same information as presently appears on the Identification Order and, in addition, would have a photographic reproduction of a sample check of the type used by the individual concerned. In the second type of situation where the identity of the check passer has not been established, the notice would consist of a photographic reproduction of a specimen check used by the individual together with a brief statement concerning his modus operandi.

The proposal is that the Bureau would print and distribute such notices to local law enforcement agencies who, in turn, would distribute them to local business concerns most likely to be considered potential victims of the check passer as indicated by his prior method of operation. The Bureau would distribute the notices to the field offices; the field offices would distribute to the local law enforcement agencies who, in turn, would distribute them to the proper business concerns. Cancellation notices comparable to Apprehension Orders presently used would likewise be necessary. In support of the proposal, it was pointed out that the proposed procedure would aid local merchants in guarding against being victimized by the professional check passer and also would aid in apprehending them at the time they attempted to pass checks.

The proposal is intended to furnish more widely to interested agencies information which presently is available to the Bureau through the operation of the National Fraudulent Check File. The Chief of the Document Section of the Laboratory which is responsible for the National Fraudulent Check File is opposed to the proposal. Disadvantages which he points out are:

1. Expenses involved.
2. Duplication -- since some law enforcement agencies and also private chain stores already put out circulars similar to those proposed.
3. The proposal would increase the number of posters in circulation and this would result in each individual poster or notice receiving less attention.

NOT RECORDED  
JUL 10 1950

cc-Mr. Clegg  
Mr. Mohr  
RTH:AF

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4. There would be some instances wherein the subject of the notice would be apprehended by a local law enforcement agency but the FBI would not necessarily be notified and thus there would be a failure to cancel the notice.

5. In Bureau Identification Orders, the descriptive information is verified through recent investigation before the wanted notice is printed. If we were to prepare circulars in police check cases, the Bureau would have to rely on information furnished by the police which may not be entirely accurate. The Bureau would be blamed for any such inaccuracies.

6. The proposed procedure might result in persons being held in custody on open charges by local police while they try to prove identity of the suspect with the subject of a proposed circular.

The Investigative Division points out that in Bureau cases involving fraudulent check artists, there is no existing need for such new type notices because we constantly make use of Identification Orders and other circularization which may be of assistance in effecting such arrests of persons for whom Federal process is outstanding.

JOINT COMMITTEE CONSIDERATION: Unanimously unfavorable, in view of the foregoing disadvantages.

Tolson \_\_\_\_\_  
Ladd \_\_\_\_\_  
Clegg \_\_\_\_\_  
Glavin \_\_\_\_\_  
Nichols \_\_\_\_\_  
Rosen \_\_\_\_\_  
Tracy \_\_\_\_\_  
Harbo \_\_\_\_\_  
Mohr \_\_\_\_\_  
Tele. Room \_\_\_\_\_  
Nease \_\_\_\_\_  
Gandy \_\_\_\_\_

September 20, 1950

## PROPOSED CHANGE IN HANDBOOK MANUAL

ALL INFORMATION CONTAINED  
HEREIN IS UNCLASSIFIED  
DATE 6/3/91 BY SP-SC/DM1. STATUTE *D* EXECUTIVE CONFERENCE

Section 902(b) of the Civil Aeronautics Act of 1938 as amended, (Section 622(b) Title 49 USC) was amended by Public Law 635, approved August 3, 1950.

"Any person who knowingly and willfully forges, counterfeits, alters, or falsely makes any certificate authorized to be issued under this Act, or knowingly uses or attempts to use any such fraudulent certificate, and any person who knowingly and willfully displays or causes to be displayed on any aircraft, any marks that are false or misleading as to the nationality or registration of the aircraft, shall be subject to a fine of not exceeding \$1,000 or to imprisonment not exceeding three years, or to both such fine and imprisonment."

## 2. POLICY

(To be inserted as second paragraph under this Section)

Regulations of the Civil Aeronautics Board require that all aircraft shall display identification marks consisting of the Roman capital letter "N" denoted United States registration followed by the registration number.

## 3. INVESTIGATIVE PROCEDURE

The false certificate involved in a violation of this section should always be obtained if possible for evidence. Contact will usually have to be made with representatives of the Civil Aeronautics Administrator to ascertain whether certificates are genuine or spurious, and to ascertain whether any particular individual was issued a particular type of certificate at any given time. Particular attention should be given to cases involving individuals who are counterfeiting and issuing certificates on a commercial basis for profit and signed statements taken from individuals who have purchased such certificates.

With regard to marks on aircraft that are false or misleading as to nationality or registration, representatives of the Civil Aeronautics Administration should be consulted in order

66-3554-4  
NOT RECORDED  
142 OCT 12 1950

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58 OCT 28 1950

to determine in what manner the aircraft was illegally marked. If a violation is apparent the subject should be interviewed to determine the reason why false and misleading marks were placed on the aircraft.

Delete

Close contact should be maintained with the various Civil Aeronautics Authority representatives in the field since it is expected that most of the cases arising under this statute will first come to the attention of these men, who are charged with the inspection of air facilities and who are in constant touch with the aircraft industry.

4. VENUE - Delete



THE DIRECTOR

The Executives Conference

IDENTIFICATION

IDENTIFICATION DIVISION

SEPARATE SHEET OF CRIMINAL RECORDS FOR NOTATIONS

ALL INFORMATION CONTAINED  
HEREIN IS UNCLASSIFIED

DATE 6/3/91 BY SP-5 CJB/bay

b6  
b7C

The Executives Conference consisting of Messrs. Ladd, Glegg, Nichols, Glavin, Rosen, Belmont, Mohr, Parsons, and Tracy on July 24, 1950, considered a suggestion of Miss [redacted] of the Identification Division to have a separate sheet of the criminal record for notations showing where carbon copies of criminal records have been sent and another separate sheet for the entry of admitted arrests unsupported by fingerprints or special paragraphs et cetera.

The Conference was advised that the suggestion was carefully considered in the Identification Division and it was recommended against because it would mean an extra page to be handled by each typist, duplicator operator, duplicator examiner, and mail room employee. The difficulty presently encountered was caused by typists being careless in their work and special attention given to those employees who are careless from time to time as well as another suggestion which was placed into effect on a trial basis a short while ago makes the present recommendation unfavorable. There would be no saving of time or cost; however, there would be an increase in the addition of another page to the file.

The Conference unanimously recommended unfavorably as to the suggestion. There is transmitted herewith a letter to Miss [redacted] thanking her for her interest in making the suggestion.

b6  
b7C

Respectfully,  
For the Conference,

Clyde Tolson

cc - Mr. Glegg  
Mr. Mohr

Tolson ☒ Mr. Ladd  
Ladd ☐  
Glegg ☐  
Glavin ☐  
Nichols ☐  
Rosen ☐  
Tracy ☐  
Harbo ☐  
Mohr ☐  
Tele. Room ☐  
Nease ☐  
Gandy ☐

RECORDED - 32  
JUL 22 10 22 AM '50

RECEIVED - DIRECTOR  
JUL 1 1950  
INDEXED - 32

66-2554-7937  
JUL 4 1950  
37

The Director

July 25, 1950

The Executives Conference

ALL INFORMATION CONTAINED  
HEREIN IS UNCLASSIFIED  
DATE 6/3/91 BY SP-5 CJP/PM

The Executives Conference consisting of Messrs. Tolson, Glavin, Tracy, Parsons, Mohr, Ladd, Belmont, Rosen, McIntire and Nichols considered the matter of sending out newspaper mats in connection with the issuance of Identification Orders.

To cover all newspapers in the country it would require approximately 7,500 mats. To obtain this many mats 2 1/2 inches by 4 inches in size from the Government Printing Office would cost approximately \$265 or \$270. While the Government Printing Office states that it will take three or four days to prepare the mats, it is believed that this time can be reduced by appropriate liaison work.

In order to distribute the mats it will be necessary for each Field Office to have addressograph plates on all the newspapers in its division. In setting up such mailing lists it is felt that an SAC Letter should go to the Field asking each office to submit a list of the papers to which Identification Orders are presently being sent. When these lists are received addressograph plates can then be prepared for the papers not represented on the lists already maintained in the Field and forwarded to the appropriate offices.

The Conference was unanimous in recommending that sending out mats to all papers be tried out in connection with three Identification Order fugitives and that a decision be made thereafter as to whether we will adopt this as a permanent procedure when new Identification Orders are issued. It was felt that we should defer making up the new Field Office mailing lists until we see the results of the distribution of the mats on the three fugitives. The present Field Office lists of newspapers will, of course, have to be used initially.

Respectfully,  
For the Conference

Tolson \_\_\_\_\_  
Ladd \_\_\_\_\_  
Clegg \_\_\_\_\_  
Glavin \_\_\_\_\_  
Nichols \_\_\_\_\_  
Rosen \_\_\_\_\_  
Tracy \_\_\_\_\_  
Harbo \_\_\_\_\_  
Belmont \_\_\_\_\_  
Mohr \_\_\_\_\_  
Tele. Room \_\_\_\_\_  
Nease \_\_\_\_\_  
Gandy \_\_\_\_\_

cc: Mr. Mohr

cc: Mr. Clegg

7 1 AUG 7 1950

LBH:nb

RECORDED - 32  
Clyde Tolson

INDEXED - 32

66-2554-7938

NOTED 15  
ST

EX  
The Director

The Executives Conference

July 27, 1950

ALL INFORMATION CONTAINED  
HEREIN IS UNCLASSIFIED  
DATE 6/3/91 BY SP-5C/bmp

The Executives Conference of July 20, 1950, consisting of Messrs. Tolson, Nichols, Parsons for Harbo, Mohr, Belmont, Rosen, Clegg and Glavin, considered the attached suggested memorandum for all employees on ~~retirement matters~~ and recommended that it go forward to the field.

This particular memorandum for all employees points out that under the provisions of Public Law 547 of the 81st Congress, which becomes effective October 1, 1950, all lump-sum cash payments, where due, in the case of deceased employees will be paid in a set precedence unless the employee otherwise specifically has designated a particular beneficiary to receive the lump-sum payment in question.

Respectfully,  
For the Conference

Clyde Tolson

CC: Mr. H. H. Clegg  
Mr. Mohr

WRG:VH

Attachment

RECORDED - 32

INDEXED - 32

66-2554-7939

mailed 183  
27

Tolson \_\_\_\_\_  
Ladd \_\_\_\_\_  
Clegg \_\_\_\_\_  
Glavin \_\_\_\_\_  
Nichols \_\_\_\_\_  
Rosen \_\_\_\_\_  
Tracy \_\_\_\_\_  
Harbo \_\_\_\_\_  
Mohr \_\_\_\_\_  
Tele. Room \_\_\_\_\_  
Nease \_\_\_\_\_  
Gandy \_\_\_\_\_

7 AUG 7 1950

The Director

July 31, 1950

The Executives Conference

ALL INFORMATION CONTAINED  
HEREIN IS UNCLASSIFIED

DATE 6/3/81 BY SP-5 CJP/BJ

The Executives Conference of July 27, 1950, consisting of Messrs. Ladd, Parsons for Harbo, Mohr, Belmont, Clegg, Sizoo for Carlson and Glavin, considered a suggestion submitted by the SAC at San Antonio that new commercial radio sets be furnished to the divisional service to be utilized in the office of the Special Agent in Charge.

It was pointed out to the Conference that Mr. Weeks at San Antonio had pointed out that from his experience there has been very little need for such radios. However, generally, none of the radios in the San Antonio Office would be of any use in picking up city police broadcasts since the police broadcasting system is going over to FM. The present commercial radio at San Antonio does not have an FM band. He points out that the old commercial radios in certain of the offices being of the AM type would not be able to pick up regular FM commercial broadcasts. Again, he points out there seems to be very little use for this type of reception. However, he, Weeks, did recall that during the hurricane in New Orleans a few years ago, the only means of communication for a rather extended period of time was through broadcast from one radio station. He points out since we are to adequately cover all potentialities in the event of future emergencies, consideration ought to be given to modernizing our office receiving sets.

The Conference in considering this matter did not feel that it would be necessary to purchase new commercial sets for the various divisional offices. The commercial sets in the offices at the present time are for the most part old, they having been purchased a number of years ago for the purpose of picking up police calls. The Conference points out that at the present time we have cars in the various divisional offices equipped with radio receivers on police bands. We also have our own radio network and two-way sets in a number of cars where our cars can talk with each other. The Conference does not feel that it is essential at this time to purchase additional commercial sets for the purpose suggested by Mr. Weeks. Should the Director agree, the attached communication should go forward.

Tolson \_\_\_\_\_  
Ladd \_\_\_\_\_  
Clegg \_\_\_\_\_  
Glavin \_\_\_\_\_  
Nichols \_\_\_\_\_  
Rosen \_\_\_\_\_  
Tracy \_\_\_\_\_  
Harbo \_\_\_\_\_  
Mohr \_\_\_\_\_  
Tele. Room \_\_\_\_\_  
Nease \_\_\_\_\_  
Gandy \_\_\_\_\_

cc: Mr. H. H. Clegg  
Mr. Mohr

Respectfully,  
For the Conference

Clyde Tolson

RECORDED - 32

INDEXED - 12

66-2554-790

AUG 2 1950

7940

AUG 7 1950

Attachment

cc Mr. Ladd  
Mr. Rosen  
Mr. Hargett  
Mr. Eddy

TO DIRECTOR

7/15/50

RE: LEGAL COUNSEL

MEMORANDUM  
FOR THE DIRECTOR OF FBI

The Executive Conference with Messrs. Ladd, Belmont, Carlson, Glavin, Nichols, McIntire for Clegg, Parsons for Tolson, Tracy and Egan in attendance approved the attached letter to all SAs instructing the field in connection with violations of Interconnection and Illegal Eavesdropping of the Uniform Activities in order to insure expedite referral of possible violations to the appropriate field offices.

Respectfully,  
For the Conference

Clude Tolson

Attachment

ALL INFORMATION CONTAINED  
HEREIN IS UNCLASSIFIED  
DATE 6/3/91 BY SP-5CJ/SNF

RECORDED - 32

INDEXED - 32

66-2554

AUG 2 1950

RECEIVED - DIRECTOR  
U.S. DEPT. OF JUSTICE  
JUL 31 1950  
39 PM '50

Tolson \_\_\_\_\_  
Ladd \_\_\_\_\_  
Clegg \_\_\_\_\_  
Glavin \_\_\_\_\_  
Nichols \_\_\_\_\_  
Rosen \_\_\_\_\_  
Tracy \_\_\_\_\_  
Harbo \_\_\_\_\_  
Belmont \_\_\_\_\_  
Mohr \_\_\_\_\_  
Tele. Room \_\_\_\_\_  
Nease \_\_\_\_\_  
Gandy \_\_\_\_\_

71 AUG 7 1950

July 6, 1950

MR. NICHOLS

F. W. WAEKART

SPECIAL REQUESTS  
INITIALS

FINAL

ALL INFORMATION CONTAINED  
HEREIN IS UNCLASSIFIED  
DATE 6/3/91 BY SP-5 CIP/ML

As you know, we have constantly harped on reducing special messenger service for the supervisory personnel here at the Seat of Government.

It is now necessary to take some action in connection with special requests for files. A recent three day survey in the Records Section reflects that out of a total of 9,058 file requests received, 3,943 were special. Reduced to a percentage figure, the average is 43.53.

The attached bulletin is suggested and as indicated we will follow up with checks to determine that there is reasonable compliance with our request.

FWW:gs

Attachment

ADDENDUM: (LBN:mrh 7-19-50)

Unanimously approved by the Executives Conference.

RECORDED - 60

AUG 8 1950

INDEXED - 60 77

EX-55

63 AUG 10 1950

ORIGINAL COPY FILED IN 66-818-24



C  
O (mcw)  
P  
Y

DATE: July 26, 1950

TO : THE DIRECTOR

FROM : The Executives Conference

SUBJECT: ~~FINGERPRINT RECORDS FORWARDED TO~~  
UNITED STATES MARSHAL OFFICES

ALL INFORMATION CONTAINED  
HEREIN IS UNCLASSIFIED  
DATE 6/3/91 BY SP-5 CJB/mt

The Executives Conference consisting of Messrs. Ladd, Clegg, Nichols, Glavin, Rosen, Belmont, Mohr, Parsons, and Tracy on July 24, 1950, considered the matter of sending fingerprint records to the United States Marshals.

The Executives Conference was advised that three copies of the criminal record are presently sent to United States Marshals, one copy to be forwarded to the United States Attorney and one copy to the Probation Officer, that recently the United States Attorney in Montana raised the question of United States Attorneys receiving copies of criminal records directly. He was advised of the existing procedure and further, that in a special case where it was imperative that he receive a copy of a criminal record directly, he should request the United States Marshal to place a notation on the fingerprint card to that effect in order that the request could be complied with in instances where the office of the United States Attorney is in a different city upon receipt of the fingerprint card in the Identification Division in Washington.

The Director inquired, "Isn't it possible to set one rule and provide for no exceptions and grant no exceptions?"

Mr. Tracy advised the Conference that for many years in an effort to avoid duplicate fingerprints being received, instructions have been issued to Bureau Field Divisions to have United States Marshals place a stamp on the fingerprint card requesting a copy of the criminal record be sent directly to the FBI Field Division. In addition, police departments placing such a notation on the fingerprint card for the benefit of a sheriff or another police department obviates the receipt of a duplicate fingerprint card from the other agency. It is believed it is a saving to the Bureau if notations are placed on fingerprint cards in special instances rather than routinely furnish to all United States Attorneys and all Probation Officers copies directly. The cost of postage and paper would also be increased.

The Conference unanimously recommends that the present procedure of permitting notations to be placed on an incoming fingerprint card be continued and that United States Attorneys or United States Marshals making inquiry be so informed.

Attachment

cc - Mr. Clegg  
Mr. Mohr

SJT:edm

5 AUG 9 1950  
453

RECORDED - 75

INDEXED - 75

EX-16

166-2554-7943  
AUG. 8 1950  
37

It is recommended the attached memorandum be sent to the Department for the issuance of a circular and that the exceptions in special instances not be mentioned for the reason if it is mentioned, then all United States Attorneys will request the United States Marshals to place a notation on the fingerprint card in each and every instance. This is the view of Mr. George Miller of the Department who prepared the circular and who was familiar with the fact that rubber stamps are purchased for United States Marshals for the purpose of sending copies of criminal records directly to Bureau Field Divisions.

Respectfully,  
For the Conference,

*[Signature]*  
Clyde Tolson

*OK but I am  
still confused as to  
the making of exceptions  
H.*

July 26, 1950

THE DIRECTOR

The Executives Conference

FINGERPRINT RECORDS FORWARDED TO  
UNITED STATES MARSHAL OFFICES

ALL INFORMATION CONTAINED  
HEREIN IS UNCLASSIFIED  
DATE 6/3/91 BY SP-5C/BK

The Executives Conference consisting of Messrs. Ladd, Clegg, Nichols, Glavin, Rosen, Belmont, Mohr, Parsons, and Tracy on July 21, 1950, considered the matter of sending fingerprint records to the United States Marshals.

The Executives Conference was advised that three copies of the original record are presently sent to United States Marshals; one copy to be forwarded to the United States Attorney and one copy to the Probation Officer. That recently the United States Attorney in Montana raised the question of United States Attorneys receiving copies of original records directly. He was advised of the existing procedure and further, that in a special case where it was imperative that he receive a copy of a criminal record directly, he should request the United States Marshal to place a notation on the fingerprint card to that effect in order that the request could be complied with in instances where the office of the United States Attorney is in a different city upon receipt of the fingerprint card in the Identification Division in Washington.

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Mr. Tracy advised the Conference that for many years in an effort to avoid duplicate fingerprints being received, instructions have been issued to Bureau Field Divisions to have United States Marshals place a stamp on the fingerprint card requesting a copy of the original record to send directly to the FBI Field Division. In addition, police departments placing such a notation on the fingerprint card for the benefit of a sheriff or another police department obviates the receipt of a duplicate fingerprint card from the other agency. It is believed it is a saving to the Bureau if notations are placed on fingerprint cards in special instances rather than to routinely furnish to all United States Attorneys and all Probation Officers copies directly. The cost of postage and paper could also be increased.

The Conference unanimously recommends that the present procedure of permitting notations to be placed on an incoming fingerprint card be continued and that United States Attorneys or United States Marshals continuing inquiry be so informed.

Attachment

cc - Mr. Clegg  
Mr. Mohr  
Tele. Room  
Nease  
Gandy

66-2554-1743

It is recommended the attached memorandum be sent to the Department for the issuance of a circular and that the exceptions in special instances not be mentioned for the reason if it is mentioned, then all United States Attorneys will request the United States Marshals to place a notation on the fingerprint card in each and every instance. This is the view of Mr. George Miller of the Department who prepared the circular and who was familiar with the fact that rubber stamps are purchased for United States Marshals for the purpose of sending copies of criminal records directly to Bureau Field Divisions.

Respectfully,  
For the Conference,

Clayton Tolson

July 26, 1950

THE DIRECTOR

The Executives Conference

FINGERPRINT RECORDS FORWARDED TO  
UNITED STATES MARSHAL OFFICES

ALL INFORMATION CONTAINED  
HEREIN IS UNCLASSIFIED  
DATE 6/3/91 BY SP-SCI/bmp

The Executives Conference consisting of Messrs. Ladd, Clegg, Nichols, Glavin, Rosen, Belmont, Mohr, Parsons, and Tracy on July 24, 1950, considered the matter of sending fingerprint records to the United States Marshals.

The Executives Conference was advised that three copies of the criminal record are presently sent to United States Marshals; one copy to be forwarded to the United States Attorney and one copy to the Probation Officer. That recently the United States Attorney in Montana raised the question of United States Marshals receiving copies of criminal records directly. He was advised of the existing procedure and further, that in a special case where it was imperative that he receive a copy of a criminal record directly, he should request the United States Marshal to place a notation on the fingerprint card to that effect in order that the request could be complied with in instances where the office of the United States Attorney is in a different city upon receipt of the fingerprint card in the Identification Division in Washington.

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Mr. Tracy advised the Conference that for many years in an effort to avoid duplicate fingerprints being received, instructions have been issued to Bureau field divisions to have United States Marshals place a stamp on the fingerprint card requesting a copy of the criminal record be sent directly to the FBI field division. In addition, police departments placing such a notation on the fingerprint card for the benefit of a sheriff or another police department obviates the receipt of a duplicate fingerprint card from the other agency. It is believed it is a saving to the Bureau if notations are placed on fingerprint cards in special instances rather than to routinely furnish to all United States Attorneys and all Probation Officers copies directly. The cost of postage and paper would also be increased.

The Conference unanimously recommends that the present procedure of permitting notations to be placed on an incoming fingerprint card be continued and that United States Attorneys or United States Marshals making inquiry be so informed.

Attachment

cc - Mr. Clegg  
Mr. Mohr

Harreda

66-2554-7943



please

It is recommended the attached memorandum be sent to the Department for the issuance of a circular and that the exceptions in special instances not be mentioned for the reason if it is mentioned, then all United States Attorneys will request the United States Marshals to place a notation on the fingerprint card in each and every instance. This is the view of Mr. George Miller of the Department who prepared the circular and who was familiar with the fact that rubber stamps are purchased for United States Marshals for the purpose of sending copies of original records directly to Bureau Field Divisions.

Respectfully,  
For the Conference,

Glyde Tolson.



THE DIRECTOR

7/27/50

EXECUTIVES CONFERENCE

Police Department Internal Security Squads

ALL INFORMATION CONTAINED  
HEREIN IS UNCLASSIFIED  
DATE 6/3/91 BY SP-5 CJB/MP

The Executives Conference on 7/27/50, Messrs. Tracy, Parsons, Mohr, Belmont, Ladd, Sizoo, Rosen and Clegg being present, considered the inquiry from the Minneapolis Office as to whether cases should be referred to St. Paul and Minneapolis police department internal security squads. Chief Charles J. Tierney of St. Paul and Chief Tom Jones of Minneapolis have each designated a 3-man internal security squad within their departments. The squads will be completely organized within the next week or 10 days and it is then planned to have the squad leaders call on the SAC at Minneapolis and make known their availability. The St. Paul Office advised that since the Korean crisis has started the office has received voluminous telephone complaints, the most meritorious of which had been investigated but that they would not be able to give all of them the attention which they should receive.

Mr. Ladd and Mr. Belmont expressed the opinion that the time was not yet ripe for assigning any leads to the police for handling. One of the current dangers, it was pointed out, was that the question was more complicated than it was during the early part of World War II when at that time the principal inquiry was whether the attitude was favorable to Germany or whether they were pro-Nazi or pro-German. At present, however, with the terms "liberals" and "pinks" and "radicals" and Communists being used loosely, the police could get the Bureau into considerable difficulty by the nature of the questions they asked. It was found through experience in World War II that the police almost invariably would state they were working in behalf of the FBI or at the request of the FBI and thus the Bureau would receive the criticism of any improper action by these police officers. It was felt that in the event the United States got into a war of major proportions it would be necessary to use internal security squads and that classes would be held for the members of these squads, who would be instructed as to how to handle the various types of cases referred to them, both internal security and criminal in nature. Until it becomes necessary to organize such squads, it was felt that the liberal press would be inclined to editorially attack the Bureau for calling in the police to handle such delicate matters.

It was thus felt that the SAC at Minneapolis should be instructed not to refer cases to these squads at this time. Such a letter is attached.

Tolson  
Ladd  
Clegg  
Glavin  
Nichols  
Rosen  
Tracy  
Harbo  
Belmont  
Mohr  
Tele. Room  
Nease  
Gandy

54 AUG 9 1950

CC - Mr. Mohr  
Mr. Clegg

RECORDED - 75

EX-16

Respectfully,  
FOR THE CONFERENCE

C. TOLSON

Following copies from  
3 Prob Rptg Slips from  
the Director's Office. -

While I am going along with this recommendation I  
fear both at least of Govt & to some extent in the Field  
it isn't realized that so far as F. B. I. is concerned we  
are really at war. Everywhere I have been there  
is a growing congestion of work & no relief in the  
way of personnel to handle it. Just how is it  
going to be handled & when? There is the time  
going to be ripe to jump in & try to keep abreast  
of the growing volume of delinquency in cases.  
When are we going to start to instruct selected to  
assist us when the time is ripe? The same view  
point prevails in recruiting new agents. We all want  
to hold to our standards but will someone tell me  
how we are going to get new personnel & get it quickly  
without stretching our standards. We are facing a  
desperately critical situation both in growing volume  
of work & in inability to get new agents to handle  
it. & also the very serious possibility that many of  
our Agts will be drafted irrespective of assurances  
given us that we will be exempted. Let us face  
reality.

H.

To be treated as  
Deviation on  
the Exam Conf Memo

ALL INFORMATION CONTAINED  
HEREIN IS UNCLASSIFIED  
DATE 4/3/91 BY SP-5CJ/BJF

THE DIRECTOR

July 26, 1950

THE EXECUTIVES' CONFERENCE

OFFER TO BUREAU OF FACILITIES OF JUNIOR CHAMBER  
OF COMMERCE

ALL INFORMATION CONTAINED  
HEREIN IS UNCLASSIFIED  
DATE 6/3/91 BY SP-5 CIP/PMF

On July 26, 1950, the Executives' Conference, consisting of Messrs. Ladd, Mohr, F. H. McIntire, Glavin, Parsons, Nichols, Rosen, Tracy, Sizoo and Belmont, was advised that Mr. J. P. Pat Gorman, National Vice President of the Junior Chamber of Commerce, had offered the facilities of the Junior Chamber of Commerce to the Bureau and the suggestion had been made that in view of the fact that this organization has approximately 180,000 members, it might be well to give consideration to approaching them along the lines of the American Legion Program.

The Conference was of the opinion that we would be spreading our lines too thin in attempting to contact additional organizations on a national basis. It was further felt that if we considered this organization, we should consider additional organizations and we do not have the manpower to effectively set up such additional contact programs. It was further felt that the purpose the Bureau had in mind will be accomplished by the American Legion Contact Program.

Respectfully,  
For the Conference

Glyde Tolson

Tolson \_\_\_\_\_  
Ladd \_\_\_\_\_ CC - Mr. H. H. Clegg  
Clegg \_\_\_\_\_ Mr. J. P. Mohr  
Glavin \_\_\_\_\_  
Nichols \_\_\_\_\_ ABB:tlc  
Rosen \_\_\_\_\_  
Tracy \_\_\_\_\_  
Harbo \_\_\_\_\_  
Mohr \_\_\_\_\_  
Tele. Room \_\_\_\_\_  
Nease \_\_\_\_\_  
Gandy \_\_\_\_\_

RECORDED - 75

EX-16

66-2557-7945  
JUL 27 1950

54 AUG 9 1950

cc - Mr. Ladd  
Mr. Rosen  
Mr. Harrington  
Mr. Ransstad  
Mr. Schafer

THE DIRECTOR

7/27/50

THE EXECUTIVES CONFERENCE

~~BUREAU POLICIES~~ ~~SELECTIVE SERVICE ACT, 1948~~

The Executives Conference today with Messrs. Ladd, Clegg, Glavin, Mohr, Parsons for Harbo, Tracy, Sizoo for Carlson, and Rosen in attendance approved the attached Bureau Bulletin to the field setting out Bureau policies in connection with the Selective Service Act of 1948 in view of the extension of this act and the renewal of inductions under the act.

Respectfully,  
For the Conference

Clyde Tolson

Attachment

ALL INFORMATION CONTAINED  
HEREIN IS UNCLASSIFIED  
DATE 6/3/91 BY SP-5 CJB

RECEIVED - DIRECTOR  
F B I  
U. S. DEPT. OF JUSTICE  
AUG 1 11 06 AM '50

Tolson \_\_\_\_\_  
Ladd \_\_\_\_\_  
Clegg \_\_\_\_\_  
Glavin \_\_\_\_\_  
Nichols \_\_\_\_\_  
Rosen \_\_\_\_\_  
Tracy \_\_\_\_\_  
Harbo \_\_\_\_\_  
Mohr \_\_\_\_\_  
Tele. Room \_\_\_\_\_  
Nease \_\_\_\_\_  
Gandy \_\_\_\_\_

RECORDED - 31

INDEXED - 31

166-2554-7946

AUG 8 1950

24

51 AUG 10 1950

4  
Following copied from Prob Routing slip  
from the Director's office.

I am not certain this is right.  
While we may not want to utilize  
it as we are doing Amer. Legion  
yet it may well be utilized in  
a more abbreviated manner. By  
taking it, it doesn't commit us  
to using all other groups. We  
surely need all the help we  
can get & at same time it  
directs surge of activity of this  
group along healthy lines.

ALL INFORMATION CONTAINED  
HEREIN IS UNCLASSIFIED  
DATE 6/3/91 BY SP-5 CJS/WH

THE DIRECTOR

July 28, 1950

THE EXECUTIVE CONFERENCE

~~VEHICLE~~ RADIO EQUIPMENT - CHARLOTTE OFFICE

On July 27, the Conference considered the request of the SAC of the Charlotte Division for two additional FM transmitters and receivers for installation in Bureau automobiles.

The SAC pointed out that the Charlotte Division has had an increased volume of cases and major case activity; that the Charlotte Division has obtained more convictions than any other field division, and that during the past 21 months 12 bank robberies have been investigated, necessitating immediate and vigorous attention by squads of Agents who have utilized to great advantage the four 2-way radios presently assigned to the Division.

The Conference unanimously recommends the purchase of the two 2-way FM radios to increase the number of radio cars in the Charlotte Division from four to six. This equipment will cost approximately \$1,100.

Present were: Messrs. Ladd, Clegg, Glavin, Mohr, Belmont, Sizoo, Rosen, Parsons, and Tracy.

Respectfully,  
For the Conference

Clyde Tolson

WEL:AF  
cc-Mr. Clegg  
Mr. Mohr

*Approved for*  
*7/30/50*

ALL INFORMATION CONTAINED  
HEREIN IS UNCLASSIFIED  
DATE 6/3/81 BY SP-5C/BH

RECORDED - 31  
INDEXED - 31

166-2557-7947

Tolson  
Ladd  
Clegg  
Glavin  
Nichols  
Rosen  
Tracy  
Harbo  
Mohr  
Tele. Room  
Nease  
Gandy

87 AUG 10 1950



THE DIRECTOR

7/27/50

THE EXECUTIVES CONFERENCE

FBI NATIONAL ACADEMY GRADUATION - 9/29/50

The Executives Conference on 7/27/50, Messrs. Tracy, Parsons, Mohr, Belmont, Ladd, Sizoo, Rosen and Clegg being present, considered a number of names for invitation to address the FBI National Academy Graduation and the following recommendations were made and the recommendation was made that one from each of the following groups be invited, with consideration given to them in the order named.

GOVERNMENT:

1. Speaker Sam Rayburn, Texas
2. Senator Margaret Chase Smith, Maine
3. Senator Lyndon B. Johnson, Texas

ALL INFORMATION CONTAINED

HEREIN IS UNCLASSIFIED

DATE 6/3/91 BY sp-5 cjb/mtf

NON-GOVERNMENT:

1. Honorable Warren Austin, American Representative to the UN
2. President Colgate Darden of the University of Virginia
3. Mr. David Lawrence of the Washington Evening Star.

Respectfully,  
FOR THE CONFERENCE

Clyde Tolson

HHS:HD

CC - Mr. Mohr  
Mr. Clegg

Tolson \_\_\_\_\_  
Ladd \_\_\_\_\_  
Clegg \_\_\_\_\_  
Glavin \_\_\_\_\_  
Nichols \_\_\_\_\_  
Rosen \_\_\_\_\_  
Tracy \_\_\_\_\_  
Harbo \_\_\_\_\_  
Belmont \_\_\_\_\_  
Mohr \_\_\_\_\_  
Tele. Room \_\_\_\_\_  
Nease \_\_\_\_\_  
Gandy \_\_\_\_\_

*Try again for Govt.  
Govt. Lawrence for non-  
govt.*

RECORDED - 75

166-2554-7948  
AUG 8 1950

INDEXED - 75

51 AUG 10 1950

The Director

July 24, 1950

A. Rosen

CRIME SURVEY

There is attached a proposed ATO Letter reiterating and emphasizing the highly confidential nature of the Crime Survey Program and the necessity for handling Crime Survey matters with the utmost discretion in order to assure that persons outside the Bureau will not become aware of our interest in this matter.

JSL:WJL  
Enclosure

ALL INFORMATION CONTAINED  
HEREIN IS UNCLASSIFIED  
DATE 6/3/81 BY SP-5C/PM

RECEIVED AIRMAIL 7/24/50

Unanimously approved by the Executive Conference. Those in attendance were Messrs. Ladd, Belmont, Clegg, Glavin, Mohr, Parsons for Harbo, Tracy and Rosen.

Respectfully  
For the Conference

Wm  
Olyde Tolson

Copy for Exec. Conf  
File.

RECEIVED - DIRECTOR  
FBI  
U.S. DEPT. OF JUSTICE  
JUL 25 6 43 PM '50

Bh

Bob Jh

RECORDED - 103

EX-71

166-2554-7949  
AUG 8 1950  
24

52 AUG 9 1950

Mr. Tolson  
Mr. E. A. Tamm  
Mr. Clegg  
Mr. Glavin  
Mr. Ladd  
Mr. Nichols  
Mr. Rosen  
Mr. Tracy  
Miss Gandy

7/18/50

THE DIRECTOR

THE EXECUTIVES CONFERENCE

U. S. FISH AND WILDLIFE SERVICE  
INTERIOR DEPARTMENT  
FBI NATIONAL ACADEMYALL INFORMATION CONTAINED  
HEREIN IS UNCLASSIFIED  
DATE 6/3/91 BY SP-5 CIP/MS

The Executives Conference, consisting of Messrs. Tolson, Glavin, Tracy, Parsons, Mohr, Nichols, Rosen, Laughlin and F. H. McIntire, considered the request of Mr. C. H. Lawrence of the Enforcement Division, U. S. Fish and Wildlife Service of the Interior Department, that his organization be permitted to send two enforcement officers to the National Academy. Mr. Lawrence explained to Mr. C. Dallas Mobley of the Training and Inspection Division that his organization is planning to conduct regional training schools within the Service and therefore desires to have two men trained as instructors. Mr. Lawrence has advised that 95% of the work of his Division is in the enforcement field.

Applicants have been accepted for the National Academy from the U. S. Park Police, Public Buildings Administration, and National Park Service, all of which are in the Interior Department. Since applicants have been accepted from the other enforcement divisions in the Interior Department the Conference was of the opinion that our declining to accept applicants from the U. S. Fish and Wildlife Service would be inconsistent. The Conference was also of the opinion that these men could be of considerable service to our investigators in the field.

RECOMMENDATION:

The Conference unanimously recommended that two representatives of the U. S. Fish and Wildlife Service be accepted at separate Sessions of the Academy. If you approve, Mr. C. H. Lawrence, Enforcement Division, U. S. Fish and Wildlife Service, will be appropriately advised.

Respectfully,  
For the Conference

Clyde A. Tolson

Director's Notation:

"I will go along but

1. I don't see what we give in training will be practical to them.
2. I don't see what service they will be to us and
3. I think we ought to draw a line somewhere otherwise we will be accepting almost any govt. agency which applies irrespective of its remoteness from actual police work. H"

166-2551-  
NOT RECORDED  
75 AUG 11 1950

COPY FILED IN 1-175-7

July 17, 1950

Mr. Nichols

F. C. Holloman

## HANDLING OF CONFIDENTIAL CORRESPONDENCE

Reference is made to the copy of a letter dated May 20, 1948, from the SAC at Knoxville to the Director entitled "Re: NEW MODEL ATOMIC BOMB DEVELOPED AT OAK RIDGE, TENNESSEE," which memo had apparently been traveling between offices without being enclosed in a confidential envelope so that its contents would be kept from the sight of unauthorized persons.

For your information, such confidential matters are handled in the Records Section by the supervisors personally, and such mail upon being received by the routers in the Messenger Unit will immediately be picked up and forwarded to the appropriate clerical supervisor for personal handling. Special files are maintained in which such highly confidential material is incorporated.

In view of the fact that apparently the confidential envelopes are not being utilized throughout the Bureau in routing mail from office to office, it is thought that you might possibly desire to consider the feasibility at this time of having the Director bring to the attention of the Assistant Directors and those under their supervision, the necessity of taking definite steps to protect highly confidential material. If you think this action appropriate, there is attached herewith a memo to all Assistant Directors.

ALL INFORMATION CONTAINED  
HEREIN IS UNCLASSIFIED  
DATE 6/3/91 BY SP-5 CIP/RF

Attachment

FCH:MP

ADDENDUM: LEN:mb 7/20/50

The foregoing was approved by the Executives Conference consisting of Messrs. Tolson, Clegg, Belmont, Mohr, Parsons, Glavin, Rosen and Nichols.

Mr. Nichols will discuss this matter with Mr. Nease to the end that appropriate instructions can be issued in the Director's Office so that items of a confidential nature, after leaving the Director's desk, will be placed in an envelope prior to being routed around the Bureau.

DIRECTOR'S NOTATION: "OK. H."

166-2554-  
AUG 25 1950  
48

ORIGINAL COPY FILED IN 100-343

(Typed July 12, 1950)

TO ALL FINGERPRINT CONTRIBUTORS

Dear Sir:

ALL INFORMATION CONTAINED  
HEREIN IS UNCLASSIFIED  
DATE 6/3/91 BY SP-5 CIP/MS

In the May 1950 issue of the FBI Law Enforcement Bulletin, Volume 19, Number 5, appeared a notice requesting, when it is known, a notation be placed on arrest fingerprint cards indicating the subject is a government employee.

Your cooperation in placing such information on the fingerprint card is solicited and will be appreciated.

The entry should be made at the bottom of the space reserved for the photograph and should set forth the name of the department or agency and the position occupied.

Very truly yours,

John Edgar Hoover  
Director

ADDENDUM: 7-13-50 7-13-50 SJT:do

Approved by the Executives Conference consisting of Messrs. Tolson, Ladd, Nichols, Rosen, F. McIntire, Mohr, Parsons, Callahan and Tracy.

166-2554-7950  
AUG 8 1950

77

INDEXED - 64

9  
1 AUG 1950

ORIGINAL COPY FILED IN 62-3122

THE DIRECTOR

July 26, 1950

THE EXECUTIVES' CONFERENCE

FINGERPRINTING AND PHOTOGRAPHING  
OF INDICTED SUBJECTS

ALL INFORMATION CONTAINED  
HEREIN IS UNCLASSIFIED  
DATE 6/3/91 BY SP-5 CJP/OTY

On July 24, 1950, the Executives' Conference, consisting of Messrs. Ladd, Glavin, Tracy, Parsons, Mohr, Rosen, Clegg, Nichols and Belmont, considered a letter from New York dated July 18, 1950, which referenced SAC Letter 43-G dated July 11, 1950, instructing the field that it is the duty of the U. S. Marshal to fingerprint and photograph subjects who surrender in answer to indictments. The New York Office letter pointed out that the U. S. Marshal's offices for the Southern and Eastern Districts of New York do not have facilities for photographing subjects who surrender in answer to indictments; that if these subjects are not photographed by the New York Office, it is altogether possible that they may not be photographed at all. It was also stated that a fairly large number of subjects surrender in answer to indictments in the New York Office, particularly in bankruptcy cases, and in view of the lack of facilities available to the Marshal's offices, the Bureau may wish to consider permitting New York to photograph these subjects.

The Executives' Conference was of the opinion that the percentage of Bureau cases wherein subjects surrender to indictment is very small, as compared to the over-all picture; that it is undesirable for Bureau Agents to photograph such subjects under these conditions and, therefore, an exception should not be made in the case of the New York Office. It was pointed out that when subjects surrender in answer to an indictment, the possibility of the subject subsequently fleeing is rather remote and one of the primary reasons for securing photographs is to assist in any fugitive investigation.

The Executives' Conference recommended that the New York Office attempt to secure the photographs during the investigation. A letter so advising the New York Office is attached for your approval.

RECORDED - 5  
Respectfully,  
For the Conference

INDEXED - 5

Clyde Tolson

Tolson \_\_\_\_\_  
Ladd \_\_\_\_\_  
Clegg \_\_\_\_\_  
Glavin \_\_\_\_\_  
Nichols \_\_\_\_\_  
Rosen \_\_\_\_\_  
Tracy \_\_\_\_\_  
Harbo \_\_\_\_\_  
Mohr \_\_\_\_\_  
Tele. Room \_\_\_\_\_  
Nease \_\_\_\_\_  
Gandy \_\_\_\_\_

Attachment

Mr. H. E. Clegg  
Mr. J. P. Mohr

AUG 10 1950



THE DIRECTOR

July 26, 1950

The Executives Conference

WAR CASUALTY AND MISSING IN ACTION FORMS  
IDENTIFICATION DIVISION

ALL INFORMATION CONTAINED  
HEREIN IS UNCLASSIFIED  
DATE 6/3/91 BY SP-5C/BH

The Executives Conference consisting of Messrs. Ladd, T. H. McIntire, Belmont, Lohr, and Tracy on July 25, 1950, considered the matter of handling war casualty or missing in action forms from the Adjutant General's office.

The Conference was advised that a Central Grave Registration office had been approved in the Department of Defense for the handling of the war dead for all branches of the armed forces. This central office is to be known as the Armed Forces Grave Registration office and will become active immediately upon the President ordering complete mobilization. During the past war, the various services operated independently; however, they now will operate together and Lieutenant Colonel L. W. Allen advised representatives of the Identification Division that a formal request is being sent to the Bureau requesting that the Bureau handle war casualty requests from all branches of the Armed Forces instead of just the Army as in the past.

For the Director's information, Army fingerprints on file bear the serial number making identifications relatively easy; however, the Navy, Marine Corps, and Air Corps have not indicated serial numbers or other identifying numbers in the past. Recently, the Department of the Navy and the Marine Corps have been placing a serial number on enlistment fingerprint cards. Lieutenant Colonel Allen agreed that sufficient information would be furnished to enable the Bureau to speedily locate the fingerprint card in file upon receipt of war casualty lists. The matter of identification subsequently by fingerprints is easy; however, when common names are encountered, an identification number, date and place of birth, or other specific information is of great assistance in enabling the Identification Division to rapidly and efficiently locate the proper fingerprint card for comparison purposes.

The Conference unanimously recommends that upon receipt of the official request from the Department of Defense, the Bureau agree to handle requests for positive identification by fingerprints of all dead for all branches of the Armed Forces.

Tolson \_\_\_\_\_  
Ladd \_\_\_\_\_  
Clegg \_\_\_\_\_  
Glavin \_\_\_\_\_  
Nichols \_\_\_\_\_  
Rosen \_\_\_\_\_  
Tracy \_\_\_\_\_  
Harbo \_\_\_\_\_  
Mohr \_\_\_\_\_  
Tele. Room \_\_\_\_\_  
Nease \_\_\_\_\_  
Gandy \_\_\_\_\_

cc - Mr. Clegg  
Mr. Lohr

5 AUG 9 1950

Respectfully,

the Conference,

RECORDED

66-2254-7952  
JUL 27 1950  
Mr. Tolson

MR. TRACY

July 19, 1950

W. W. Bromwell and G. J. Engert

WAR CASUALTY FILE - ARMED FORCES

ALL INFORMATION CONTAINED  
HEREIN IS UNCLASSIFIED  
DATE 6/3/91 BY SP-5 CJB/MS

The Identification Division has recently received "missing in action forms" from the Adjutant General's Office in the Department of Army of Service Personnel missing in action in the Korean War.

Due to certain problems involving insufficient data on the forms, which came up in the handling of World War II casualty reports, it was necessary to contact Colonel James B. Clearwater of the Memorial Division of the Quartermaster General's Office for information relative to returning the forms for additional information. Colonel Clearwater requested the writers' presence at a conference with all the branches of service in connection with the identification of war dead.

On Tuesday, July 18, 1950, a conference was held in the Quartermaster General's Office, Temporary B Building, with the following individuals present:

FBI Identification Division

Mr. G. J. Engert  
Mr. W. W. Bromwell  
Mr. E. S. Deiss

Adjutant General's Office

Major T. J. Collum  
Mr. L. M. Woodland

Office of Quartermaster General

Lieutenant Colonel L. W. Allen  
Captain J. McCormack  
Captain Thomas E. Cox  
Mr. F. A. Thomas  
Mr. C. R. Allbee  
Mr. H. J. Elliott  
Mrs. E. S. Mullen

US Marines

Captain Jeanne Fleming  
Major R. R. Fairburn  
Captain J. D. Swinson

US Navy

Mrs. M. E. Reeder  
Mrs. Mildred J. Crocket  
Mrs. Eileen Trout

US Air Forces

Mr. C. C. Henderson

Lieutenant Colonel Allen conducted the meeting. The purpose of the meeting was two-fold, #1 - to advise all the branches of the service, with respect to the various types of forms and correspondence that the Grave Registration Section needed from all the branches of the service; #2 - ascertain the FBI needs in order to make identifications of the war dead.

Tolson \_\_\_\_\_  
Ladd \_\_\_\_\_  
Clegg \_\_\_\_\_  
Glavin \_\_\_\_\_  
Nichols \_\_\_\_\_  
Rosen \_\_\_\_\_  
Tracy \_\_\_\_\_  
Harbo \_\_\_\_\_  
Belmont \_\_\_\_\_  
Mohr \_\_\_\_\_  
Tele. Room \_\_\_\_\_  
Nease \_\_\_\_\_  
Gandy \_\_\_\_\_

Lieutenant Colonel Allen stated that the Munitions Board had approved a Central Grave Registration Office for handling the war dead for all branches of the Armed Forces. This central office is to be known as "Armed Forces Grave Registration Office." This central office will become active as soon as the President orders complete mobilization. This central grave registration office means that all branches of the service will clear all forms and correspondence relative to missing in action, deaths and burial forms, through this office.

Attachment

MEMORANDUM TO MR. TRACY

July 19, 1950

It is the intention of this central grave registration office to have the FBI make, whenever possible, the positive identification by fingerprints of all the dead for all branches of the Armed Forces.

It was pointed out to the conference that the Identification Division of the FBI had custody of all the Army fingerprint cards and that these fingerprint cards of the Army had, in every instance, the serial number. It was further pointed out that the Navy and Marine Corp has only recently been placing the serial number on the enlistment fingerprint card. It was also indicated to the conference that the problem of handling other than Army war dead would have to be presented to the Bureau for approval, as only Army war dead were handled during World War II. If the other branches of the Armed Forces are to be included, it must be borne in mind that sufficient information must be furnished to locate the fingerprint chart as most of the Navy and many of the Marine Corp charts were submitted without reflecting the service number.

Lieutenant Colonel Allen has stated that he would take the necessary steps to recommend to the Bureau of the Munitions Board a suggestion that the FBI should, whenever possible, make positive identification of the war dead of all branches of the services.

**RECOMMENDATION:** It is recommended that when the request concerning this matter is received by the Bureau, it be given favorable consideration.

The minutes of the conference were obtained and are attached.

Tolson \_\_\_\_\_  
Ladd \_\_\_\_\_  
Clegg \_\_\_\_\_  
Glavin \_\_\_\_\_  
Nichols \_\_\_\_\_  
Rosen \_\_\_\_\_  
Tracy \_\_\_\_\_  
Harbo \_\_\_\_\_  
Belmont \_\_\_\_\_  
Mohr \_\_\_\_\_  
Tele. Room \_\_\_\_\_  
Nease \_\_\_\_\_  
Gandy \_\_\_\_\_

THE DIRECTOR

July 27, 1950

THE EXECUTIVES' CONFERENCE

REQUEST BY METROPOLITAN POLICE DEPARTMENT FOR  
NAME CHECKS AT BUREAU

ALL INFORMATION CONTAINED  
HEREIN IS UNCLASSIFIED  
DATE 6/3/91 BY SP-SC/bm

The Executives' Conference, consisting of Messrs. Ladd, Parsons, Mohr, Clegg, J. A. Sizoo, Rosen, Tracy, Glavin, and Belmont, on July 27, 1950, considered a request by the Metropolitan Police Department that applicants for positions with the Police Department be checked through the Bureau's indices for any derogatory information.

It was the unanimous opinion of the Conference that this check should not be made, inasmuch as it would institute a precedent for checking names of applicants for other police departments through the Bureau's files, and it was not believed that such a precedent should be set.

In the event you approve, Mr. [redacted] of the Detective Bureau, will be advised that it is not possible for us to make these checks.

Respectfully,  
For the Conference

Glyde Tolson

CC - Mr. H. H. Clegg  
Mr. J. P. Mohr

Tolson \_\_\_\_\_  
Ladd \_\_\_\_\_  
Clegg \_\_\_\_\_  
Glavin \_\_\_\_\_  
Nichols \_\_\_\_\_  
Rosen \_\_\_\_\_  
Tracy \_\_\_\_\_  
Harbo \_\_\_\_\_  
Mohr \_\_\_\_\_  
Tele. Room \_\_\_\_\_  
Nease \_\_\_\_\_  
Gandy \_\_\_\_\_

RECORDED - 5

INDEXED - 5

AUG 10 1950

12

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b7C

THE DIRECTOR

July 26, 1950

The Executives Conference

ALL INFORMATION CONTAINED  
HEREIN IS UNCLASSIFIED  
DATE 6/3/91 BY SP-5 CIP/MS

The Executives Conference consisting of Messrs. Ladd, Clegg, Nichols, Glavin, Rosen, Belmont, Mohr, Parsons, and Tracy on July 24, 1950, considered a suggestion of Mr. Tracy that selected representatives of the Bureau, such as Mr. Clegg and Mr. Nichols, be selected to speak before the larger civic and other groups throughout the country when invitations for a Bureau speaker are received to talk on some phase of the subject of Communism. Mr. Tracy advised the Conference of a recent talk made by a Special Assistant to the Attorney General wherein he discussed practical problems in the prosecution of Communists, that the general public is intensely interested in the subject matter and that the general public feels that the FBI is the most fully informed of any agency.

Messrs. Clegg, Belmont, and Parsons, were of the opinion that a discussion of Communism is proper and timely for Special Agents in Charge and Bureau speakers and that the recommendation should not be limited to the two individuals from the Seat of Government. Mr. Rosen recommended a prepared statement be sent out to all Special Agents in Charge and selected Bureau speakers advising exactly what can be said in order that certain limits will not be exceeded. Mr. Nichols was of the opinion that each invitation in the field and at the Seat of Government should be considered on its merits. Messrs. Ladd, Glavin, Mohr, and Tracy concurred in the recommendation that Mr. Clegg and Mr. Nichols be authorized at this time to represent the Bureau as suggested.

Respectfully,

For the Conference,

Ym

RECORDED - 59  
INDEXED - 39  
CLYDE TOLSON

AUG 3 1950

cc - Mr. Clegg  
Mr. Mohr

Tolson  
Ladd

Clegg

Glavin

Nichols

Rosen

Tracy

Harbo

Room

5 AUG 3 1950

I will at this time only  
authorize Clegg & Nichols  
to speak on this subject. It  
is his hazardous position  
placed in the situation  
of a speaker on the subject  
of Communism.

cc: Mr. Ladd  
Mr. Rosen  
Mr. Hargett  
Mr. Belmont  
Mr. Thompson  
Mr. G. E. Irwin

July 17, 1950

The Director

Mr. Rosen

CONTINUED OF BUREAU INSTRUCTIONS

ALL INFORMATION CONTAINED  
HEREIN IS UNCLASSIFIED  
DATE 6/3/91 BY SP-5 CPH/HF

REITERATION

To reiterate to the field present Bureau instructions to the effect that Bureau informants are to furnish information exclusively to the Federal Bureau of Investigation and not furnish information to other persons without first clearing with the Bureau. To also reiterate instructions that Bureau informants are not to consider themselves Bureau representatives and should not under any circumstances divulge such relationship with the Bureau.

DETAILS

Recent instances have been called to the Bureau's attention whereby Bureau informants or former Bureau informants have divulged to other individuals information obtained while a Bureau informant without first clearing with the Bureau. Such activities reflect the lack of proper relationship or control over the activities of Bureau informants.

RECOMMENDATION

That the attached Bureau Bulletin be forwarded to the field with previous Bureau instructions concerning the handling and controlling of Bureau informants.

EXAMPLE

ADDENDUM: AR:FE 7-18-50 Unanimously approved by Executives' Conference. Those in attendance were Messrs. Tolson, Ladd, Belmont, Glavin, McIntire, Mohr, Parsons and Rosen.

Respectfully  
For the Conference

Clyde Tolson

INDEXED - 78

RECORDED - 78

NOT RECORDED  
JUL 19 1950

Tolson \_\_\_\_\_  
Ladd \_\_\_\_\_  
Clegg \_\_\_\_\_  
Glavin \_\_\_\_\_  
Nichols \_\_\_\_\_  
Rosen \_\_\_\_\_  
Tracy \_\_\_\_\_  
Harbo \_\_\_\_\_  
Belmont \_\_\_\_\_  
Mohr \_\_\_\_\_  
Tele. Room \_\_\_\_\_  
Nease \_\_\_\_\_  
Gandy \_\_\_\_\_

AUG 18 1950

Original copy filed in 66-2547-1-6



THE DIRECTOR

July 28, 1950

THE EXECUTIVES CONFERENCE

AUTOMOBILE/RADIO EQUIPMENT - MIAMI OFFICE

ALL INFORMATION CONTAINED  
HEREIN IS UNCLASSIFIED  
DATE 6/3/91 BY SP-5C/DMP

On July 27, the Conference considered the request of the Miami Field Division for 7 additional 2-way FM radio units for installation in Bureau automobiles assigned to that office.

The SAC points out that of these 7 units, 3 will be used in cars operating in the Jacksonville, Florida, Resident Agency, 3 in the Tampa Resident Agency, and one in the headquarters city. The assignment of the 2-way units in Jacksonville and Tampa will fill a definite need in coordinating surveillances in these districts where security surveillances have increased. The SAC points out several specific instances in which it has been necessary to drive radio-equipped Bureau cars from Miami to Tampa and Jacksonville areas for use in apprehending fugitives and in recent investigations. The SAC further points out that vital installations are in areas covered by both the Tampa and Jacksonville Resident Agencies.

The Conference unanimously recommends that the 7 additional 2-way units be purchased for the Miami Field Division at a cost of approximately \$3,850.

Present were: Messrs. Ladd, Clegg, Glavin, Mohr, Belmont, Egan, Rosen, Parsons, and Tracy.

Respectfully,

For the Conference

NOT RECORDED

RECORDED - 104

EX-30

Clyde Tolson

AUG 9 1950

DJP:AF

cc-Mr. Clegg  
Mr. Mohr

Tolson \_\_\_\_\_  
Ladd \_\_\_\_\_  
Clegg \_\_\_\_\_  
Glavin \_\_\_\_\_  
Nichols \_\_\_\_\_  
Rosen \_\_\_\_\_  
Tracy \_\_\_\_\_  
Harbo \_\_\_\_\_  
Mohr \_\_\_\_\_  
Tele. Room \_\_\_\_\_  
Nease \_\_\_\_\_  
Gandy \_\_\_\_\_

*Q. Are you making  
requests of this bank from  
this office as they are  
not available of all  
and was correct.*

57 AUG 10 1950

THE DIRECTOR

THE EXECUTIVE CONFERENCE

~~1~~ ~~2~~ ~~3~~ ~~4~~ ~~5~~ ~~6~~ ~~7~~ ~~8~~ ~~9~~ ~~10~~ ~~11~~ ~~12~~ ~~13~~ ~~14~~ ~~15~~ ~~16~~ ~~17~~ ~~18~~ ~~19~~ ~~20~~ ~~21~~ ~~22~~ ~~23~~ ~~24~~ ~~25~~ ~~26~~ ~~27~~ ~~28~~ ~~29~~ ~~30~~ ~~31~~ ~~32~~ ~~33~~ ~~34~~ ~~35~~ ~~36~~ ~~37~~ ~~38~~ ~~39~~ ~~40~~ ~~41~~ ~~42~~ ~~43~~ ~~44~~ ~~45~~ ~~46~~ ~~47~~ ~~48~~ ~~49~~ ~~50~~ ~~51~~ ~~52~~ ~~53~~ ~~54~~ ~~55~~ ~~56~~ ~~57~~ ~~58~~ ~~59~~ ~~60~~ ~~61~~ ~~62~~ ~~63~~ ~~64~~ ~~65~~ ~~66~~ ~~67~~ ~~68~~ ~~69~~ ~~70~~ ~~71~~ ~~72~~ ~~73~~ ~~74~~ ~~75~~ ~~76~~ ~~77~~ ~~78~~ ~~79~~ ~~80~~ ~~81~~ ~~82~~ ~~83~~ ~~84~~ ~~85~~ ~~86~~ ~~87~~ ~~88~~ ~~89~~ ~~90~~ ~~91~~ ~~92~~ ~~93~~ ~~94~~ ~~95~~ ~~96~~ ~~97~~ ~~98~~ ~~99~~ ~~100~~ ~~101~~ ~~102~~ ~~103~~ ~~104~~ ~~105~~ ~~106~~ ~~107~~ ~~108~~ ~~109~~ ~~110~~ ~~111~~ ~~112~~ ~~113~~ ~~114~~ ~~115~~ ~~116~~ ~~117~~ ~~118~~ ~~119~~ ~~120~~ ~~121~~ ~~122~~ ~~123~~ ~~124~~ ~~125~~ ~~126~~ ~~127~~ ~~128~~ ~~129~~ ~~130~~ ~~131~~ ~~132~~ ~~133~~ ~~134~~ ~~135~~ ~~136~~ ~~137~~ ~~138~~ 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## Office Memorandum • UNITED STATES GOVERNMENT

TO : The Director

DATE: July 24, 1950

FROM : A. Rosen *R*

SUBJECT: CRIME SURVEY

Tolson \_\_\_\_\_  
 Ladd \_\_\_\_\_  
 Clegg \_\_\_\_\_  
 Glavin \_\_\_\_\_  
 Nichols \_\_\_\_\_  
 Rosen \_\_\_\_\_  
 Tracy \_\_\_\_\_  
 Harbo \_\_\_\_\_  
 Mohr \_\_\_\_\_  
 Tele. Room \_\_\_\_\_  
 Nease \_\_\_\_\_  
 Gandy \_\_\_\_\_

There is attached a proposed SAC Letter reiterating and emphasizing the highly confidential nature of the Crime Survey Program and the necessity for handling Crime Survey matters with the utmost discretion in order to assure that persons outside the Bureau will not become aware of our interest in this matter.

JGL:MW:JHK  
 Enclosure

ADDENDUM AR:JHK 7/24/50:

Unanimously approved by the Executives' Conference. Those in attendance were Messrs. Ladd, Belmont, Clegg, Glavin, Mohr, Parsons for Harbo, Tracy and Rosen.

Respectfully  
 For the Conference

*[Signature]*  
 Clyde Tolson

RECORDED - 67

AUG 18 1950

EX-40

462  
 55 AUG 16 1950

RECORDED COPY FILED IN 62-2554-710

July 7, 1950

Mr. W. E. Neely  
Sheriffs' Association Building  
5520 North Lamar Boulevard  
Austin, Texas

Dear Mr. Neeley:

Reference is made to your letter of June 30, 1950, concerning the Second International Congress of Criminology to be held in Paris, France, September 10-19, 1950.

Although the FBI will not be represented at this conference, which is non-governmental in scope, it is my understanding that information concerning this meeting may be obtained from Mr. P. Piprot D'Alleaume, Secretary-General of the International Society of Criminology, 188 Avenue, Victor-Hugo, Paris, France.

With best wishes and kindest regards,

Sincerely yours,

John Edgar Hoover  
Director

FJH:mjp

This letter approved by the Executives Conference on 7-7-50, those present being Messrs. Tolson, Glavin, Q. Tamm, Parsons, Belmont, Ladd, Rosen, Carlson, Nichols and F. H. McIntire. FHM:cdgh

ALL INFORMATION CONTAINED  
HEREIN IS UNCLASSIFIED  
DATE 4/3/91 BY SP-5 CIP/DM

ORIGINAL FILED IN 74-1796-10

66-2554  
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395  
AUG 8 1950

THE DIRECTOR

July 26, 1950

THE EXECUTIVES' CONFERENCE

~~LOYALTY OF GOVERNMENT EMPLOYEES -~~  
~~SECURITY INDEX PROGRAM~~

ALL INFORMATION CONTAINED  
HEREIN IS UNCLASSIFIED  
DATE 6/3/91 BY SP-501 b7d

The Executives' Conference, consisting of Messrs. Ladd, Glavin, Tracy, Parsons, Mohr, Rosen, Clegg, Nichols, and Belmont, on July 24, 1950, considered the attached proposed SAC Letter, advising the field of the proper method of disseminating investigative reports bearing dual character, "Loyalty of Government Employees; Security Matter - C." The Executives' Conference recommended that the letter be disseminated to the field. In the event you approve, it will be distributed.

Respectfully,  
For the Director

Clyde Tolson

Attachment

CC - Mr. H. H. Clegg  
Mr. J. P. Mohr

RECORDED - 113

INDEXED - 113

EX-13

166-2554 77-9  
AUG 11 1950

Tolson \_\_\_\_\_  
Ladd \_\_\_\_\_  
Clegg \_\_\_\_\_  
Glavin \_\_\_\_\_  
Nichols \_\_\_\_\_  
Rosen \_\_\_\_\_  
Tracy \_\_\_\_\_  
Harbo \_\_\_\_\_  
Mohr \_\_\_\_\_  
Tele. Room \_\_\_\_\_  
Nease \_\_\_\_\_  
Gandy \_\_\_\_\_

AHB:tlc

AUG 13 1950



THE DIRECTOR

7/28/50

EXECUTIVES CONFERENCE

POLICE EXECUTIVES CONFERENCES -  
SECURITY AND SUBVERSIVE COVERAGE

ALL INFORMATION CONTAINED  
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DATE 6/3/91 BY SP-5 C. B. M.

On 7/19/50, the Executives Conference, consisting of Messrs. Tolson, Glavin, Tracy, Parsons, Mohr, Ladd, Belmont, Rosen and F. H. McIntire, considered your recent inquiry "What has been done re having Field Offices schedule conferences with law enforcement executives to reactivate program for security and subversive coverage."

SAC Letter dated 7/11/50 captioned "Bureau War Plans" advised under item A-8 as follows: "Police Contacts - The SAC should personally contact the highest ranking police officer in the major cities in his field office territory, including the State Police, using his discretion as to where the contacts should be made. He should carefully and tactfully review with them the Bureau's jurisdiction in respect to the internal security of the country, particularly Presidential Directives dated September 6, 1939, and January 8, 1943. They should be advised that the Bureau desires to work closely with the police and they should be told that there will be considerable work desired from them in connection with the internal security of the country in the event of hostilities. You should make specific arrangements with them so that you may know what individual you should contact in each police department in an urgent emergency. You should also discreetly determine if the police have already made any plans and if they have any plans in conflict with the plans of the Bureau. These contacts should be made in such a way that they do not raise undue alarm and they should not unduly excite the curiosity of the police officers contacted."

RECORDED - 2

INDEXED - 2

106-2534-7958

The Executives Conference considered the special schools and conferences that were held prior to and after the beginning of World War II. These included the FBI/Law Enforcement Officers/Mobilization Plan for National Defense, two-day FBI Civilian Defense Courses for Police, six-day FBI Civilian Defense Courses for Subordinate Police Officers, and FBI War Traffic Schools for Police in Major Cities. The Conference also considered the fact that during the last war National Defense, as well as criminal type cases were directly assigned to the various police departments. The Conference was unanimously of the opinion that no special schools, such as those listed immediately above, should be held. It was felt, of course, that the contacts outlined in the SAC Letter dated 7/11/50, mentioned above, should be had

immediately. It was felt that if special schools or conferences were planned, the first questions asked by all police officers and executives would be what is the Communist situation in their particular area, who are the Communists, and what action does the FBI want taken against these Communists. The Conference was of the opinion that such

4 AUG 14 1950

cc: Mr. Glegg

Mr. Mohr

Mr. Ladd

Mr. Glavin

Mr. Tracy

Mr. Rosen

Mr. Belmont

Mr. Nichols

Mr. Harbo

Mr. Mohr

Tele. Room

Nease

Gandy

Mr. Ladd

Mr. Glavin

Mr. Tracy

Mr. Rosen

Mr. Belmont

Mr. Nichols

Mr. Harbo

Mr. Mohr

Tele. Room

Nease

Gandy



schools or conferences would in all probability cause some undue hysteria, and that no special schools or conferences should be held until a specific Presidential Directive is issued.

Mr. Glegg, who was not in attendance at the Executives Conference on 7/19/50, later recommended that we include the subject of Communism, its historical development, its growth, its purposes, its plans, its activities in every police school where the subject would fit into the program and in all future annual law enforcement conferences which have already been reactivated on an annual basis. He feels that by including the subject in the police schools and already established conferences it will not cause undue alarm. At the same time, he believes that the police of the country should uniformly be informed as to what Communism is so that they could see its signs and be able to report information to the FBI when these signs are apparent, and thus the police could be more of a listening post than they are now qualified to be in reporting data to the Bureau.

On 7/26/50, the Executives Conference, consisting of Messrs. Glavin, Tracy, Parsons, Mohr, Belmont, Rosen, Sizoo, Ladd, Nichols and F. H. McIntire, considered Mr. Glegg's recommendation. All were of the firm opinion that Communism is one subject in which police officers and executives are most interested. Mr. Glavin pointed out that considerable information from the FBI on Communism is now a matter of public record in view of the Director's testimony before Congress. The Conference was unanimously in favor of furnishing some information to police officers and executives, but felt that the information furnished to police executives' conferences should be somewhat more advanced than that furnished in regular police school lectures.

#### RECOMMENDATIONS:

1. That the historical development of Communism, the American Communist Party, its operation, front groups and splinter groups be discussed before police schools. This discussion would call to their attention the Presidential Directives and would stress the prompt furnishing of information to the FBI when such was received.
2. That at police conferences consisting of police executives, the Special Agent in Charge be authorized to discuss the American Communist Party, its aims and objectives, what we can expect the Communist Party to do, its tie-up with foreign espionage activity, the types of information which should be furnished to the FBI, the Presidential Directives, and the assistance that local police forces will be called upon to render in case of an emergency.

3. That a detailed lecture be prepared and approved at the Seat of Government for each of the above types of meetings, and that the Bureau representatives in the Field giving these lectures be instructed not to go beyond the information furnished by the Bureau.

Respectfully,  
For the Conference

*Rgt*

*[Signature]*  
Clyde Tolson

W  
THE DIRECTOR

7/19/50

THE EXECUTIVES CONFERENCE

LIEUTENANT HOWARD WILSON JONES  
EL PASO, TEXAS, POLICE DEPARTMENT  
APPLICANT - FBI NATIONAL ACADEMY

ALL INFORMATION CONTAINED  
HEREIN IS UNCLASSIFIED  
DATE 6/3/91 BY SP-5 CMB

The Executives Conference, consisting of Messrs. Tolson, Glavin, Parsons, Mohr, Ladd, Belmont, Rosen, Nichols, Tracy and F. H. McIntire considered the recommendation of SAC Brown of El Paso that the Bureau re-consider the above applicant for attendance at the National Academy.

BACKGROUND:

On 3/29/50 the Executives Conference, consisting of Messrs. Tolson, Tracy, Harbo, Nichols, Ladd, Belmont, Carlson, Mohr and Clegg, considered the following facts relative to this applicant.

1. In March, 1947, he was suspended ten days for participating with other officers in a dice game during office hours and on police department premises.

2. In 1947 when the Bureau was experiencing considerable difficulty with Mr. Ed Gormley of the National Automobile Theft Bureau in Texas, the applicant was appointed by Gormley to the Police Training Committee of the Texas Police Association. Applicant voted with Gormley on all matters considered by that Committee, many of which were contrary to the best interests of the Bureau.

3. Applicant entered military service in 1943 with a known ankle condition and 13 days after he entered the service a medical survey showed that the condition of the ankle could not be corrected. He served less than two months and his military record now reflects that he has entered a claim for a disability pension.

4. Applicant was considered at least careless in permitting the subject of a Fraud Against the Government Case to use the veteran priority certificates issued to applicant.

The Conference, on 3/29/50, also considered the following observations made by SAC Brown.

1. He would be embarrassed not to accept Jones since the City Council, which seldom agrees on anything, had unanimously agreed to set aside \$1,000 for the attendance of Jones at the Academy.

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2. Jones was at that time assigned in charge of the newly created

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13 AUG 1950

cc - Mr. Mohr

Mr. Clegg

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Police Training Division of the El Paso Police Department.

3. Jones' application was initially presented over three years ago and the previous application to that was for another officer whose attendance was opposed by veterans of the police department since that applicant was not a veteran.

4. It was reliably reported that Jones was destined to become the next Chief of Police in El Paso within a few years.

The Conference, with the exception of Mr. Nichols, was opposed to the attendance of Jones at the Academy. You concurred with the majority.

CURRENT CONSIDERATION:

SAC Brown, by letter dated 6/29/50, recommended a reconsideration on the following grounds:

1. In regard to applicant's suspension for shooting dice; at the time of the suspension Applicant was a Sergeant. The practice around the El Paso Police Department had been for officers to shoot dice between shifts. These games usually involved small sums of money but occasionally involved as much as \$40 or \$50. The matter was reported to former Chief of Police L. T. Robey who conducted an investigation and suspended for ten days all of those admitting participation. Jones readily admitted his participation in these dice games and took his punishment. High ranking officers in the El Paso Police Department did not take a particularly serious view of the offense. This is borne out by the fact that Jones was promoted to Lieutenant within nine months after this incident. Present police executives in El Paso treat the matter lightly and state that Chief Robey (deceased) just wanted to clear up the situation and took this method of doing it.

2. In regard to the applicant's voting with Ed Gormley on all matters, many of which were contrary to the best interests of the Bureau, SAC Brown advises as follows: In 1947 Gormley proposed a plan to divide the State of Texas into training districts with a Vice President of the Association to coordinate training activities in each district and with Wallace Beasley, Texas A & M College, to act as coordinator. Former SAC Agers opposed the plan but the committee voted 6 to 1 in favor. Jones, as well as two National Academy graduates, were among those voting in favor. SAC Brown believes the graduates should have been better acquainted with Bureau policy in training matters than Jones, that Jones had been given no guidance in the matter and that he probably indulged in a "purely human tendency to vote with the majority." He advised that Jones has always been cooperative and favorable to the Bureau and he feels that Jones would support the Bureau in any controversy.

3. In regard to applicant's claim for disability benefits after

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serving less than two months in the Armed Services, SAC Brown states that Jones enlisted in the Coast Guard at the age of 31 when he was a married man with children and not subject to military service at the time. He explained to the Coast Guard his ankle injury and inquired about possible duty which would not involve long hikes. The Coast Guard Enlistment Officer suggested that Jones might get into the mounted patrol. Jones applied, was accepted and shortly after enlistment was requested to assist in instructing classes in disarming methods since the instructor knew Jones to be an ex-police officer. While assisting in this instruction his ankle was again injured and a physical examination reflected the condition as such that the Coast Guard had to recommend Jones for discharge, which was done. After discharge he joined the American Legion where he was questioned regarding the short period of enlistment and his reasons for discharge. The American Legion official recommended that he claim compensation, which he did. He has not pursued this claim and does not know the present status.

SAC Brown states he is making this second request for re-consideration since Jones is an integral part of the police training setup in the El Paso Police Department. The El Paso office has assisted in setting up the Training Division of the El Paso Police Department under Jones' supervision in line with the Bureau's five year police training plan. Jones is the choice of the Mayor and Chief of Police and is bound to become influential in police training circles in Texas. According to information from the Mayor, Chief, and other officers, Jones will, within the next few years, be a logical candidate for Chief of Police. There is a very cordial and friendly relationship between the El Paso office and the Police Department but this has been strained somewhat by the failure of the Police Department to successfully nominate an applicant for the National Academy for an extended period of time. Brown states that the attitude of the Mayor and Chief of Police, while not hostile, is that if Jones is not accepted there is no other officer qualified and acceptable.

RECOMMENDATION:

Those in attendance at the Conference, with the exception of F. H. McIntire, were opposed to accepting Jones as a candidate for the National Academy.

Respectfully,  
For The Conference.

Clyde Tolson

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THE DIRECTOR

July 27, 1950

THE EXECUTIVES' CONFERENCE

BUREAU WAR PLANS

ALL INFORMATION CONTAINED  
HEREIN IS UNCLASSIFIED  
DATE 6/4/91 BY SP-5 CIP/PAK

On July 26, 1950, the Executives' Conference, consisting of Messrs. Ladd, Parsons, Mohr, F. H. McIntire, Rosen, J. A. Sizoo, Nichols, Glavin, and Belmont, considered the attached memorandum drawn up by the Security Division encompassing Bureau War Plans which should be considered at the Seat of Government. The proposed memorandum for all Bureau officials and supervisors has been examined by the Training Division and the Administrative Division following its preparation by the Security Division.

The Conference was of the opinion that the program outlined should be put into effect and that, in order to insure that it was followed closely and administered properly, a coordinator should be appointed for this purpose. The Conference recommended that the Training and Inspection Division be designated to handle this coordination. The responsibility of the coordinator would be to administer the plans set forth in the proposed memorandum and to insure that replies from the field offices are routed to the appropriate divisions and that the program is carried out in accordance with instructions. The Conference recognized that the activities under the Bureau War Plans involve responsibilities of all Divisions in the Bureau and, therefore, a general coordinator is necessary.

In the event you approve, Assistant Director Glegg will be designated to carry out this responsibility.

Respectfully,  
For the Conference

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Clyde Tolson

SEP 7 1950

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cc - Mr. Glegg  
Mr. Mohr

Attachment

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Mr. Tolson \_\_\_\_\_  
Mr. E. A. Tamm \_\_\_\_\_  
Mr. Clegg \_\_\_\_\_  
Mr. Glavin \_\_\_\_\_  
Mr. Ladd \_\_\_\_\_  
Mr. Nichols \_\_\_\_\_  
Mr. Rosen \_\_\_\_\_  
Mr. Tracy \_\_\_\_\_  
Mr. Egan \_\_\_\_\_  
Mr. Gurnea \_\_\_\_\_  
Mr. Harbo \_\_\_\_\_  
Mr. Mohr \_\_\_\_\_  
Mr. Pennington \_\_\_\_\_  
Mr. Quinn Tamm \_\_\_\_\_  
Mr. Nease \_\_\_\_\_  
Miss Gandy \_\_\_\_\_

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The Director

July 18, 1950

The Executives Conference

ALL INFORMATION CONTAINED  
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DATE 6/3/91 BY SP-5 CJP/PH

The Executives Conference of July 18, 1950, consisting of Messrs. Tolson, McIntire for Clegg, Rosen, Ladd, Parsons for Harbo, Mohr, Tracy, Belmont, Nichols and Glavin, considered certain protective measures to be instituted by the Bureau during the present critical emergency.

#### GAS EQUIPMENT

It was pointed out to the Conference that at the present time, under Bureau regulations, 20 gas canisters or grenades and 20 long range projectiles must be stored by each of the various divisional offices in the field; that this gas equipment is tear gas only.

It was further pointed out to the Conference that in the early days of the last war, steps were taken overnight to secure a supply of short range sickening gas projectiles, as well as certain sickening gas grenades.

It was pointed out to the Conference that a mixture of tear and sickening gas in grenades can be purchased at \$8.47 a grenade; that short range projectiles of the same type; that is sickening and tear gas combined, can be purchased for \$7.15 each, whereas long range projectiles of the same type cost \$8.25. Considerable discussion was had in connection with the matter of equipping our divisional offices with a sickening and tear gas grenade and/or projectile.

Messrs. Tolson, Parsons, Ladd, Tracy, and McIntire are of the very definite opinion that there should be no necessity for having sickening and tear gas combined in grenades or projectiles, since ours is not a policing job; that we would not be concerned with incipient riots and it is not felt that there would be any call upon the Bureau to utilize such equipment.

Messrs. Belmont, Rosen, Nichols, Mohr and Glavin felt that a minimum supply of grenades and projectiles of the sickening-tear gas composition should be secured for each of the divisional offices. They felt that two cases of each for offices, such as, New York, Philadelphia, San Francisco, Los Angeles and Newark, and one case of each for the other offices in the field service should be secured. Those having the opinion that this type of equipment should be secured pointed out that it could not be definitely decided at this time whether we would or would not have use for such equipment. It was pointed out that although such equipment was purchased during the last war, it was not

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CC: Mr. H. H. Clegg  
Mr. Mohr

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## Memorandum for the Director

utilized. However, the purpose for which it was purchased was for use in gatherings, riots or other such happenings, which might involve the FBI. Those feeling that a limited amount of this equipment be purchased, also pointed out that it is entirely possible that such equipment could be used in the apprehension of subversive individuals under a pickup program.

Further, the entire conference feels that even though the additional type of gas grenade is not purchased, that communications should go forward to the field at this time, pointing out the minimum number of gas grenades and projectiles which should be on hand in each field office and reminding the field offices to make sure that this minimum amount of gas equipment is available.

Pending the Director's decision, no affirmative steps will be taken looking toward the purchase of any of the combined sickening and tear gas grenades or projectiles.

### GAS MASKS

It was pointed out to the Conference that early in the last war, gas masks were secured for all employees of the Bureau, both investigative and clerical personnel. It was pointed out that there was a storage problem in connection with the gas masks; that, further, there was a training problem involved in the use of the masks.

The entire conference feels that it is necessary that gas masks be secured for each of the employees in the Bureau. It was pointed out to the Conference that contact has been made prior to this time with the Army and that gas masks are available for purchase by the Bureau through the Department of the Army. Although these masks cost approximately \$8.50 during the last war, we do not know the exact price of such masks at this time. The Conference feels, however, that cost is secondary in connection with the safety feature of securing the necessary masks and recommends, therefore, that a sufficient supply of gas masks be secured to equip all employees of the Bureau with such masks.

### HELMETS

The Conference, in discussing the necessity for helmets, did not feel that helmets need necessarily be purchased for all employees or for all investigative personnel in the Bureau. The Conference felt that a sufficient number of helmets should be available in each of the divisional offices to properly equip Special Agent personnel in the event it is necessary for them to conduct investigations during any

## Memorandum for the Director

bombing or other enemy activity.

The Conference felt that helmets should be furnished for 25% of the personnel in each of the Divisional offices with a minimum number of 15 helmets to be furnished to any one office.

The 25% figure would also be utilized for Seat of Government purposes.

This equipment can be secured through the Department of the Army.

### BLACKOUT EQUIPMENT

The Conference was advised that previous contacts with the Department of the Army had resulted in information being secured that blackout equipment for Bureau owned automobiles could be procured on a transfer of funds from that Department.

The Conference recommends that 2,500 sets of blackout equipment be secured, which would permit the equipping of each Bureau automobile with blackout devices, and would also permit the equipping of emergency personal vehicles which might necessarily have to be used under blackout conditions for official business.

For the Director's information, the blackout equipment consists of 2 devices for the front of the automobile and 2 for the back and will be the type of automotive blackout equipment which will be used by the Army in case blackouts are instituted.

### FBI LICENSE PLATES

The Conference was advised that the Bureau still has in its possession the old FBI license plates, which were purchased for use during the last war, and recommends that these license plates be again forwarded to the field for emergency use where needed.

The Director will recall that these plates are black on yellow with the letters FBI imprinted thereon to be used in fastening over or contiguous to the regular license plate to properly identify a Bureau automobile on emergency assignment.

### ARM BANDS

The Conference was advised that the Bureau had purchased a number of arm bands for use during the last war. These arm bands, red shield on white, were 4" in width, the shield enclosing the letters FBI in red letters. A number of these arm bands were disposed of.

Memorandum for the Director

However, we do have some still in stock and the Conference recommends that 5,000 of such arm bands be procured to be forwarded to the field for emergency use. These bands would be utilized by Special Agents or other Bureau personnel necessarily abroad during air raids, blackouts or other such emergency situations.

SPECIAL PASSES

It was pointed out to the Conference that during the last war special police occupational passes were issued to certain Bureau employees at the Seat of Government. The Conference brought up the question as to whether such special passes would be needed if the present emergency became more acute. Arrangements were made for a representative of the Administrative Division to discuss this personally with a representative of the Metropolitan Police Department to determine whether police passes would be issued at some future date to cover emergency situations. As soon as the information is secured, the Director will be advised.

BUILDING BLACKOUT

Appropriate contact has been made by Glavin with Mr. Peters of the Public Buildings Administration concerning any steps being taken by the Public Buildings Administration regarding the furnishing of blackout equipment to Federal buildings in Washington, D. C.

Mr. Peters advised that there are some studies being made. However, PBA is awaiting word from the armed services as to whether blackouts will or will not be instituted. However, he will keep me advised of steps being taken in connection with this particular matter.

Briefly, from the above, I gather that PBA is doing nothing whatsoever of an affirmative nature looking toward procuring materials to effectively blackout space in the event of emergency. Our funds are not available for the purchase of blackout equipment for the Department of Justice Building or for the Identification Building. Glavin will keep after PBA concerning this particular item.

RADIATION DETECTORS

The Conference was advised by Mr. Parsons of the Laboratory that he felt it desirable to purchase a number of radiation detectors for use both at the Seat of Government and in the divisional service. He pointed out that these radiation detectors are a type of geiger counter, which could be utilized by the layman in determining whether any radiation existed to the point where it would jeopardize the well being of employees working in a particular locality. Mr. Parsons recommended that 6 such detectors be procured for Washington, and

*Memorandum for the Director*

*the remainder of the Conference, with the exception of Mr. Tracy, that, in addition to the 6 procured for Washington, 1 such detector be procured for each territorial, coastal and large industrial city office in the divisional service.*

*Mr. Tracy is of the definite opinion that such detectors are not necessary; that the civilian defense agencies or other agencies would be able to furnish such information to the Bureau in case of aerial bombing. The Conference pointed out that it did not feel that in aerial bombing, atomic bombs would be utilized on a widespread basis; that the territorial offices, the Seat of Government, coastal offices and large industrial cities would be the ones which would be the target for such bombs. It is for this reason that it is not recommended that every office in the divisional service be equipped with one of these detectors.*

*Further action concerning the above matter is being held in abeyance pending the Director's approval and immediately upon the Director's decision concerning the above matters, appropriate action will be taken to secure necessary equipment.*

*Respectfully,  
For the Conference*

*Clyde Tolson*

THE DIRECTOR

AUGUST 8, 1950

THE EXECUTIVES CONFERENCE

X-DETCOM

On August 8, 1950, the Executives Conference, consisting of Messrs. Ladd, Glavin, Tracy, Harbo, Mohr, Rosen, McGuire, Clegg, Carlson, and Belmont, considered the attached proposed SAC Letter advising the field of further instructions and clarifications in connection with the Detcom Program and Bureau war plans.

The Conference recommended unanimously that the proposed letter be sent to the field.

In the event you approve, it will be disseminated to the field.

Respectfully,  
For the Conference

Glyde Tolson

CC: Mr. H. H. Clegg  
Mr. Mohr

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DATE 6/4/91 BY SP-5 C/BH

Attachment

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THE DIRECTOR

August 8, 1950

THE EXECUTIVES CONFERENCE

~~OFFER TO BUREAU OF FACILITIES OF  
JUNIOR CHAMBER OF COMMERCE~~

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DATE 4/4/91 BY SP-5 CIP/DP

On August 8, 1950, the Executives Conference, consisting of Messrs. Ladd, Glavin, Tracy, Harbo, Mohr, Rosen, McGuire, Clegg, Carlson and Belmont, considered the offer of the Junior Chamber of Commerce to be of assistance to the Bureau as set forth in the memorandum of Mr. Nichols dated July 27, 1950.

The Conference recommends that Mr. Nichols further contact Mr. J. R. Pat Gorman, National Vice President of the Junior Chamber of Commerce, and suggest to him that the Bureau is happy to receive the offer of cooperation and, in furtherance thereof, the National Office of the Junior Chamber of Commerce might desire to send a letter to all of its branches advising of the offer of cooperation made to the FBI and calling on all members of the branches of the organization to report immediately to the local FBI Office any information which may come to their attention concerning subversive activities. A proposed letter is attached for your approval.

In addition, the Conference suggested that the attached Bureau Bulletin be approved advising the field of the offer of cooperation on the part of the Junior Chamber of Commerce and pointing out that the field should not hesitate to develop sources and contacts in the organization which will be of assistance to the field. The Bulletin further points out that these sources may be of value in connection with the Plant Informant Program.

In the event you approve, Mr. Nichols will take this up with Mr. Gorman and if Mr. Gorman agrees to send the letter to the branch offices, the appropriate Bulletin will be sent to the field.

Respectfully,  
For the Conference

Clyde Tolson

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cc: Mr. H. H. Clegg  
Mr. Mohr

Attachment

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THE DIRECTOR

August 14, 1950

JOINT COMMITTEE

SUGGESTION 4502

REPORT: SA [REDACTED]

RE: RADIO AUTOMOBILES

MEMBERS PRESENT: H. H. CLEGG  
D. T. LADD  
S. H. LORR  
E. SCHMIDT

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DATE 6/4/91 BY SP-5 [REDACTED]

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SUGGESTION:

That Special Agents driving Bureau automobiles equipped with two-way radio note the car number in the column marked "Tel. No." on the Register Card in order to facilitate making immediate contact with Agent personnel driving such automobiles.

JOINT COMMITTEE COMMENTATION:

Unanimously favorable. The Committee pointed out that this practice is already extensively in use in the field but believed that it is desirable that the suggestion be brought to the attention of the entire Agent personnel through the medium of the attached Bureau Bulletin.

EXECUTIVES CONFERENCE RECOMMENDATION:

Unanimously favorable on August 15, 1950, by Messrs. Ladd, Rosen, Belmont, Mohr, Sizoo, Lang, Tracy, Glavin, Nichols, and Harbo.

Respectfully,  
For the Conference

Glyde Tolson.

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THE DIRECTOR

EXECUTIVES CONFERENCE

BUREAU WAR PLANS - BLACKOUTS

ALL INFORMATION CONTAINED  
HEREIN IS UNCLASSIFIED  
DATE 6/4/94 BY SP-5C/BKF

The Executives Conference on August 8, 1950, those present being Messrs. Glavin, Tracy, Harbo, Mohr, Belmont, Rosen, McGuire, Carlson, Ladd and Clegg, considered the matter of blackouts at the Seat of Government and in field offices in the event of air raids or threatened air raids or practice blackouts.

Special Agent Frank J. Holmes has contacted the National Security Resources Board, General Services Administration, the Department of the Army and the Air Force. From no source could he obtain any specific information as to requirements for blackouts. The problem of blackouts has been assigned for study to an Air Force officer who was contacted. He has no idea what his recommendations will be. He is not sure they will have blackouts in view of the fact that planes use radar equipment to locate targets on frequent occasions. He has no idea what to suggest or when there will be any suggestion. They are planning to have a tentative report sometime in September on civil defense, but there is some indication that there will be nothing in this report concerning blackouts.

The Executives Conference gave consideration to whether any small portions of the Bureau and certain field offices should be equipped for blackout in the event it should suddenly become necessary. Such a contingency might arise in the event of a surprise air raid, of reports of the approach of enemy air planes or unidentified air planes, in the event of sneak attacks or in the event there should be a sudden request for a practice blackout to see how effective it could be by merely turning off the lights. In the absence of any certainty that there will be blackout requirements, it was not felt that any large expenditure of funds should be undertaken at this time for blackout purposes as whatever was decided upon might not conform to the standard.

The Conference did unanimously agree that there should be no "shatter boards" which are heavy wooden boards placed in the windows so that in the event there was a bomb explosion, it would reduce the amount of splintered glass which might cause injury to personnel. The venetian blinds in the Department of Justice Building would serve to a small extent in connection with such a purpose.

It was believed by a majority of the Conference that there should be same blackout curtains prepared which could be placed in

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cc: Mr. Clegg  
Mr. Mohr

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closets or cabinets, easily available for putting up in the event a requirement arose. These curtains would be of a type which would provide blackout but would not be installed so as to create hysteria or result in publicity or which would detract from the appearance of any office.

In most of the Seat of Government offices being considered for such blackout arrangement, the drapes presently up would suffice with some small attachments on the side and in the center, and with heavier cords installed for pulling the drapes together; and there would be a requirement that they be tested and any mechanical defects remedied. It was felt that the present drapes should be utilized to provide for complete blackout of certain offices at the Seat of Government. These offices have all been examined, and all of them except the communications offices and the code rooms now have drapes which can be used with some minor adjustments and repairs. These offices are Rooms 5629 to 5633, consisting of the Director's suite of offices, Rooms 5734 to 5748, which includes the offices of Messrs. Tolson, Mohr, Ladd, Winterrowd and their receptionists; also, the communications rooms and the code rooms were recommended for similar treatment.

It was also recommended that Assembly Room No. 1 (the FBI National Academy classroom), and Assembly Room No. 4 (another classroom directly across the hall from the first mentioned classroom) should likewise be blacked-out to permit this space to be used by squads or any necessary assembly of Special Agents during a blackout or air raid. There would be some repairs of a comparatively minor nature necessary in Assembly Room No. 1, and perhaps considerable repairs in the other classroom. The room in the Identification Building where the FBI cards are located should likewise be blacked-out--in the event the security index cards were being handled on these machines.

The Conference considered the fact that in the event there was an air raid or alert in the day time, no blackout is possible. At night, only a small working staff would be expected to be at the office, and it is unlikely that there would be a requirement for a concentration of Agents during the blackout period in order to avoid congestion on the streets; and there would be a limited amount of work that could be done during the blackout. The actual period of the raid or the blackout would likely be of comparatively short duration, and the mobilization of Agents and clerical personnel could take place after the alert has occurred. If mobilized earlier, most would probably retire to the basement shelter. The space in the Executive Offices and rooms indicated would probably suffice during the blackout period for the personnel to be on duty during that period.

It was recommended that in selected field offices instructions be issued to arrange for blackout equipment which would provide an adequate blackout for one squad room plus the communications room in the following field offices:

THE DIRECTOR

8/17/50

EXECUTIVES' CONFERENCE

ALL INFORMATION CONTAINED  
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DATE 6/4/91 BY SP-5 C/ORT

The Executives' Conference of 8/7/50, consisting of Messrs. Harbo, Mohr, Belmont, Ladd, Rosen, Carlson, Long for Clegg, Tracy, and Glavin considered the suggestion submitted by Special Agent Eugene W. Youngs and Special Agent [redacted] that the Bureau arrange to purchase automobiles on the so-called rental plan, that is, that the automobiles be utilized by the Government for a period of a year, at which time the old cars would be turned in and new cars would be secured. The Special Agents making the suggestion pointed out that automobiles are used most often and pose the most serious problem of maintenance and repair. Special Agent Youngs stated that he believed many of our present difficulties with respect to Bureau automobiles stem from the fact that the Bureau purchases them outright, drives them until they are practically obsolete, and then sells them on open bids. The same arguments are advanced by Special Agent [redacted] both of these Agents feeling that it would be much to the Bureau's advantage to have rental agreement contracts with automobile dealers so that we could secure automobiles each year.

The Conference was advised that present Government regulations, as contained in the Bureau of the Budget Circular "A-11, as revised on May 25, 1949, Section 3 (j) states "where the need for automobiles can be justified, provision may be made in the estimates for replacement of automobiles which shall have been operated, at the time of replacement, for 60,000 miles or six years, whichever occurs first; provided, that where a bureau or comparable organizational unit owns a fleet of eight or more automobiles, not more than 25 percent of such fleet may be estimated for replacement in any one year."

From the above, it is noted that under Government regulations a car to be replaced should be at least six years old or driven 60,000 miles. Further, any fleet owner in the Government having eight or more automobiles may not replace more than 25 percent of such fleet in any one year.

The Budget regulations go on further to state that before any car that does not meet the age or mileage figure can be replaced, justification must be furnished to the Budget Bureau. As a matter of

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cc: Mr. Mohr  
Mr. Clegg  
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mg: pam

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Anchorage  
Baltimore  
Boston  
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Los Angeles  
Newark  
New York  
Philadelphia  
Pittsburgh

Portland  
San Diego  
San Francisco  
San Juan  
Seattle  
Washington Field

There would not be any intention of installing blackout equipment. It would merely be obtained, and it should be easily available for immediate installation if and when necessary.

It was further felt that any delay in obtaining the equipment and arrangements for the above minimum blackout requirements might be disadvantageous because of the heavy purchases which would be made of blackout materials and equipment if we waited until some orders were issued. It is believed that at least the Bureau should be ready to the above very limited extent, which would require but a minimum of expense, and would permit activity during a blackout period on the part of an integral staff in the field office and at the Seat of Government.

In addition, it was recommended that the radio stations at Clinton and Waldorf, Maryland, and the radio stations at San Diego and Anchorage, which are outside the regular office buildings, be equipped for immediate and complete blackout.

Mr. Tracy was of the opinion that these plans should be communicated to the Field, but that no purchases should be made until instructions for a nation-wide blackout system had been issued.

All of the other members of the Conference recommended favorably with reference to the above suggestions for limited space blackout at the Seat of Government and in selected field offices.

Respectfully,  
For the Conference

Clyde Tolson




fact, we have replaced some cars which have not been six years old because of the normal wear and tear, we getting the approval of the Bureau of the Budget before such machines could be turned in.

Glavin further pointed out that a commercial fleet owner can without any difficulty whatsoever arrange with the automobile manufacturers to set up a fleet replacement plan on a more or less rental basis, that insofar as the Bureau is concerned, we are purchasing 500 automobiles a year, and even with the tight situation today on automobiles, the large automotive manufacturers want to bid on the sale of the cars to the Bureau. Glavin felt that even though present Budget regulations did not exist, from a practical point of view automotive manufacturers would file objections with the General Accounting Office if one manufacturer had a continuing contract to furnish Bureau cars year after year.

The Conference recommends, therefore, that the Agents making the suggestions in question be advised of the present Budget regulations, it being pointed out to them that it would not be possible for the Bureau to effect such arrangements due to the regulations in question.

Respectfully,  
for the Conference

  
Clyde Tolson

Tolson \_\_\_\_\_  
Ladd \_\_\_\_\_  
Clegg \_\_\_\_\_  
Glavin \_\_\_\_\_  
Nichols \_\_\_\_\_  
Rosen \_\_\_\_\_  
Tracy \_\_\_\_\_  
Harbo \_\_\_\_\_  
Mohr \_\_\_\_\_  
Tele. Room \_\_\_\_\_  
Nease \_\_\_\_\_  
Gandy \_\_\_\_\_

8/9/50

THE DIRECTOR

JOINT COMMITTEE

INDEXING AND SEARCHING PROCEDURES  
IN FIELD OFFICES

MEMBERS PRESENT: H. H. Clegg  
R. T. Harbo  
S. K. McKee  
E. Scheidt

ALL INFORMATION CONTAINED  
HEREIN IS UNCLASSIFIED  
DATE 6/4/91 BY SP-5 ci/obf

SUGGESTIONS: The suggestions relate to a survey that has been made of various field offices and Bureau Officials concerning procedures in indexing and searching in field offices.

The opinions and recommendations of a number of SAC's and Seat of Government officials were obtained and considered by the Joint Committee.

JOINT COMMITTEE CONSIDERATION:

There is attached hereto a proposed Bureau Bulletin to incorporate those suggestions for indexing and searching about which there was a unanimity of opinion.

Matters in which there was no agreement, or in which the Joint Committee unanimously opposed are being treated in a separate memorandum.

RECOMMENDATION: Unanimously favorable that the attached Bureau Bulletin be approved.

EXECUTIVES CONFERENCE CONSIDERATION:

The attached proposed Bureau Bulletin was transmitted to all of the members of the Conference and it has been approved. Mr. Glavin felt this communication should be an SAC Letter rather than a Bureau Bulletin, but in view of the fact that the dictation of Agents of the title of reports is involved, as well as other material and informa-

cc: Mr. Clegg  
Mr. Mohr

HHC:dgh/dmg

Attachment

OCT 23 1950

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tion which is needed by the Agents as a guide, the data was prepared in Bulletin form, which received the approval of all of the other members of the Executives Conference.

Respectfully,  
For the Conference

Clyde Tolson

h  
THE DIRECTOR

August 11, 1950

THE EXECUTIVES CONFERENCE

NATIONAL ACADEMY RECRUITING PROGRAM

ALL INFORMATION CONTAINED

HEREIN IS UNCLASSIFIED

DATE 6/4/91 BY SP-5C/pkf

~~F. B. I. MEMO~~  
The Executive's Conference of August 11, 1950, consisting of Messrs. Tracy, Harbo, Belmont, Ladd, Rosen, Clegg, Carlson, Glavin, and Mohr, were advised of the present status of the National Academy Recruiting Program and requested to submit any suggestions that the members might have in order to obtain in the immediate future additional Special Agent personnel.

It was pointed out to the Conference that several Special Agents in Charge and some Bureau officials had indicated some reluctance to the utilization of the National Academy Recruiting Program and that it was desired that something immediately be suggested to provide additional Special Agent personnel in view of the acute shortage of such personnel in the field. The Conference was advised that the delinquency in the field was mounting and would continue during the forthcoming months, that there were no divisional offices where there was a surplus of Special Agent personnel, and that the only solution of the problem at the present time was to promptly and without delay obtain additional Special Agent personnel in order that qualified, experienced personnel could be made available to the larger offices where the bulk of the security investigations were pending to give them proper attention and reduce the backlog of cases without further delay.

The Conference carefully considered the pros and cons of the problem and unanimously arrived at the only conclusion that there is no alternate method of obtaining investigative personnel promptly and without delay other than through the suggested National Academy Recruiting Program. The Conference was unanimous in recommending to the Director that the National Academy Recruiting Program go forward with the greatest impetus and dispatch since it was sincerely felt that this was the only method whereby the Bureau can secure in the very near future investigative personnel to help relieve the urgent need for additional Special Agents in the field. The Conference fully realizes that this program is urgently required and needed in order to obtain investigative personnel to reduce the mounting delinquency in the field and to make available to the larger offices trained Special Agents to handle the increasing espionage and security investigations of the Bureau.

In the event the Director agrees with the suggestion of the Conference, as set forth in this memorandum, immediate steps will be taken to send out appointments to those graduates who have agreed to accept appointments, to set up the schools, and to give further impetus to the recruiting of a sufficient number of National Academy

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graduates to meet the current needs of the Bureau in so far as investigatory personnel is required. The Conference unanimously felt that if the program is continued that between two and three hundred National Academy graduates will be obtained in connection with this program and with a six week's training course they should be made available for field investigative assignments during October and November of this year.

Respectfully,  
FOR THE CONFERENCE

Clyde Tolson

cc: Mr. Mohr  
Mr. Clegg

*Ms.*  
I specifically indicated  
the N. A. Recruiting Program  
was out & I wanted the  
Conference to come up with  
something else in view of all  
of the opposition, though I realize,  
it is. H

8/16/50

THE DIRECTOR

JOINT COMMITTEE

SUGGESTION NO. 467  
EMPLOYEE: SAC J. B. POSTER  
SPRINGFIELD OFFICE  
EXHIBIT ENVELOPES

SAVINGS: None  
AWARD: None

MEMBERS PRESENT: H. H. Glegg  
R. T. Harbo  
S. K. McKee  
E. Scheidt

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HEREIN IS UNCLASSIFIED  
DATE 6/4/91 BY SP-5 CJP/HR

SUGGESTION: That clarification be made as to the placing of exhibits in small white envelopes which in turn are placed in the larger exhibit envelope in field office case files. For example, 3 checks were found to have been placed in one white envelope as they were received together as exhibits in a case. A question arose as to whether each of these checks should have been placed in a separate white envelope and appropriately labelled instead of all 3 being in the same envelope.

The Manual of Rules and Regulations states that all matters such as documentary evidence, photographs or confessions which should not be mutilated by punching, blocking or stamping should be placed in separate envelopes, preferably a plain white one.

JOINT COMMITTEE CONSIDERATION:

The Joint Committee was unanimously of the opinion that exhibits of the same type, when received at or approximately the same time, such as the 3 checks, should be placed in one white envelope, appropriately labelled, to show that there are 3 checks therein. If there were a confession, this would be placed in a separate white envelope. If there were photographs received subsequently, they would appear in still another separate envelope, appropriately labelled. This, according to SAC's Scheidt and McKee, is the method by which this is being handled in the Field as a routine practice.

RECOMMENDATION: That no general SAC Letter be furnished to the Field, but that the Springfield Office be advised that somewhat similar items, such as checks, received simultaneously, may be placed in one white envelope, and this will apparently clarify the matter, with a copy of this letter to be sent to Mr. Carlson who requested the interpretation. Such a letter is attached, if approved.

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Belmont \_\_\_\_\_  
Mohr \_\_\_\_\_  
Tele. Room \_\_\_\_\_  
Nease \_\_\_\_\_  
Gandy \_\_\_\_\_

cc: Mr. Glegg  
Mr. Mohr

Attachment

HHG:dgh

AUG 21 1950

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THE DIRECTOR

August 9, 1950

THE EXECUTIVES CONFERENCE

ADMINISTRATIVE SUGGESTION IN HANDLING OF  
SABOTAGE CASES IN THE SECURITY DIVISION

ALL INFORMATION CONTAINED  
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DATE 6/4/83 BY SP-5 C/PK

The Executives Conference, consisting of Messrs. Tracy, Parsons, Mohr, Ladd, McGuire, Rosen, Carlson, Long, and Belmont, on August 9, 1950, considered the request of the Security Division that the Supervisor on the Sabotage Desk be allowed to retain a duplicate copy of incoming teletypes on sabotage cases for a period of 30 days for the purpose of enabling him to follow closely these cases as they develop.

It was pointed out that sabotage cases develop rapidly and require careful following, that in many instances there are a number of teletypes on the same case arriving within a matter of a few days because of the intensive investigation afforded by the field in these cases. A report is required from the field within 15 days; however, it is imperative that the cases be closely followed prior to the receipt of a report and the logical means of following the cases is through the incoming teletypes. It was pointed out that if both the original and copy of the incoming teletypes are sent to Files, it is difficult to locate the teletypes promptly in all cases and there is a real need for the Supervisor to have all information concerning the case at his fingertips. The alternative, of course, is to take information off the teletype and keep it in the form of a memorandum on the Supervisor's desk. However, this entails additional clerical work which appears to be unnecessary, particularly as the duplicate copy of the teletype is destroyed after it is sent to files.

The Conference unanimously recommended that the Supervisor on the Sabotage Desk be authorized to retain the duplicate copy of the teletypes for a period of 30 days.

In the event this meets with your approval, instructions will be issued to this effect.

RECORDED - 29

INDEXED - 29  
For the Conference

Glyde Tolson

CC: Mr. H. H. Clegg  
Mr. Mohr

AHB:mer

THE DIRECTOR

8-11-50

Executives Conference

ALL INFORMATION CONTAINED  
HEREIN IS UNCLASSIFIED

DATE 6/4/91 BY SP-5 CJP/MTF

On 8-11-50, the Executives Conference with Messrs. Glavin, Tracy, Harbo, Mohr, Ladd, Rosen, Carlson and Clegg present, recommended the following in the order named as speakers before the next Graduation of the FBI National Academy on September 29, 1950, one to be selected from each list:

GOVERNMENT GROUP

F. B. I. N. A.

- (1) Mr. John R. Steelman - Assistant to the President.
- (2) Mr. Thomas Murray of the Atomic Energy Commission - an inventor and labor leader, who is personally known to the Director and it is believed the Director will recall him as he received a degree on one occasion simultaneously with the Director.
- + (3) General G. B. Oates - Commandant, U. S. Marine Corps; formerly in charge of the U. S. Marine Corps at Quantico and now Commandant in charge of all Marines.

(4) Judge Learned Hand, U. S. Circuit Court of Appeals, New York.

(5) Senator Edward J. Thye of Minnesota.

NON-GOVERNMENT GROUP

- + (1) Mr. Fulton Oursler
- (2) Mr. George Craig, National Commander of the American Legion.
- (3) Former Senator Warren Austin of the United Nations
- (4) Reverend Frederick Brown Harris of Foundry Methodist Church and Chaplain, U. S. Senate.

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Nichols \_\_\_\_\_  
Rosen \_\_\_\_\_  
Tracy \_\_\_\_\_  
Harbo \_\_\_\_\_  
Belmont \_\_\_\_\_  
Mohr \_\_\_\_\_  
Tele. Room \_\_\_\_\_  
Nease \_\_\_\_\_  
Gandy \_\_\_\_\_

*Write these  
checked*

cc-Mr. Mohr  
Mr. Clegg

RECORDED - 29

Respectfully,  
For INDEXED reference

AUG 10 1950

Clyde Tolson

AUG 21 1950

THE DIRECTOR

8-2-50

Executives Conference

ALL INFORMATION CONTAINED  
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DATE 6/4/91 BY SP-5 CIB

On 8-1-50, with Messrs. Glavin, Tracy, Harbo, Ladd, Mohr, Nease, Nichols, Rosen, Belmont, Carlson and Clegg present, the Executives Conference gave consideration to the Director's approval that a survey be conducted to determine whether the Bureau has fields of activity which at present should be reduced, curtailed or eliminated in order to provide adequate manpower to handle the increased program of the investigation of Communists and other Internal Security problems.

The following suggestions were submitted and considered by the Executives Conference:

1. That the Bureau discontinue all Field Police Training. It was unanimously recommended that all presently scheduled classes and all present commitments for the calendar year 1950 be completed as scheduled; that effective immediately no new or additional Field Police Schools be scheduled or accepted; that, where statewide programs of Police Training have been carried on by the Bureau or in conjunction with state Chiefs of Police Associations, they be informed that due to the emergency, the Bureau is discontinuing all Police Training after presently existing commitments have been fulfilled and that no schools, even those for which tentative commitments may have been made beyond December 31, 1950, will be conducted. The Conference felt that the Bureau would be inconsistent in requesting FBI National Academy graduates to join the Bureau because of the volume of work and then have Agents available to go into police departments to run Police Schools. In this connection, it was pointed out that, if and when Security Squads were organized in police departments and the Bureau decided to assign cases to these Security Squads, of course, the Bureau would train the members of these Squads as to the methods of handling the assignments given to them.

2. The Bureau has approved the retention of a number of select In-Service Agents for an additional week after they attend In-Service School in order to train them to teach in Latent Fingerprint Schools for police in the Field. For the reasons set forth above, it was recommended that the plans for these schools to train Agents as Police Instructors in Latent Fingerprint work be discontinued. With In-Service Schools now discontinued, this will automatically make this recommendation effective.

3. Monthly inspections. Although suspended for the Summer months, the Bureau has been selecting one phase of Field Office activity each month for an inspection by Field Offices. For example, in one month the Number Three Register Cards and Daily Reports would be inspected. In another month Extortion, Kidnaping and Bank

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cc - Mr. Mohr  
Mr. Clegg

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Robbery cases would be inspected by the SACs. It was recommended that these monthly inspections, already suspended for the Summer months, be discontinued for the duration of the emergency.

4. Inspections. It was recommended that in order to save Agents' days work now spent on regular Field Office inspections, such inspections in the future under Investigative Operations include an inspection of Security cases plus Kidnaping, Extortion, Bank Robbery and Fraud Against the Government cases. All other regular criminal, applicant and civil types of cases would be spot-checked only. Messrs. Nichols, Belmont, Harbo, Nease, Mohr and Clegg recommended favorably. Messrs. Glavin, Tracy, Ladd, Rosen and Carlson recommended that the inspections continue to cover all pending cases as at present. *I favor minority view*

5. Inspections. It was recommended that Field Office inspections of Resident Agencies be conducted only when some other duty required the Inspector to visit the city where the Resident Agency is located. Such a requirement would be visits to U. S. Attorneys and Federal Judges and, during such visits, if a Resident Agency is in the same city, the Resident Agency would be inspected. Otherwise Resident Agencies would not be inspected during regular inspections. This was unanimously approved.

6. It was recommended that Quarterly Conferences of Agents be reduced to Semi-Annual Conferences of Agents. This was unanimously approved in view of the fact that Squad Conferences are held as emergencies and special reasons for such Squad Conferences are necessary and two such Conferences of all Agents together were felt to be adequate. This was the practice followed during World War II. The Conference was unanimously favorable.

7. That Field and Seat of Government Firearms Training periods be reduced from 6 outdoor training periods per year to 3 outdoor training periods per year and the schedule for these training periods be revised in order to provide the greatest possible amount of practical Firearms Training during these three group outdoor Firearms Training periods each year. It was recommended that each Agent individually be required to continue his monthly pistol practice during the months when regular outdoor Firearms Training periods did not occur. Mr. Clegg was opposed. All others favorable.

8. It was learned that in a few Field Offices a practice had developed, due to the monthly inspection surveys heretofore required by the Bureau, for the SACs to designate one Special Agent to spend practically all of his time on inspection work. It was unanimously recommended that this assignment be discontinued wherever it may exist and that the inspection work be carried on by the SACs, ASACs

and Field Supervisors on the basis of ticklers. The recommendation of the Conference was unanimously favorable.

9. That the Bureau discontinue Crime Surveys. A number of SACS have reported that these surveys consume a great deal of time. They are now conducted and reports are submitted quarterly.

Mr. Glavin recommended that they be kept as is.

Messrs. Harbo, Mohr, Ladd, Nichols, Rosen, Belmont, Carlson and Nease recommended that reports be submitted once each 6 months instead of once each 3 months and that the Field be advised that there is to be no repetition of previously submitted information in these reports which should be abbreviated.

Mr. Tracy recommended they be discontinued entirely after the next report is submitted in October.

Mr. Clegg recommended they be discontinued entirely, effective immediately.

10. The recommendation was made that White Slave Traffic Act Surveys be discontinued. This has nothing to do with the investigation of individual complaints, but relates only to general or continuing surveys made for the purpose largely of developing White Slave Traffic Act cases.

Mr. Rosen felt that this recommendation was not sufficiently specific and he was opposed.

All other members of the Conference recommended favorably that the suggestion be approved.

11. The recommendation was made that the Bureau discontinue the research and fingerprint identification data which was referred to the Investigative Division for the purpose of developing Unlawful Flight to Avoid Prosecution cases.

Mr. Clegg recommended favorably.

All other members of the Conference recommended unfavorably.

12. The recommendation was made that a letter be sent to Field Offices pointing out the necessity and desirability of maintaining proper public relations and of making a suitable number of public appearances and speeches before suitable groups and that the letter further point out that, due to the necessity of conserving manpower, at the same time the Field Offices should exercise wise discretion and a great deal of selectivity in accepting speaking engagements.



at particularly the time and places when working time was being utilized and the group was small or otherwise relatively unimportant.

Mr. Nichols pointed out that there were more than 8,000 such speeches last year.

*These minority views.*  
Messrs. Ladd, Rosen and Nease recommended that the program continue as is and that the letter not be sent. All other members of the Conference recommended favorably as to the suggestion.

13. That the Field no longer be requested to make contacts of an administrative nature with reference to fingerprint identification and Uniform Crime Reporting matters. These contacts are largely for the purpose of finding out why fingerprints are not being sent in by the police agencies or why Uniform Crime Reports are not being sent in regularly. *It should however be primarily incidental to other work.*

The recommendation was unanimously approved, although Mr. Tracy pointed out that there was currently being carried on a program of contacts with over 100 police agencies which are not submitting fingerprints to the Bureau. He desired this current program to continue until completed. All other members of the Conference felt that it should continue to be carried on only when an Agent is in the town on other business and that no new programs of this sort should be initiated.

*OK*  
14. It was recommended that, again, there be reassured instructions that correspondence between the Bureau and Field Offices and between Field Offices should be phrased in telegraphic language. The recommendation of the Conference was unanimously favorable.

The following recommendations were made at the meeting of the Executives Conference on 8-2-50, with Messrs. Tracy, Harbo, Mohr, Belmont, Rosen, Carlson, Nichols, Nease and Clegg present:

15. That routine form follow-up letters from the Seat of Government to the Field be discontinued, but that form letters be used in following up cases when a very special or urgent reason exists for following up the case.

Because these form follow-ups merely protect the file and the Supervisor at the Seat of Government without accomplishing a real purpose; as they do not constitute any pressure on the field; as their frequent use would make them more of a nuisance than a value; as each of these form letters must be processed through the indices, the file pulled and, frequently, answers prepared, thus, delaying productivity in the Field instead of helping it, the suggestion was approved by Messrs. Tracy, Harbo, Nease, Carlson, Nichols and Clegg.



Mr. Nease and Mr. Carlson desired that they be eliminated in Security cases only.

Because it is believed that such form letters create constant pressure on the Field, that they prevent the development of lethargy toward the Bureau's work and individual cases on the part of the Field Offices, the suggestion was opposed by Messrs. Mohr, Rosen and Belmont. *I share the view.*

16. That Field Offices be authorized to acknowledge routine complaints coming in from the general public with a form letter and that specially prepared letters be reserved for very special contacts and important personages in acknowledging complaints which are received. This would save considerable stenographic time, as well as dictation time. The Seat of Government already utilizes a number of form letters in acknowledging routine complaints. *I share minority view.*

Those favoring the suggestion were Messrs. Harbo, Rosen, Mohr and Clegg. Those opposed were Messrs. Belmont, Carlson and Nichols.

17. That the entire Uniform Crime Reporting project, including crime statistics, tabulations of statistics from fingerprint cards, and the publication of the Uniform Crime Reports Bulletin be abolished after approval is obtained from the Attorney General, the Bureau of the Budget and Congressional Committees. *I share minority view.*

Mr. Clegg favored this suggestion. All others were opposed.

18. There is presently prepared at the Seat of Government the FBI National Academy "Newsletter" which is sent out once each 2 months to all graduates of the FBI National Academy. Information of news value, promotions and the like, is based upon communications sent in by Field Offices. The work at the Seat of Government is handled primarily by a clerical employee, but does require contacts and correspondence by the Field. It was recommended this be abolished for the duration of the emergency. The Conference was unanimously favorable. *I am opposed to the recommendation.*

19. There is being received from each Field Office on a quarterly basis a report on training and police relations within each Field Division for the 3-month period covered by the report. It reflects the extent of police training. It also reflects incidents bearing on cooperation and relationships with police agencies. It was recommended unanimously that this report be abolished.

OK  
20. In connection with physical surveillances, a letter should be addressed to all SACs pointing out the amount of manpower that is required to conduct physical surveillances and caution the Field to give due consideration both to the interests and requirements of the investigation, as well as to the availability of manpower before authorizing physical surveillances or requesting other offices to conduct physical surveillances and suggesting further that, when a Field Office is requested by another Field Office to conduct a physical surveillance and the office receiving the request feels that there is not sufficient justification therefor, the SAC of the office requested to handle the surveillance should communicate with the requesting office promptly so that the matter can be properly evaluated. The recommendation of the Conference was unanimously favorable.

OK  
21. That an SAC Letter be sent to each Field Office pointing out that in making name checks and in connection with searching cross-references in Security Letters and other pending cases in Field Offices, it is considered entirely agreeable and authorization is granted for the use of specially selected clerks and Special Employees to make a preliminary examination of the files in order to eliminate those files and references which obviously relate to people not identical with the subject of the name check or the search and that questions of doubt should be submitted to a Special Agent or Supervisor for evaluation.

22. That in all Applicant-type cases, including Departmental Applicants, Voice of America Applicants, ERP Applicants, NSRB Applicants, that the same rule be applied as is applied in the case of Atomic Energy Applicants and that where no derogatory information is developed prior to 1-1-37, it will be unnecessary to conduct any investigation prior to the 1937 period. This is presently the rule in Atomic Energy cases which was approved by agreement with AE authorities. It would be a condition precedent to the adoption of this rule that the agencies for whom the Applicant investigations were being made would be agreeable to this arrangement.

Those in favor were Messrs. Tracy, Carlson, Nichols and Nease.

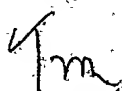
John  
new  
→ Those opposed were Messrs. Harbo, Lohr, Belmont, Rosen and Clegg.

OK  
23. That an SAC Letter be forwarded to each Field Office instructing that, when requesting publications, photographs and similar material, routing slips be used instead of individually prepared letters.

The Conference recommended unanimously favorable.

Consistent with the decision of the Director, instructions will be issued at the Seat of Government and to Field Offices and the SAC Letters recommended, which are approved, will be prepared.

Respectfully,  
For the Conference

  
Clyde Tolson

THE DIRECTOR

8/10/50

JOINT COMMITTEE

SUGGESTION NO. 498  
EMPLOYEE: SAG S. K. McKee  
NEWARK OFFICE  
TESTIFYING IN COURT

SAVINGS: None  
AWARD: None

MEMBERS PRESENT: H. H. Clegg  
R. T. Harbo  
S. K. McKee  
E. Scheidt

ALL INFORMATION CONTAINED  
HEREIN IS UNCLASSIFIED  
DATE 6/4/91 BY SP-5 CIP/m

SUGGESTION: That the Bureau consider relaxing the rule against Agents observing trials, and to permit SAC's to have Agents observe trials on a selected basis.

SAG McKee pointed out that the FBI Handbook, Part I, page 2, provides "Special Agents shall not visit trials, hearings or court sessions in either State or Federal matters during working hours or at other times merely for satisfying personal curiosity." Mr. McKee was of the opinion that it would aid in the development of field Agents to permit them to observe trials and better qualify them for participation in trials as witnesses.

JOINT COMMITTEE CONSIDERATION:

Messrs. Clegg, Harbo and Scheidt were opposed to the suggestion. Mr. McKee was in favor of the suggestion as originally made by him. It was the feeling of a majority of the Joint Committee that the dangers inherent in permitting Agents not having official business in court rooms outweighed the training benefits of this procedure. It was further their feeling that moot court training as given to the Agents at the Seat of Government and in the Field adequately fills the need for this type of training.

EXECUTIVES CONFERENCE CONSIDERATION:

Unanimously unfavorable on August 16, 1950, by Messrs. Glavin, Tracy, Mohr, Nichols, Clegg, Sizoo, Hargett, Nease, and Harbo.

Tolson \_\_\_\_\_  
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Rosen \_\_\_\_\_  
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Harbo \_\_\_\_\_  
Belmont \_\_\_\_\_  
Mohr \_\_\_\_\_  
Tele. room \_\_\_\_\_  
Nease \_\_\_\_\_  
Gandy \_\_\_\_\_

cc: Mr. Clegg  
Mr. Mohr

NS:njp:agb

Respectfully,  
For the Conference  
EX-83  
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146 AUG 21 1950  
Clyde Tolson.

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Rd

A. H. Belmont

August 2, 1950

C. E. Hennrich

~~SECRET~~

PROTECTION OF STRATEGIC AIR  
COMMAND BASES OF THE UNITED STATES  
AIR FORCE

PURPOSE:

~~ALL INFORMATION CONTAINED  
HEREIN IS UNCLASSIFIED  
EXCEPT WHERE SHOWN  
OTHERWISE~~

Classified by *SP-5 ci/bm*  
Declassify on: *OADR 6/4/91*

- (1.) To advise of the results of a conference with General Joseph F. Carroll, Director, OSI, with respect to this matter in order that a complete understanding would be reached as to exactly what OSI expects of the FBI.
- (2.) To furnish further instructions to the Field with respect to developing informant coverage in this matter.
- (3.) To recommend that a letter be directed to all Special Agents in Charge pointing out the vital importance of this program and instructing that all Special Agents be placed on the alert for any information received from technical surveillances or confidential informants which might indicate a concentration of individuals of a doubtful loyalty in the vicinity of Strategic Air Command bases.

BACKGROUND:

With respect to captioned program, with which you are familiar, on Thursday July 27, 1950, I instructed Special Agent James E. McMahon of the Espionage Section to arrange an immediate conference through the Liaison Section with General Joseph F. Carroll, Director, OSI, in order that a complete understanding would be reached as to exactly what OSI expected of the Bureau. Special Agent McMahon was specifically instructed not to commit the Bureau on any matter whatsoever.

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Tolson \_\_\_\_\_  
Ladd \_\_\_\_\_  
Clegg \_\_\_\_\_  
Glavin \_\_\_\_\_  
Nichols \_\_\_\_\_  
Rosen \_\_\_\_\_  
Tracy \_\_\_\_\_  
Harbo \_\_\_\_\_  
Belmont \_\_\_\_\_  
Mohr \_\_\_\_\_  
Tele. Room \_\_\_\_\_  
Nease \_\_\_\_\_  
Gandy \_\_\_\_\_

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Accordingly, a conference was held between General Carroll and SA's Sanders of the Liaison Section and McMahon on the afternoon of Friday, July 28, 1950. The following matters were discussed:

General Carroll was asked concerning the instructions issued by his office to Strategic Air Command bases with respect to reporting suspected sabotage to the Bureau. He replied that close liaison is maintained between Bureau Field Offices and Strategic Air Command bases. If an accident or any incident occurs on an SAC base or to a plane that is stationed at an SAC base, the local Bureau Field Office or resident agency is immediately notified, if sabotage is suspected. General Carroll stated that instructions have been issued to the effect that if there is any doubt as to possible sabotage such doubt is resolved by notifying the appropriate Bureau Field Office of the accident immediately and at the same time advising that further inquiry was being conducted by OSI and that the Bureau Field Office would be kept informed of all pertinent developments. General Carroll commented that the Bureau Field Offices have been most cooperative in these matters and to his knowledge no controversies or difficulties have ever occurred. It was pointed out to General Carroll that if any evidence of sabotage became apparent, it was absolutely necessary that the Bureau or appropriate Field Office be immediately notified without any undue delay, to which General Carroll agreed.

With respect to the development of confidential informants, General Carroll was asked concerning his desires in this matter. He replied that he preferred that the Bureau NOT develop confidential informants among military personnel stationed at SAC bases. He stated that all servicemen are pledged to report matters pertaining to sabotage, espionage, etc., to their commanding officer and in addition, OSI already had a limited number of informants among military personnel. With respect to the development of informants among civilian employees of the United States Air Force at SAC bases, General Carroll urged that informants be developed provided the Base Commander does not object. In this regard General Carroll pointed out that it would be desirable for the Bureau to tactfully inform the Commanding Officers of the SAC bases that the purpose for developing confidential informants among civilian personnel employed by the United States Air Force on SAC bases is solely for acquiring information concerning sabotage and related



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matters and is not for the purpose of securing information regarding the personal habits and activities of the Base Commander and members of his staff. General Carroll further advised that his office had no objection toward the Bureau developing confidential informants among personnel working on the various SAC bases who are employed by private contractors rather than by the United States Air Force.

With respect to the physical security of the SAC bases, General Carroll advised that additional fences, alarms, guards, etc., are being acquired and in the future trained military police will serve as guards rather than civilians. Concerning the Air Force Screening Program for employees, General Carroll stated that all Air Force military and civilian personnel, as well as employees of contractors, and others who have access to critical areas on the bases will have their names checked through the files of the FBI, Army, Navy, and the Air Force. If any derogatory information is developed, an investigation is immediately instituted by OSI. General Carroll explained that a pass system has been inaugurated in order for all personnel to gain access to critical areas on the bases. He further stated that it would not be practicable or possible to check the names of all individuals who had access to non-critical areas, due to the vastness of such a project and because it would cause undue delay to much needed building and production programs. General Carroll further explained that private contractors on the SAC bases sometimes employ civilian guards to care for their own equipment but these guards are in no manner connected with the United States Air Force and they do not protect or have access to critical areas on the bases. It was pointed out to General Carroll and he agreed that the Bureau would not be concerned with the physical security of the SAC bases.

General Carroll next stated that his greatest concern is over the fact that a small group of individuals whose sympathies are opposed to the United States could possibly be sent from various parts of the United States to the vicinity of an SAC base and by using "Commando techniques," over power the guards, gain access to a critical area and "blow it up." General Carroll was of the opinion that knowledge of such activities could possibly be ascertained through proper interpretation of various orders [REDACTED] ~~(S)~~

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Throughout the entire conference which lasted from approximately 12:45 P.M. until 2:15 P.M., General Carroll was exceedingly agreeable, cooperative, and highly complimentary in his remarks toward the Bureau. By memorandum dated July 28, 1950, the Director was informed of the results of the conference with General Carroll and he was advised that this program was being closely and continuously followed.

**RECOMMENDATIONS:**

If you agree, there is attached a letter addressed to all Special Agents in Charge instructing that all Special Agents be immediately placed on the alert for any information received

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Communist Party offices, members, and sympathizers and other individuals considered to have subversive tendencies as well as information from established confidential informants that might indicate any concentration or travel of individuals of doubtful loyalty at or near any vital SAC base. The attached letter instructs that if such information is received, the Bureau and the appropriate field office should be immediately advised.

If you agree, there is also attached for your approval, a letter directed to the fifteen field offices covering the SAC bases which are considered of vital importance by the United States Air Force. The letter furnishes further information and instructions concerning this program which was developed as the result of the discussion with General Carroll. The letter suggests that a conference be arranged with the commanding officer of the appropriate SAC base together with the ranking OSI representative and that the commanding officer of the base be briefly informed of the provisions of the delimitation agreement which provides that the FBI will be responsible for the investigation of all cases involving espionage, counterespionage, subversion and sabotage involving all civilians, which includes civilian employees of military establishments. (See SAC letter No. 25, dated March 8, 1949.) The letter further

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suggests that the commanding officer of the base be informed that the OSI has urged the Bureau to develop informants among civilian employees of the United States Air Force on the base, provided the commanding office does not object. The letter suggests that such objections are not anticipated if the commanding officer is tactfully informed that the Bureau is not interested in personnel or administrative matters among civilian employees of the United States Air Force.

Mr. Director

August 3, 1950

1. Reason

The Conference considered the recommendation of the Board that in view of the Bureau's manpower shortage we not accept any more Deserter cases from the Armed Services and that we immediately begin to put in motion a program for the elimination of deserter cases which are at the moment and cannot be immediately eliminated.

The Deserter Program as it now is handled has been in existence since February 5, 1945.

Deserter cases received by the Bureau since February 5, 1945	45,500
Deserters apprehended on otherwise returned to military control	42,015
Monthly average of deserter cases received during the period	939 +
Monthly average of deserters apprehended or otherwise returned	867 +
Pending case load	1,515

From the standpoint of statistics, this program has been very productive. There would be a considerable decrease in fugitive activities in connection with this program, which accomplishments have been mentioned in connection with the Bureau's appropriation. It can be conceived that the Armed Services would make every effort to have us continue this program. At the present time we are receiving about 900 cases on the average per month. This will probably increase with the present program greatly increasing the numerical strength of the Armed Forces. There is no legal obligation on the part of the Bureau to continue to engage in this program. Prior to 1945 we handled relatively few cases; however, through the Bureau's initiative, arrangements were made to set up an effective program in the Bureau to bring about the apprehension of deserters.

The program has also been helpful in the Bureau's relations with police departments. We have acted as liaison between the police and the Armed Services in bringing about early payment of rewards to police officers responsible for the apprehension of deserters. Previously there had always been a reluctance on the part of police departments to expend time and effort in connection

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Memorandum to The Director

with these arrests because of unwarranted delays in receiving  
reward payments from the Armed Services.

RECOMMENDATION

In the light of the present emergency and taking into con-  
sideration the above factors, it was unanimously recommended by  
those in attendance, Messrs. Harbo, Tracy, Mohr, Belmont, Nease,  
Nichols, Clegg, Ladd and Rosen, that steps be taken immediately  
through our liaison with the Armed Services to advise them that  
we will not accept any additional cases, effective immediately,  
and that steps will have to be taken to close out those cases which  
we presently have.

Respectfully  
For the Conference

Clive Tolson

I think it best to have Ladd  
make the approach to the  
for our action is refusal of further  
service of process - publication of names  
projects & results of work (or at least)  
is only with publicity that we can  
reach this point. I would like to  
1. Acts as a deterrent to those  
contingency plan; 2. better  
greater publicity for enforcement of cooperation  
3. Those who would like to suggest against  
those who would like to suggest against  
down in line of action. If we can  
they yield to us then we will win. If  
the program is 2- if we can't win  
then we will do it for the health of  
the country. I am sure we will win.



8/3/50

THE DIRECTOR

THE EXECUTIVES CONFERENCE

ALL INFORMATION CONTAINED

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DATE 6/4/91 BY SP-5CIB/MP

The Executives Conference of August 2, 1950, consisting of Messrs. Harbo, Ladd, Clegg, Carlson, Belmont, Tracy, Nease, Rosen, Nichols and Mohr, reconsidered the project with respect to referring certain types of cases to the police for investigative activity. Mr. Mohr advised the members of the Conference of the Director's comment with respect to the previous consideration of the suggestion submitted by the Minneapolis Office that the Bureau utilize the security squads offered by the St. Paul and Minneapolis Police Departments.

The Conference unanimously recommended that we accept at this time the offer of the St. Paul and Minneapolis Police Departments and that the Minneapolis Office be instructed to perfect arrangements to refer cases to the departments indicated in accordance with the policies set forth hereafter.

With respect to the possible extension of this program in the field, Mr. Clegg recommended that the SACs be instructed to contact any police department or sheriff's office willing to cooperate and having personnel capable of being of assistance to the Bureau in connection with this program. Mr. Clegg recommended that the field be advised to notify the Bureau of the various police departments and sheriffs' offices to be utilized in this program and that police departments that have been uncooperative in the past should not be considered.

Mr. Clegg in setting forth his views felt that the Bureau would have to utilize such police agencies as the Baltimore Police Department, the Pennsylvania State Police, the New York City Police Department and the New York State Police. He felt that any program of referring cases to the police would not be complete unless the departments indicated were included in this program. He also felt that an unfavorable reaction would be created to the detriment of the Bureau if these departments were not included in such a program at a time of such national emergency.

Messrs. Tracy, Harbo, Carlson, Belmont, Nease and Rosen concurred in the recommendations of Mr. Clegg.

Mr. Ladd recommends that the field be instructed to utilize any police department or sheriff's office which in the past has been cooperative with the Bureau which has personnel capable of handling such work as contemplated for referral to the law enforcement agencies, which of course would exclude specifically the Baltimore Police Department, Pennsylvania State Police or any other law enforcement agency which has failed to cooperate with the Bureau and concerning which the field is fully informed with respect to the lack of cooperation.

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Messrs. Nichols and Mohr recommend that the field be instructed to submit a list of the law enforcement agencies for cooperation in this program to the Bureau and that the Bureau pass on each individual department contemplated for utilization in the program. Mr. Nichols and Mr. Mohr do not feel that we should utilize any law enforcement agency which has been uncooperative with the Bureau in the past.

The Conference was unanimous in recommending in connection with this program the following:

1. That the Training and Inspection Division draw up and prepare a 3-day course of instruction to be given to the law enforcement officers in the various departments participating in this program. The 3-day course of instruction will outline the purpose of the program, its objectives, the procedures to be followed in handling the work, report writing and in general a training course that will prepare the law enforcement agencies to properly handle this project.

2. The Conference felt that the cases referred to the law enforcement agencies of course should be in line with the capabilities of the officers designated by their superiors to handle such work. It was definitely felt that obviously law enforcement officers could handle routine Selective Service cases, deserter cases in the event the Bureau continues to investigate this type of activity, leads in some of the miscellaneous criminal categories and inconsequential complaints which might be received by the various divisional offices.

The Conference also recommended that routine Security Matter (C) cases be referred to law enforcement agencies for investigation. It was pointed out to the Conference that in routine Security Matter (C) cases generally the Bureau is already in possession of a complaint that the individual is an active Communist Party member. Such information is generally obtained from the complainant, a technical surveillance, reliable informant or a trash coverage and a great deal of Agent manpower is utilized in developing background information with respect to the subject. It was felt that law enforcement agencies, particularly in those larger cities where the bulk of Security Matter (C) cases will be handled, could very well handle investigations to determine background data, which would consist of the personal data on a subject's family, his place of residence, his associates, his place of employment and type of employment, all of which would be necessary data for the field offices to consider the inclusion of the subject on the Security Index. Obviously there would not be referred to the police security cases involving educators, labor leaders, labor organizers and the like and only cases involving the rank and file members of the Communist Party would be referred to the law enforcement agencies to develop background data. The Conference felt that

such a program would generate great interest on the part of law enforcement officials participating in this program and would provide excellent training for the future referral of matters to law enforcement agencies and would give these law enforcement officers a greater appreciation of the Bureau's internal security program.

The contents of this memorandum were discussed with the Director and he has approved the procedure that the field submit a list of law enforcement agencies to be utilized in connection with this program to the Bureau and that such list be passed on by Mr. Clegg. In the event Mr. Clegg has any doubts as to the agencies to be included in the program, he should submit an appropriate memorandum to Mr. Tolson for approval. There should be excluded from this program any law enforcement agency which has manifestly indicated a refusal to cooperate with the Bureau, such as the Pennsylvania State Police. The Director also instructed that Mr. Clegg should work up and prepare a letter to the field setting forth the complete program, including a program of indoctrination to be given by the divisional offices to the law enforcement officers cooperating in the program. The specific types of cases to be referred to the law enforcement agencies should be included in this letter and any other procedures to be utilized by the field in the referral of the cases.

Respectfully,

Clyde Tolson

FEDERAL BUREAU OF INVESTIGATION  
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